

# HAND COUNTY BOARD OF COMMISSIONERS

415 West 1<sup>st</sup> Avenue, Mail slot 7 & Suite 203  
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<http://hand.sdcounties.org/commissioner>  
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## MINUTES OF THE SEPTEMBER 6, 2022 MEETING

The Hand County **Planning and Zoning Commission** met in regular session in the commission chambers of the courthouse on September 6, 2022. Chairman Greg Palmer called the meeting to order at 1:00 P.M. with the following commission members present: Jim Jones, Jim Eschenbaum, Luke Wernsmann and Dan Jensen. The meeting was broadcasted live on YouTube with a link on the county's Facebook page.

**Jaime Russell**, Zoning Director, presented the board with drafts of the zoning administration manual and the retyped (same content) Comprehensive Plan and Zoning Ordinances. Russel said she also has the documents loaded up to her webpage for public review.

Russell's office issued building permits to Sweetland Wind Farm LLC to begin dirt work, to Ryan Koeck to place a mobile home and to Heath and Andrea Mushitz to build a home.

Russell also presented the following plats for review and approval. Willow Outlot 1 and Outlot 2 in Alpha Twp for Paula McFarlane, Bebo Outlot in Carlton Township for Richard Strasburg Farms, Inc., Bottum Addition in Burdette Township for Daniel and Barbara Bottum and Swartz Addition in Ohio Township for Eschenbaum Family Farm, LLC. The plats were approved in bulk upon motion of Jones & Jensen, each passed. Commissioner Eschenbaum abstained from the action related to the Swartz Addition.

A guest, **Trevor Jones**, of Summit Carbon Solutions, appeared before the board to introduce himself. Jones said that he will be available to the commission as they needed in an effort to maintain communication and to be a resource for them.

Auditor DeBoer reported that the prior discussion on the Sweetland Wind Farm and having tower structures within the approach and departure path of the Miller Municipal Airport were resolved and the Federal Aviation Administration released its "Determination of No Hazard to Air Navigation".

There being no other business before the Planning and Zoning Commission, it was moved by Eschenbaum & Jensen, passed, to adjourn.

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The Hand County Board of County Commissioners met in regular session, in the commission chambers of the courthouse, on September 6, 2022. Chairman Greg Palmer called the meeting to order at 1:22 P.M. with the following commissioners present: Jim Jones, Jim Eschenbaum, Luke Wernsmann and Dan Jensen. The meeting was broadcasted live on YouTube with a link on the county's Facebook page

**Consent Agenda:** Upon motion of Wernsmann & Jones, the consent agenda was approved with the following acknowledgements: Receipt of the Register of Deeds financial statement for July of 2022, the Library minutes and financial reports for June and July 2022 and receipt of the payroll ledger for August of 2022. The following items were approved by this action: Approval of the July 19<sup>th</sup> 2022 minutes, the minutes of the August 2, 2022 meeting, permission to close the Register of Deeds Office on the afternoon of September 12 (if needed),



execution of the SD-OEM's Local Emergency Management Performance Grant (LEMPG) agreement and finally the payment of the claims (vouchers) as presented and listed later in the minutes.

**Treasurer Sheri Koeck** (absent) requested permission to advertise for a deputy treasurer beginning on September 21, 2022 and closing on October 17, 2022. This is in anticipation of hiring a replacement for Kim Fanning when she is appointed Treasurer after Koeck retires at the year end. The commission requested Deputy Kim Fanning join them and they concluded the discussion. After Fanning's clarifications, it was moved by Wernsmann & Eschenbaum, passed, to approve the request to advertise.

**Sheriff Shane Croeni** met with the board to explain that he put new tires on the Silverado pickup (\$161 each plus \$20 mounting) but found out a CV joint was in need of repair. He hopes it is covered by warranty. If not, the cost is estimated at \$628.73. The commission saw no issues with the repairs. Croeni also informed the commission that deputy Josh Zweber's last day of employment will be September 6 instead of September 17. Lastly, Croeni informed the board that he will be attending a multidiscipline exercise on September 7, 2022. The exercise will focus on school violence.

**Mike LeBrun of Dice Financial** (Mitchell) met with the commission to go over their proposal for management of the Dental, Vision and Life Insurance options. LeBrun presented comparisons of the proposal against what is currently in place. The board took no action as another vendor was scheduled for later in the meeting.

**Brad Wilson, Traci Everson and David Pfeifle** representing the South Dakota Municipal League Work Comp fund, Safety Benefits (loss prevention) and the South Dakota Public Assurance Alliance met with the board to discuss the benefits provided to the county for injured workers compensation, management and mitigation of risks and the property coverage and liability claims. The group had a discussion in open session but requested an executive session to discuss specific claims. Content of that portion included items related to personnel and to legal actions. At 2:04 PM, it was moved by Jones & Jensen, passed to enter executive session to discuss these confidential matters with the providers. At 2:38 PM it was moved by Wernsmann & Eschenbaum to return to open session. No formal actions were taken by the commission. The commission will endeavor to increase a culture of safety and property preservation and risk management. The commission also committed to responding to the recommendations for risk management as specified in a report from Safety Benefits.

**Terry Slette with the South Dakota Association of Towns and Townships** met with the commission to discuss the Rural Access Infrastructure Fund, a fund which was approved by the legislature to allow qualifying townships to use grant funds to improve small structures (culverts mostly) within the township road systems.

A public hearing was held for the purpose of hearing public comment on the **County's Five-Year** transportation improvement plan. No one appeared to speak before the commission. It was moved by Wernsmann & Jones to approve the revised Five-Year plan as presented. All voted in favor thereof.

Jim Eschenbaum suggested that the Excise Tax Rebate be set aside for emergencies. Previously it was the consensus of the board to use the rebate funds for road and bridge purposes.

**Roger Risty, Risty Benefits** (Sioux Falls) met with the board via video chat to discuss their proposal for dental, vision and life insurance benefits. Risty made his presentation and offered his comparisons between the current products offered and his proposal. Discussion followed but no action was taken while Risty was on the video call.

Jeff Hargens, Highway Superintendent addressed the commission to request approval for **KINGS CRUSHING** to grind the cement at the rubble site. Kings' was the only proposal. It was moved by Wernsmann & Jones to award the bid to King's Crushing to crush the accumulated concrete rubble. All voted in favor thereof.

Hargens informed the commission that **Tony Moss had resigned** from the highway department. He will be using up accumulated annual leave. It was moved by Eschenbaum & Jensen to accept the resignation of Tony Moss from the highway department.

It was moved by Jones, seconded by Jensen to approve the proposal from Dice Financial (Mike LeBrun) for the providing of **dental, vision and life insurance products**. The motion carried. The proposal calls for a reduction in the vision premium and increasing the life insurance coverage from \$15,000 to \$25,000. The dental insurance coverage will be as close as possible to the existing coverage but will not be through Delta Dental. Dice will contract for services via "The Standard". Risty also proposed moving to "The Standard".

The **proposed budget for 2023** was discussed during the budget hearing. No visitors were present. Auditor DeBoer revisited the budget as it was after the last special budget committee. DeBoer informed the commission that with such little growth (0.04%) in the county the levies are very close to remaining static. That is due to injecting more cash from carry over (cash on hand at year end). He reminded the commission that the Department of Revenue inspects the budget and ensures it is legally compliant. DeBoer said they will likely suggest increasing the levy to the maximum allows (3% for CPI plus any growth) and reducing the cash from carry over. DeBoer wanted the commission to be aware that this a possibility and would result in amending the budget for 2023.

It was moved by Jones & Wernsmann to approve the provisional budget. All voted in favor thereof. The final adoption meeting was scheduled for September 26<sup>th</sup>, 2022 at 7 PM.

Items from the **Planning and Zoning Commission** were approved as follows: Willow Outlot 1 and Outlot 2 in Alpha Twp for Paula McFarlane. Moved by Wernsmann & Eschenbaum, passed by roll call with five yes. Bebo Outlot in Carlton Twp for Richard Strasburg Farms, Inc. Moved by Jones & Eschenbaum, passed by roll call vote with five yes. Bottum Addition in Burdette Township for Daniel and Barbara Bottum. Moved by Jensen & Wernsmann, passed by roll call vote with five yes. Swartz Addition in Ohio Township for Eschenbaum Family Farm, LLC. Moved by Wernsmann & Jensen, passed by roll call vote with Eschenbaum abstaining.

During the **commissioner work period**, Chairman Palmer encouraged the various commissioners to work with their various offices / department, to which they are liaison. He suggested working to continue the decluttering and safety issues.

Auditor DeBoer provided his report. His items included confirmation of the ARPA funds from the US Treasury. This is the beginning of "Levy Season" where he'll work on gathering the levy requests from townships, the fire district, the cities and the schools and prepare them for the Department of Revenue. DeBoer said no activity had occurred on their cyber security plan. DeBoer requested that the following items be **declared surplus** and discarded as junk: GEN01151 - HP desktop pc, SN (TBL), GEN00338 - Compaq desktop pc, SN: 6753BPM30895 (1997), GEB00397 - Okidata Dot-Matrix printer, SN: 906A6018410U (1999). It was moved by Eschenbaum & Jones, passed, to declare the items cited as surplus to be destroyed.

DeBoer also reported the **direct deposit programming** is nearly done and the September payroll will be entirely direct deposit.

DeBoer informed the commission that the state rates **for per diem** will change at the state level starting September 12, 2022. DeBoer provided the commissioners with the Administrative Rules of South Dakota 05:01:02:01 & 14. IT was moved by Jones & Eschenbaum, passed to adopt the changes as outlined in the administrative rules.



DeBoer briefed the commissioners on the upcoming election and important dates related to the election. DeBoer invited the commissioners to attend the public testing of the tabulating equipment. DeBoer also spoke about expanding the publication of legal notices to neighboring newspapers. The commission decided to allow DeBoer to use his best judgment in publications. A letter will be sent to those voters who were subject to changes during redistricting. It should be noted that if a voter registry is not up to date, a notice may not be received by the voter.

DeBoer requested the commissioners approve a new pay scale for election workers. DeBoer offered many justifications for the changes and it was approved by motion of Jones & Eschenbaum, passed. DeBoer will prepare a Resolution for the next meeting to formalize the scale.

The scale provides \$225 for deputy precinct workers, \$252 for precinct superintendent, \$60 for tabulator operators, \$72 for election judges / resolution board members, \$60 for deputies to attend training, \$72 for superintendents to attend election school and \$180 for a precinct attendant.

It was moved by Eschenbaum and Jensen to enter into executive session for the purpose of discussing a care of the poor petition, personnel discussion, a legal matter, and a second personnel matter. The motion passed.

It was moved by Jones and Wernsmann to return to open session, followed immediately by a motion to adjourn made by Jones and Wernsmann, both motions passed.

The care of the poor petition was held over pending the completeness of the application. The personnel matter was basically a legal discussion and was referred to another day. The second personnel matter was waived.

Claims paid on August 2, 2022: **BOARD OF COUNTY COMM:** BLEVIOR LLC-MEMORIAL PLANT 48.00, CONNECTING POINT-BACK UP 20.00, QUADIENT-POSTAGE 500.00, THE MILLER PRESS-PUBLISHING 964.81: 1532.81. **ELECTIONS:** THE MILLER PRESS-ELECTION PUBLISHING 1490.65. **AUDITOR:** A & B BUSINESS-COPIER MAINTENANCE 35.67, AMERICAN SOLUTIONS FOR BUSINES-SUPPLIES 125.52, DOUG DEBOER-SOFTWARE- PDFFILLER 180.00, OFFICE PEEPS-OFFICE SUPPLIES 158.20, SDACC-FALL CONVENTION REGISTRATION 195.00: 694.39. **TREASURER:** OFFICE PEEPS-OFFICE SUPPLIES 35.98, QUILL OFFICE SUPPLIES-OFFICE SUPPLIES 51.29, SDACC-FALL CONVENTION REGISTRATION 195.00: 282.27. **STATES ATTORNEY:** ANSON LAW-RENT 357.50, SUPPLIES 333.33, UTILITIES 416.66, AVERA HAND CO. MEMORIAL HOSPIT-VICTIM SERVICES 853.53, SD DEPARTMENT OF HEALTH-ALCOHOL BLOOD TESTS 80.00: 2041.02. **COURT APP. ATTORNEY:** CHURCHILL, MANOLIS, FREEMAN-COURT APPOINTED ATTY – JUVENIL: 991.40. **ABUSED & NEG. CHILD:** CHURCHILL, MANOLIS, FREEMAN-CT APPT ATTY - ABUSE & NEGLECT: 40.40. **GOV. BUILDING:** BOB'S DISPOSAL-GARBAGE 120.00, DEPARTMENT OF PUBLIC SAFETY-BOILER INSPECTION 160.00, JC CARPET CLEANERS-CARPET CLEANING 132.00, MID AMERICAN RESEARCH CHEMICAL-CLEANING SUPPLIES 864.18, MIDWEST FIRE & SAFETY-FIRE EXTINGUISHER MAINTENANCE 185.90, CITY OF MILLER-UTILITIES 1109.08, SCHUMACHER ELEVATOR-ELEVATOR MAINTENANCE CONTRACT 575.61: 3146.77. **DIR. OF EQUAL:** A & B BUSINESS-COPIER MAINTENANCE CONTRACT 33.28, AMERICAN SOLUTIONS-SUPPLIES 34.57, FIRST DISTRICT ASS'N-2ND INSTALLMENT – GIS 15000.00, OFFICE PEEPS-SUPPLIES 35.98: 15103.83. **REG. OF DEEDS:** A & B BUSINESS-COPIER MAINTENANCE CONTRACT 27.74, OFFICE PEEPS-SUPPLIES 171.58, SDACC-FALL CONVENTION REGISTRATION 195.00: 394.32. **SHERIFF:** IDI-IDI CORE FLAT RATE PLAN 151.00, OFFICE PEEPS-OFFICE SUPPLIES 287.48, PRAIRIE VIEW VET-K-9 DOG FOOD 58.63, S.D. FEDERAL PROPERTY-SUPPLIES 8.00, TONY'S REPAIR-MAINTENANCE 75.65: 580.76. **JAIL:** BEADLE COUNTY SHERIFF-PRISONER CARE 3735.00, FAULK COUNTY SHERIFF-PRISONER CARE 180.00: 3915.00. **CORONER:** TIFFANY HOFER-UNATTENDED DEATH 101.20, SUPPLIES 83.88, MILEAGE 35.19: 220.27. **COUNTY NURSE:** HAND



CO MEMORIAL HOSPITAL-MONTHLY RENT 600.00. **MENTAL HEALTH:** CENTER FOR INDEPENDENCE-MONTHLY SUPPORT x 2 360.00. **LIBRARY:** A & B BUSINESS-COPIER MAINTENANCE CONTRACT 61.06, BLACKSTONE PUBLISHING-AUDIO BOOK 203.50 BOB'S DISPOSAL SERVICE-GARBAGE DISPOSAL 21.00, BOB'S GAS-AC BLOWER MOTOR REPAIR 357.58, BOOK SYSTEMS-ATRIUM & OPAC SUBSCRIPTION 1885.00, INGRAM LIBRARY-BOOKS 190.12, CITY OF MILLER-UTILITIES 430.01: 3148.27. **EXTENSION:** KESSLER'S-PLATES 4.25, MILLER REXALL DRUG-SUPPLIES 19.53, OFFICE EQUIPMENT SERVICE-COPIER MAINTENANCE 151.57, STATE 4-H OFFICE-STATE FAIR CAMPING SPOT 295.00: 470.35. **WEED CONTROL:** AA MOTORSPORTS-REPAIRS 52.50, AT & T-CELL PHONE 45.39, CITY OF MILLER-UTILITIES 454.60, OAKLEY FARM & RANCH SUPPLY-SUPPLIES 115.31: 667.80. **HWY RDS BRIDGES:** A-OX WELDING SUPPLY CO INC-14' STEELMAX CHOP SAW 511.88, BOB'S DISPOSAL SERVICE-GARBAGE DISPOSAL 60.00, BUILDERS CASHWAY-SUPPLIES 16.00, BUTLER MACHINERY-SUPPLIES 139.49, CK WELDING-SUPPLIES 7.10, DIAMOND MOWERS-SUPPLIES 1168.92, FARM TECH INC-SUPPLIES 116.55, GENERAL EQUIPMENT-SUPPLIES 1746.54, GREAT WESTERN TIRE-MAINTENANCE 2383.80, GREAT WESTERN TIRE-SUPPLIES 3619.60, HARKINS ENTERPRISES-REPAIRS 1137.50, INLAND TRUCK PARTS-SUPPLIES 1690.27, JEBRO-ROAD OIL 16908.69, CITY OF MILLER-UTILITIES 277.99, MILLER CONCRETE PRODUCT-SUPPLIES 465.00, MORRIS, INC.-ADD SAND 13687.44, NEWMAN TRAFFIC SIGNS-SUPPLIES 460.03, OAKLEY FARM & RANCH SUPPLY-SUPPLIES 245.63, SD PUBLIC ASSURANCE ALLIANCE-INSURANCE ON TRACTORS 353.77, S.D. FEDERAL PROPERTY-TOOLS 347.00, TONY'S REPAIR-MAINTENANCE 240.80, TWIN VALLEY TIRE-REPAIRS 642.40, TWIN VALLEY TIRE-SUPPLIES 15.00: 46241.40. **EMERG. & DIS. SERV:** OFFICE PEEPS-OFFICE SUPPLIES 18.00, TONY'S REPAIR-MAINTENANCE 60.45: 78.45. **REG. OF DEEDS:** A & B BUSINESS-TOSHIBA 3518A COPIER 2715.00. **HWY RDS BRIDGES:** ULTEIG-SMALL STRUCTURE INVENTORY 469.00. **LAW LIBRARY:** THOMSON REUTERS-LAW BOOKS 482.95. Total Checks this date: 85667.11

**Claims paid on August 15, 2022:** GOV. BUILDING: AGTEGRA-GAS 200.40, MILLER ACE-SUPPLIES 29.95, TLC OLSON CONSTRUCTION-REPLACE WATER LINE 6117.35, VENTURE-DATA 916.11, VISA-GLASS LIGHT FIXTURES 26.91: 7290.72. **ASSESSOR:** AGTEGRA-GAS 76.57. **SHERIFF:** AGTEGRA-GAS 509.80, 588.25, 449.93, MILLER ACE-SUPPLIES 19.99: 1567.97. **RUBBLE SITE:** DAKOTA ENERGY-POWER 63.75, **LIBRARY:** VENTURE-DATA 202.19, 4-H/EXTENSION: AGTEGRA-FUEL 24.35, **WEED & PEST:** AGTEGRA-FUEL 900.50, MILLER ACE-SUPPLIES 35.96, VENTURE-DATA 162.66. **HIGHWAY:** AGTEGRA-FUEL 16885.33, ARAMARK-SUPPLIES 679.97, DAKOTA ENERGY-POWER 61.98, JOHN DEERE FINANCIAL-REPAIRS 895.36, SUPPLIES 4020.65, MILLER ACE-SUPPLIES 57.72, NAPA CENTRAL-SUPPLIES 1138.37, STURDEVANT'S-SUPPLIES 111.68, VENTURE-DATA 164.66: 24015.72. **E-911:** CENTRURY LINK-911 TRUNKS 193.95, VENTURE-DATA 33.89: 227.84. **EMERG-MANAGE:** AGTEGRA-FUEL 146.50, VENTURE-DATA 63.41, VISA-APPLE STORAGE 1.05, TONER 68.12: 279.08. **STATE COLLECTIONS:** SD-DEPT OF REVENUE-VITAL RECORDS 1257.00. **STATE MOTOR VEH:** SD-DEPT OF REVENUE-MOTOR VEHICLES 100,694.76, **FIRE DISTRICT:** POLO FIRE DIST-JULY COLLECTIONS 53.59, **MALT BEVERAGES:** HIWAY STORE TRANSFER 75.00, SDACC: MODERINZE & PRESERVE FUND 124.00. **TOTAL THIS DATE:** 137051.66

**Claims paid on August 19, 2022:** For **SCHOOLS:** FAULKTON - 7394.96, HITCHCOCK-TULARE - 1635.67, MILLER - 91132.83, REDFIELD - 5704.16, WOLSEY/WESSINGTON - 2259.94. Total: 108127.56. For **TOWNSHIPS:** ALDEN-1552.57, ALPHA-1901.84, BATES-1521.28, BURDETTE-1802.95, CAMPBELL-744.99, CARLTON-1299.19, CEDAR-1093.26, COMO-1505.12, FLORENCE-1362.80, GILBERT-1838.25, GLENDALE-1140.71, GRAND-2599.36, GREENLEAF-1806.94, HILAND-1014.52, HOLDEN-1774.65, HULBERT-1521.28, LINN-1394.10, LOGAN-1331.48, MIDLAND-1363.78, MILLER-2186.53, MONDAMIN-1331.48, OHIO-887.33, ONTARIO-1426.38, PARK-1952.75, PEARL-823.73, PLATO-1790.80, PLEASANT VALLEY-1014.76, RIVERSIDE-856.02, ROCKDALE-1140.71, ROSEHILL-



1965.43, SPRING HILL-1204.28, SPRING LAKE-1774.65, ST LAWRENCE-1552.57, WHEATON-1965.43, YORK-1648.45. Total: 52090.37. For **CITIES & TOWNS**: MILLER-12494.74, REE HEIGHTS-2380.50, ST. LAWRENCE-2539.55, WESSINGTON-183.42. Total: 17598.21 Total Checks this date: 177816.14

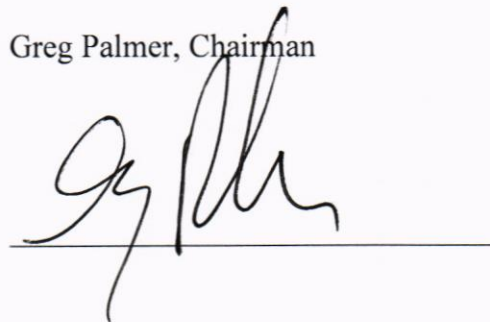
**Claims paid on August 31, 2022:** Debt Service (AB&T)-\$22,635.57

| <b>Month End Payroll (SDCL 6-1-10) August</b> |                     |                  |                     |
|---|---------------------|------------------|---------------------|
| <b>Function / Office / Department</b>         | <b>Regular Pay:</b> | <b>Overtime:</b> | <b>Total Pay:</b>   |
| Commissioners:                                | \$3,586.85          | N/A              | \$3,586.85          |
| Auditor:                                      | \$7,566.74          | \$0.00           | \$7,566.74          |
| Treasurer:                                    | \$10,704.29         | \$0.00           | \$10,704.29         |
| States Attorney:                              | \$7,814.68          | N/A              | \$7,814.68          |
| Custodial:                                    | \$3,943.00          | N/A              | \$3,943.00          |
| Director of Equalization:                     | \$7,306.91          | \$0.00           | \$7,306.91          |
| Register of Deeds:                            | \$7,554.29          | \$0.00           | \$7,554.29          |
| Veteran Services:                             | \$759.00            | N/A              | \$759.00            |
| Sheriff:                                      | \$21,504.11         | \$185.25         | \$21,689.36         |
| E-911:  | \$205.84            | N/A              | \$205.84            |
| Emergency Management:                         | \$3,862.14          | N/A              | \$3,862.14          |
| Highway:                                      | \$53,195.29         | \$27.78          | \$53,223.07         |
| Rubble Site:                                  | \$3,727.29          | \$0.00           | \$3,727.29          |
| Library:                                      | \$3,760.30          | N/A              | \$3,760.30          |
| 4-H:  | \$3,331.22          | N/A              | \$3,331.22          |
| Weed & Pest:                                  | \$6,673.23          | \$457.38         | \$7,130.61          |
| <b>Total Payroll:</b>                         | <b>\$145,495.18</b> | <b>\$670.41</b>  | <b>\$146,165.59</b> |

| <b>SDCL 7-10-3 Auditor's account with Treasurer.</b>   |  | <b>September 1</b>    |
|--|--|-----------------------|
| Includes funds held for other governmental agencies (Schools, Towns, Townships, Special Districts) |  |                       |
| Cash on Hand:  |  | \$814.33              |
| Checks in Possession less than 3 days:   |  | \$22,719.36           |
| Checks in Possession more than 3 days:   |  | \$0.00                |
| Cash Items:  |  | \$0.00                |
| Petty Cash:  |  | \$300.00              |
| Reconciled Demand Deposits-American Bank & Trust:  |  | \$8,473.65            |
| Reconciled Demand Deposits-Quoin Financial Bank:   |  | -\$35,761.72          |
| Time Deposits – American Bank & Trust:   |  | \$1,962,890.82        |
| Time Deposits – Quoin Financial Bank:  |  | \$1,381,321.73        |
| American Rescue Plan Act (ARPA-Federal Funds)  |  | \$311,789.36          |
| Library Checking:  |  | \$35,143.21           |
| Library Certificates of Deposit:   |  | \$7,551.00            |
| Library Stocks:  |  | \$12,400.00           |
| <b>Total:</b>  |  | <b>\$3,707,641.74</b> |

The forgoing text reflects the approved minutes of the commission.

Greg Palmer, Chairman



Attest:

Doug DeBoer, Auditor