



HAND COUNTY BOARD OF COMMISSIONERS

415 West 1st Avenue, Suite 203
MILLER, SOUTH DAKOTA 57362-1346
(605) 853-2182

<http://hand.sdcounties.org/commissioner>
Community Alerts by www.alertsense.com



The Hand County **Planning & Zoning Commission**, Board of Adjustment met in the commission chambers of the courthouse on Tuesday June 6, 2023. The meeting was called to order by Chairman Luke Wernsmann at 1:00 P.M. with commissioners Jones, Eschenbaum, Jensen and Palmer also present. The meeting was live streamed via YouTube with a link provided on the county's Facebook page.

The commission had a brief discussion on an item that received a building permit but was not required to have a building permit. Zoning Director Jaime Russell told the board that often a company needs the permit as a formality, even when it is not required.

Two plats were advanced to the County Commission for consideration, the first being the DOERING ADDITION in Spring Lake Township and the second being the Wieseler Addition in Park Township.

It was moved by Palmer & Eschenbaum, passed, to adjourn at 1:05 P.M.

The Hand County **Board of County Commissioners** met in the commission chambers of the courthouse on June 6, 2023 at 1:05 P.M. Chairman Wernsmann called the meeting to order with commissioners Eschenbaum, Jones, Jensen, and Palmer also present.

The minutes of the April 11, 2023 meeting were amended to fix a typo. The date on the minutes was mistakenly written as March 11, 2023. The amendment was approved upon motion of Jones & Jensen and passed.

It was moved by Eschenbaum & Jones, passed, to **approve the items on the consent agenda** which included the following acknowledgements: Receipt of the month end revenue and expenditure budgets for the county, receipt of the payroll ledger, receipt of the Registrar's April financial report and receipt of the library board's minutes and financial report. The following items were approved within the consent agenda: The retirement of Pearl Klages after 29 years. It was noted that Pearl served with distinction and that her service was to be commended. The commission also approved payment of claims presented, the Minutes of the May 2 and May 8 meetings.

Auditor Doug DeBoer informed the commission that he had issued certificates indicating that petitions had been filed, that a sufficient number of electors from each congressional township had signed said petitions and that it was time for the commission to make the first appointments of officers for each.

It was moved by Jensen & Palmer, passed by roll call vote, to appoint Ken Lammers, Doug Pollock and Mark Schaefers as the **new Howell Township supervisors**.

It was moved by Jones & Eschenbaum, passed by roll call vote, to appoint Greg Schaefers, Erv Kolda and Nathan Kolda as the **new Fairview Township supervisors**.

It was moved by Jones & Palmer, passed by roll call vote, to appoint Weston Schaff, BJ Hughes and Bill Hughes as the **new Ree Heights Township supervisors**.

DeBoer told the commissioners he had not yet heard from the congressional townships of Spring and Harrison.

DeBoer asked the commission to set the date for the next commission meeting. The normal meeting day is on July 4 and the customary make up date would be July 6. By unanimous consent, the board set July 6, 2023 as the meeting date for July.

Equalization Director Jaime Russell requested the commission approve the **appointment of Nicole Graham** as a clerk within her office and that her pay be set at \$19.01 per hour. It was moved by Eschenbaum & Jensen, passed, to approve the appointment of Nicole Graham as requested.

Russell and the commission reviewed a **G.I.S. hosting agreement with 1st District council** of governments. The agreement was for data management, scope of work and data maintenance. It was moved by Jones & Eschenbaum, passed, to grant authority to Director Russell to enter said agreement.

Russell also reviewed a request from the **SD-Department of Revenue** in which they asked for a copy of the G.I.S. data absent any fees. The request was approved upon motion of Palmer & Jensen and passed.

Library Director Hannah Caffee met with the commission to clarify the financial report the library board provides to the commission. The report identifies a great deal of information about the operations of the library and their board of trustees. The report also contains other information about the operations of the library.

Caffee also presented information about the **capital improvements** that the board of trustees feels would benefit the library. Those items include the relining of the interior walls to improve the heating & cooling of the building. While that is being done, the shelving needs to be moved to allow for construction and to provide for handicapped access. This would involve the rental of a shelving unit mover. Lastly, while all of that is happening, it would be a good time replace the aging carpeting.

Greg Richter with ConnectingPoint Computer Center spoke to the commission about an IT solution they offer called "ConnectCare". The program has a subscription which includes a variety of services to help customers who cannot afford to employ a dedicated IT person. Richter also touched on moving other office machines to the county's second floor server. This move would allow the county's server to do the backups for all of the subscribed machines, not just the offices currently using it. No action was taken.

Coroner Tiffany Pape Hofer spoke to the commission about her 2024 budget request. Hofer explained how she felt the amount paid per call didn't reflect the cost of what she does as coroner. Hofer requested that the commission add \$5,000 to the budget to be used as a base salary for the coroner. The calls fee would then be added per call. This would cover the work that takes place after the calls and before the next call. The commissioners agreed to have Hofer add the request to the proposed budget.

At Hofer's request, it was moved by Jensen & Eschenbaum, passed, to enter executive session to discuss a disposition / unattended death. A short time later it was moved by Eschenbaum & Palmer to return to normal session. No formal action was needed.

Jared Gross with Grow South Dakota (GrowSD) spoke to the commission to inform them of the programming provided and then to make their annual request for funding. No action was taken.

Treasurer Kim Fanning requested that **April VanDerWerff** be transitioned from a probationary employee to a non-probationary employee upon reaching her six-month anniversary. The request was approved upon motion of Palmer & Eschenbaum and passed.

At the request of **Auditor Doug DeBoer**, it was moved by Jones & Jensen, passed, to execute the following **transfers between funds. To cover the costs of the elevator renovation**, \$200,000 from the elevator capital