



## HAND COUNTY BOARD OF COMMISSIONERS

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<http://hand.sdcounties.org/commissioner>  
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The Hand County **Planning & Zoning Commission**, Board of Adjustment met in the commission chambers of the courthouse on Tuesday June 6, 2023. The meeting was called to order by Chairman Luke Wernsmann at 1:00 P.M. with commissioners Jones, Eschenbaum, Jensen and Palmer also present. The meeting was live streamed via YouTube with a link provided on the county's Facebook page.

The commission had a brief discussion on an item that received a building permit but was not required to have a building permit. Zoning Director Jaime Russell told the board that often a company needs the permit as a formality, even when it is not required.

Two plats were advanced to the County Commission for consideration, the first being the DOERING ADDITION in Spring Lake Township and the second being the Wieseler Addition in Park Township.

It was moved by Palmer & Eschenbaum, passed, to adjourn at 1:05 P.M.

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The Hand County **Board of County Commissioners** met in the commission chambers of the courthouse on June 6, 2023 at 1:05 P.M. Chairman Wernsmann called the meeting to order with commissioners Eschenbaum, Jones, Jensen, and Palmer also present.

The minutes of the April 11, 2023 meeting were amended to fix a typo. The date on the minutes was mistakenly written as March 11, 2023. The amendment was approved upon motion of Jones & Jensen and passed.

It was moved by Eschenbaum & Jones, passed, to **approve the items on the consent agenda** which included the following acknowledgements: Receipt of the month end revenue and expenditure budgets for the county, receipt of the payroll ledger, receipt of the Registrar's April financial report and receipt of the library board's minutes and financial report. The following items were approved within the consent agenda: The retirement of Pearl Klages after 29 years. It was noted that Pearl served with distinction and that her service was to be commended. The commission also approved payment of claims presented, the Minutes of the May 2 and May 8 meetings.

Auditor Doug DeBoer informed the commission that he had issued certificates indicating that petitions had been filed, that a sufficient number of electors from each congressional township had signed said petitions and that it was time for the commission to make the first appointments of officers for each.

It was moved by Jensen & Palmer, passed by roll call vote, to appoint Ken Lammers, Doug Pollock and Mark Schaefers as the **new Howell Township supervisors**.

It was moved by Jones & Eschenbaum, passed by roll call vote, to appoint Greg Schaefers, Erv Kolda and Nathan Kolda as the **new Fairview Township supervisors**.

It was moved by Jones & Palmer, passed by roll call vote, to appoint Weston Schaff, BJ Hughes and Bill Hughes as the **new Ree Heights Township supervisors**.

DeBoer told the commissioners he had not yet heard from the congressional townships of Spring and Harrison.

DeBoer asked the commission to set the date for the next commission meeting. The normal meeting day is on July 4 and the customary make up date would be July 6. By unanimous consent, the board set July 6, 2023 as the meeting date for July.

**Equalization Director Jaime Russell** requested the commission approve the **appointment of Nicole Graham** as a clerk within her office and that her pay be set at \$19.01 per hour. It was moved by Eschenbaum & Jensen, passed, to approve the appointment of Nicole Graham as requested.

Russell and the commission reviewed a **G.I.S. hosting agreement with 1<sup>st</sup> District council** of governments. The agreement was for data management, scope of work and data maintenance. It was moved by Jones & Eschenbaum, passed, to grant authority to Director Russell to enter said agreement.

Russell also reviewed a request from the **SD-Department of Revenue** in which they asked for a copy of the G.I.S. data absent any fees. The request was approved upon motion of Palmer & Jensen and passed.

**Library Director Hannah Caffee** met with the commission to clarify the financial report the library board provides to the commission. The report identifies a great deal of information about the operations of the library and their board of trustees. The report also contains other information about the operations of the library.

Caffee also presented information about the **capital improvements** that the board of trustees feels would benefit the library. Those items include the relining of the interior walls to improve the heating & cooling of the building. While that is being done, the shelving needs to be moved to allow for construction and to provide for handicapped access. This would involve the rental of a shelving unit mover. Lastly, while all of that is happening, it would be a good time replace the aging carpeting.

**Greg Richter with ConnectingPoint** Computer Center spoke to the commission about an IT solution they offer called "ConnectCare". The program has a subscription which includes a variety of services to help customers who cannot afford to employ a dedicated IT person. Richter also touched on moving other office machines to the county's second floor server. This move would allow the county's server to do the backups for all of the subscribed machines, not just the offices currently using it. No action was taken.

**Coroner Tiffany Pape Hofer** spoke to the commission about her 2024 budget request. Hofer explained how she felt the amount paid per call didn't reflect the cost of what she does as coroner. Hofer requested that the commission add \$5,000 to the budget to be used as a base salary for the coroner. The calls fee would then be added per call. This would cover the work that takes place after the calls and before the next call. The commissioners agreed to have Hofer add the request to the proposed budget.

At Hofer's request, it was moved by Jensen & Eschenbaum, passed, to enter executive session to discuss a disposition / unattended death. A short time later it was moved by Eschenbaum & Palmer to return to normal session. No formal action was needed.

**Jared Gross with Grow South Dakota** (GrowSD) spoke to the commission to inform them of the programming provided and then to make their annual request for funding. No action was taken.

**Treasurer Kim Fanning** requested that **April VanDerWerff** be transitioned from a probationary employee to a non-probationary employee upon reaching her six-month anniversary. The request was approved upon motion of Palmer & Eschenbaum and passed.

At the request of **Auditor Doug DeBoer**, it was moved by Jones & Jensen, passed, to execute the following **transfers between funds. To cover the costs of the elevator renovation**, \$200,000 from the elevator capital

ation budget to the custodian's budget and \$400,000 from the General Fund cash fund to the custodian's budget. \$619,635.22 in **American Rescue Plan Act funds** which were held in segregation were introduced to the general fund for the express purpose of revenue replacement / offsetting salaries.

The commission set Thursday June 22, 2023 at 7 P.M. as the date and time for a special meeting to work on budgets and approve the provisional budget for 2024.

**Ben Fuller with Summit Carbon Solutions** met with the commission to provide information on the progress of the carbon capture pipeline currently being proposed. Fuller had a Power Point Presentation and handouts for the commission. No action was taken.

**Janitor Will Page** provided the commission with an **update on the elevator** project. Page said the project is going smoothly and that the attic doors will be lockable once again. Page said that formal testing of the elevator will take place and that final preparations of the interior and exterior panels will occur. Page also said that the elevator contractor, Total Construction Solutions, believes they have the equipment to bore a hole through the floor of the balcony so the water can drain out. The initial estimate is \$4,000.

Page provided information to the commission about the resealing of the courthouse windows. House of Glass from Aberdeen said they could **reseal all of the windows** for \$27,138. Page said he original projected the cost at \$25,000. Despite the increased costs, the commission approved the project upon motion of Jones & Eschenbaum, with all voting in favor thereof.

**Highway Superintendent Jeff Hargens** spoke to the commission about the **two semi tractors** that his department purchased from Federal Property in Huron. The trucks were each \$45,000. The purchase was ratified upon motion of Palmer & Jones, and passed.

Hargens also reported that he had only **one applicant apply for the open position** in his department. The applicant turned down the offer. Hargens was told to reclassify the job as "open until filled"

Lastly, the commission questioned Hargens about the maintenance of 205<sup>th</sup> Street which is being used as the haul road for the **Sweetland Wind Farm**. Hargens said that he is monitoring it frequently and is also watching **the Saint Lawrence water/sewer** project as that is on the county road called Commercial Avenue. Hargens plans to attend a town meeting where dust control will be a topic.

**PLATS:** The commission took action on the two plats referred by the Planning and Zoning Board. It was moved by Palmer & Jensen, passed by roll call vote to approve the plat entitled, "**DOERING ADDITION**" and the resolution which reads, "Be it resolved by the County Commission of Hand County, South Dakota, that the plat showing: "DOERING ADDITION IN THE SW1/4 OF SECTION 36, TOWNSHIP 109 NORTH, RANGE 67 WEST OF THE 5<sup>th</sup> P.M., HAND COUNTY, SOUTH DAKOTA" having been examined is hereby approved in accordance with the provisions of SDCL of 1967, Chapter 11-6, and any amendments.

Likewise, it was moved by Palmer & Jensen, passed by roll call vote to approve the plat entitled, "**WIESELER ADDITION**" and the resolution which reads, "Be it resolved by the County Commission of Hand County, South Dakota, that the plat showing: "WIESELER ADDITION IN THE W1/2 OF THE SW1/4 OF SECTION 31, TOWNSHIP 116 NORTH, RANGE 68 WEST OF THE 5<sup>TH</sup> P.M., HAND COUNTY, SOUTH DAKOTA" having been examined is hereby approved in accordance with the provisions of SDCL of 1967, Chapter 11-3, and any amendments there."

**Auditor Doug DeBoer** offered an explanation of the budget process by reviewing the proposed revenue budget, the proposed expenditure budget and doing a comparison of each. The amount of the expenses not covered by

the revenues would be offset by funds carried over from last year, called "cash on hand". DeBoer explained that apart from the General Fund and the Road and Bridge fund, the bulk of special funds have their own revenue stream and the difference between revenue and expenses is manageable. At the end of the discussion the commission was ready to advance to the next part of the process which is the creation of the provisional budget. That is due by July 1.

DeBoer also asked the commission for input on **the ES&S agreement** for services. It was moved to hold the agreement until the states attorney's questions could be answered.

**Emergency Manager Arlen Gortmaker** met with the commission to discuss the proposed agreement with **Buffalo County for emergency management** services. Gortmaker summarized the particulars of the agreement and said that the Buffalo County Commission indicated at their meeting this same day, that they wanted to partner with Hand County at the next quarter. It was moved by Eschenbaum & Jones to enter into the agreement. Wernsmann voted against the motion but it passed by majority.

The commission and Gortmaker also discussed and subsequently **agreed to declare a disaster** for Hand County related to the spring flooding / snow run off. Gortmaker said the initial estimated damages are between \$260,000 and \$280,000.

**Sheriff Shane Croeni** met with the board and requested approval to enter into a 60-month program for the purchase of **three new TASER devices** and supplies. The cost would be \$1744.74 per year for five years. The request was approved by motion of Jones & Jensen and passed.

It was moved by Palmer & Jones, passed, to enter into executive session to discuss personnel. The meeting closed at 5:03 P.M. At 5:20 P.M. it was moved by Palmer & Eschenbaum to return to normal session with no action being needed. It was then moved by Palmer and Eschenbaum, passed, to adjourn the meeting. The next scheduled meeting is for June 22, 2023.

**CLAIMS PAID ON 05-15-2023: AUDITOR: VISA-SUPPLIES-205.74. TREASURER: VISA-SUPPLIES-119.67. JANITOR: MILLER ACE-SUPPLIES-696.31, PIERCE & HARRIS-INSPECT REBAR IN ELEVATOR SHAF-1691.02, VENTURE-PHONE & INTERNET SERVICE-921.06: 3308.39. VETERANS SERVICES: VISA-SUPPLIES-43.99. SHERIFF: AGTEGRA-GAS-445.18, GAS-312.58 & GAS-237.38, MILLER ACE-SUPPLIES-34.35: 1029.49. RUBBLE SITE: DAKOTA ENERGY-UTILITIES-73.75. LIBRARY: VENTURE-PHONE & INTERNET SERVICE-220.52. WEED CONTROL: AGTEGRA-GAS-57.57, MILLER ACE-SUPPLIES-226.86, VENTURE-PHONE & INTERNET-162.66: 447.09. ROAD & BRIDGE: AGTEGRA-GAS-904.64, DAKOTA ENERGY-UTILITIES-61.60, JOHN DEERE FINANCIAL-SUPPLIES-8566.92, MILLER ACE-SUPPLIES-294.40, NAPA CENTRAL MN-SUPPLIES-827.34, VENTURE-PHONE & INTERNET-166.66, VISA-SUPPLIES-1443.33: 12264.89. E-911: CENTURY LINK-MAY 911 SERVICES-193.95, VENTURE-PHONE & INTERNET-33.89: 227.84. EMERGENCY MANAGEMENT: AGTEGRA-GAS-273.00, VENTURE-PHONE & INTERNET-63.41, VISA-SUPPLIES-10.53, ROOM - STATEWIDE EXERCISE-75.00 & APPLE STORAGE-1.05: 422.99. STATE COLLECTIONS: SD DEPT OF REVENUE-APRIL COLLECTIONS-1102.00. STATE M V: SD DEPT OF REVENUE-MOTOR VEHICLES-98560.72. CITY TAX: SD STATE TREASURER-CITY SALES TAX-30.66. STATE SALES TAX: SD STATE TREASURER-STATE SALES TAX-82.25. FIRE DISTRICT: POLO FIRE DISTRICT-APRIL COLLECTIONS-19864.38. SDACC MOD & PRES: SD ASSN OF CO. COMM-MODERNIZATION / 184.00. TOTAL CHECKS THIS DATE: 138188.37.**

**APRIL TAX COLLECTIONS PAID ON 05-19-23 FOR OTHER TAX DISTRICTS: TIF: HARROLD TERMINAL-41105.38. SCHOOLS: FAULKTON-115726.61, HITCHCOCK-TULARE-45314.67, MILLER-1978957.14, REDFIELD-318279.44, WOLSEY/WESSINGTON-70916.29: 2529194.15. TOWNSHIPS:**

N-5588.84, ALPHA-16128.06, BATES-7185.10, BURDETTE-9798.78, CAMPBELL-744.32, CARLTON-4639.79, CEDAR-6472.59, COMO-2200.83, FLORENCE-15922.17, GILBERT-13393.40, GLENDALE-1480.94, GRAND-27811.02, GREENLEAF-3337.26, HILAND-1501.03, HOLDEN-16507.75, HULBERT-4338.29, LINN-2977.28, LOGAN-4414.63, MIDLAND-19767.00, MILLER-17184.33, MONDAMIN-6738.96, OHIO-6854.96, ONTARIO-6834.95, PARK-7127.80, PEARL-5262.24, PLATO-7522.60, PLEASANT VALLEY-7932.45, RIVERSIDE-10343.66, ROCKDALE-8753.98, ROSEHILL-2296.89, SPRING HILL-3222.00, SPRING LAKE-2536.04, ST LAWRENCE-13402.26, WHEATON-3632.80, YORK-6304.01: 280159.01. **TOWNS:** MILLER-188201.79, REE HEIGHTS-2615.75, SAINT LAWRENCE-14710.67, WESSINGTON-3697.32: 209225.53. **Total Checks Written this date: \$3059684.07.**

**CLAIMS PAID ON 06-06-2023: BOARD OF COMMISSIONERS:** QUADIENT FINANCE-POSTAGE-500.00. **AUDITOR:** A & B BUSINESS-COPIER MAINTENANCE CONTRACT-35.67, AMERICAN SOLUTIONS-SUPPLIES-610.03, CLUBHOUSE HOTEL-ROOM AT SPRING WORKSHOP-206.12, MILLER ACE SUPPLIES-5.98, OFFICE PEEPS, INC. SUPPLIES-54.76: 912.56. **TREASURER:** CLUBHOUSE HOTEL-ROOM AT SPRING WORKSHOP-206.12, KIM FANNING-TRAVEL EXP-SPRING WKSHP-92.42, HAND COUNTY TREASURER-POSTAGE-3.91: 302.45. **STATES ATTORNEY:** ANSON LAW-RENT-357.50, SUPPLIES-333.33 & UTILITIES-416.66, AVERA HAND CO. MEMORIAL- BLOOD DRAW-114.00: 1221.49. **JANITOR:** ARAMARK-SUPPLIES-295.98, BOB'S DISPOSAL-GARBAGE DISPOSAL (2)-240.00, GO GREEN CLEAN-SUPPLIES-240.00, INTERSTATE POWER SYSTEMS-GENERATOR SERVICE CONTRACT-1214.00, MID AMERICAN RESEARCH-SUPPLIES-590.18, MILLER ACE SUPPLIES-447.28, CITY OF MILLER-UTILITIES-697.36, OAKLEY FARM-SUPPLIES-239.98, OFFICE PEEPS-SUPPLIES-212.08, RESEL OIL-HEATING FUEL-9450.00, TOTAL CONSTRUCTION SOLUTIONS 3RD PAYMENT - ELEVATOR-234693.18: 248320.04. **ASSESSOR:** A & B BUSINESS-COPIER MAINTENANCE CONTRACT-39.03, MARSHALL & SWIFT-RESIDENTIAL ESTIMATOR SUBSCRIP-1247.95, OFFICE PEEPS-SUPPLIES-142.79, SDAAO-ANNUAL ASSESSOR SCHOOL-350.00: 1779.77. **REGISTRAR:** A & B BUSINESS-COPIER MAINTENANCE CONTRACTS-47.59, AMERICAN SOLUTIONS FOR BUSINES-SUPPLIES-59.80, CLUBHOUSE HOTEL & SUITES-ROOM AT SPRING WORKSHOP-206.12, TYLER TECHNOLOGIES-DOCUMENT PRO-3266.76: 3580.27. **SHERIFF:** ADVANCED COLLISION-WINDSHIELD REPAIR-565.00, AMERICAN SOLUTIONS FOR BUSINES-SUPPLIES-59.80, AVERA MEDICAL GROUP-OFFICE VISIT-DEPUTY-87.00, BROOKINGS AREA CPR CTC-CPR CARDS-40.00, NARTEC-DRUG TESTING KITS-145.78, OFFICE PEEPS, INC. SUPPLIES-181.71, CHELSEA PRICE-TRAVEL EXPENSES-CONFERENCE-318.39, SOUTH DAKOTA ARMS-AMMUNITION-343.40, AMMUNITION-343.40, AMMUNITION-343.40 & AMMUNITION-343.40, STOBBS SALES-REPAIRS-1308.39, THE LODGE @ DEADWOOD-ROOM AT CONFERENCE-80.00, TWIN VALLEY TIRE-REPAIRS-33.95, VISA-SUPPLIES-336.40, APPLE.COM-2.12, VISA-K-9 DOG FOOD-90.02, & CELL PHONES-247.14: 4869.30. **JAIL:** REDWOOD TOXICOLOGY LAB-MAILING DRUG TESTS-30.00. **RUBBLE SITE:** DAKOTA ENERGY-UTILITIES-59.50, NAPA CENTRAL MN-SUPPLIES-57.86: 117.36. **COUNTY NURSE:** HAND CO MEMORIAL HOSPITAL INC. MONTHLY RENT-600.00. **MENTAL HEALTH:** CENTER FOR INDEPENDENCE-MONTHLY SUPPORT-180.00. **LIBRARY:** A & B BUSINESS-COPIER MAINTENANCE CONTRACT-67.17, BOB'S DISPOSAL SERVICE-GARBAGE DISPOSAL-21.00, INGRAM LIBRARY SERVICES-BOOKS-319.51, JIM & JAKE'S SPRINKLER SYSTEMS-SPINKLER SYSTEM MAINTENANCE-170.13, CITY OF MILLER-UTILITIES-292.71, OVERDRIVE, INC-AUDIOBOOKS-243.56: 1114.08. **4-H OFFICE:** OFFICE EQUIPMENT SERVICE-COPIER MAINTENANCE AGREEMENT-134.21. **WEED & PEST:** AT & T-CELL PHONE-45.31, MILLER ACE-SUPPLIES-37.95, CITY OF MILLER-UTILITIES-347.64, NAPA CENTRAL MN-SUPPLIES-145.43, NUTRIEN AG SOLUTIONS--998.00, TWIN VALLEY TIRE-REPAIRS-315.50, VAN DIEST SUPPLY-CHEMICAL-4067.40: 5957.23. **ROAD & BRIDGES:** A-OX WELDING-SUPPLIES-469.82, ARAMARK-SUPPLIES-788.94, AVERA HAND CO. MEMORIAL HOSPIT-TESTS-363.00, BOB'S DISPOSAL-GARBAGE DISPOSAL (2)-120.00, BUILDERS SOLUTIONS-SUPPLIES-359.98, CAPITAL ONE TRADE-SUPPLIES-149.92, CK WELDING & REPAIR-REPAIRS-28.50, DAKOTA ELECTRONICS-

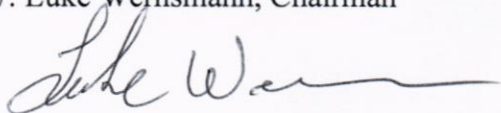
SUPPLIES-447.50, DAKOTA ENERGY-UTILITIES-61.60, EQUIPMENT BLADES-SUPPLIES-406.70, FARM TECH-SUPPLIES-424.23, FASTENAL COMPANY-SUPPLIES-188.19, FLINT HILLS-ASPHALT-98148.60, GREAT WESTERN TIRE-SUPPLIES-1259.70, HAND COUNTY TREASURER-LICENSE PLATES-30.00, MILLER ACE-SUPPLIES-170.86, CITY OF MILLER-UTILITIES-371.16, MORRIS, INC-WASHED SAND-19081.68, NAPA CENTRAL MN-SUPPLIES-1486.74, OAKLEY FARM & RANCH-SUPPLIES-194.91, OAKLEY REPAIR-SUPPLIES-850.77, PRORATE SERVICES-DRUG TEST RESULTS-200.00, PROSTROLLO-SUPPLIES-269.05, RESEL OIL-DIESEL FUEL-19192.95, S.D. FEDERAL PROPERTY-2 2006 FREIGHTLINER SEMIS-90000.00, SD ASS'N OF COUNTY OFFICIALS-HWY DEPT WORKSHOP REGISTRATION-300.00, TRANSOURCE-REPAIRS-1035.11, TRUENORTH STEEL-SUPPLIES-4801.50, TWIN VALLEY TIRE-REPAIRS-844.98, WIPF RADIATOR REPAIR-REPAIRS-100.00: 242146.39. **E-911:** CITY OF HURON-MARCH '23 911 SERVICES-2793.19, TWO WAY SOLUTIONS-REPAIRS TO GATEWAY SYSTEM-150.00: 2943.19. **EMERGENCY MANAGEMENT:** CLAIR BONEBRIGHT-FRAMES FOR LARGE COUNTY MAPS-150.00, BUILDERS SOLUTIONS-SUPPLIES-298.88, DAKOTA ELECTRONICS-PROGRAMMING RADIOS-303.00, MILLER ACE-SUPPLIES-4.49, OFFICE PEEPS-SUPPLIES-4.73, VERIZON WIRELESS-CELL PHONE-46.80, VISA-MAINTENANCE-21.88, STAMPS & INK-113.32 & I- PHONE STORAGE-1.05: 944.15. **REGISTRAR:** US IMAGING-SCAN PLATS-4785.75. **ROAD & BRIDGES:** TRUENORTH STEEL-SUPPLIES-74037.94. **Total Checks Written this date: \$594476.18.**

SDCL 7-10-3 Auditor's account with Treasurer for May 2023. Includes funds held for other governmental agencies (Schools, Towns, Townships, Special Districts): Cash on Hand: \$1864.19, Checks in Possession less than 3 days: \$44,139.63, Checks in Possession more than 3 days: \$0.00, Cash Items: \$31.91, Petty Cash: \$300.00, Reconciled Demand Deposits-American Bank & Trust: \$8,698.30, Reconciled Demand Deposits-Quoin Financial Bank: \$779,651.84, Time Deposits – American Bank & Trust: \$2,091,657.88, Time Deposits – Quoin Financial Bank: \$1,371,891.63, American Rescue Plan Act (ARPA-Federal Funds) \$623,181.52, Library Checking: \$38,462.87, Library Certificates of Deposit: \$7,551.00, Library Stocks: \$12,400.00. Total: \$3,980,421.49

<b>Month End Payroll (SDCL 6-1-10)</b>			
<b>Function / Office / Department</b>	<b>Regular Pay:</b>	<b>Overtime:</b>	<b>Total Pay:</b>
Commissioners:	\$3,694.45	N/A	\$3,694.45
Auditor:	\$9,480.22	\$0.00	\$9,480.22
Treasurer:	\$7,780.22	\$0.00	\$7,780.22
States Attorney:	\$8,048.58	N/A	\$8,048.58
Custodial:	\$4,313.03	N/A	\$4,313.03
Director of Equalization:	\$7,780.22	\$0.00	\$7,780.22
Register of Deeds:	\$7,780.22	\$0.00	\$7,780.22
Veteran Services:	\$781.77	N/A	\$781.77
Sheriff:	\$20,399.49	\$501.14	\$20,900.63
E-911:	\$212.02	N/A	\$212.02
Emergency Management:	\$3,745.80	N/A	\$3,745.80
Highway:	\$8,590.19	\$177.99	\$8,768.18
Rubble Site:	\$3,839.74	\$0.00	\$3,839.74
Library:	\$3,905.31	N/A	\$3,905.31
4-H:	\$3,431.16	N/A	\$3,431.16
Weed & Pest:	\$5,564.06	\$0.00	\$5,564.06
<b>Total Payroll:</b>	<b>\$149,346.48</b>	<b>\$679.13</b>	<b>\$150,025.61</b>

The forgoing text reflects the approved minutes of the commission.

/s/: Luke Wernsmann, Chairman



Attest: /s/: Doug DeBoer, Auditor

