

## DRAFT AGENDA FOR TUESDAY AUGUST 2, 2022

1 P.M. in the Commission Chambers, 2nd Floor of the Courthouse

Online access: [Facebook and YouTube](#)

### HAND COUNTY PLANNING & ZONING COMMISSION and BOARD OF ADJUSTMENT HAND COUNTY BOARD OF COMMISSIONERS

Audio or Video Participation Available if Arranged in Advance

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#### PLEASE NOTE:

(URL / LINKS are provided when documentation has been provided to us in advance.)

The chairman has declared the entire meeting as the statutory period of public comment (SDCL 1-25-1)

**The Commission Reserves the ability to have an executive session without it appearing on the agenda.**

All documents are available for download. Paper copies are available upon request.

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#### PLANNING AND ZONING COMMISSION and BOARD OF ADJUSTMENT

- Call to Order as such
  - Jaime Russell - Zoning Administrator
    - Progress Report on Operations Manual
    - Plats for Discussion and Consideration
      - [Tracts 2A & 5A PETERKA'S ADDITION](#) (Miller Township)
      - Staff requests motion to approve said plat, referring to the commission.
    - Building Permits Issued (FYI) [Link 1](#) & [Link 2](#)
      - Thomas & Patricia Hamiel - New home (Saint Lawrence Twp)
      - Mitchell VanZee - Moving a garage (Saint Lawrence Twp)
      - Harrold Terminal - Remove & replace damaged bin x 2 (Midland Twp)
      - Heath & Andrea Mushitz - Shed (Miller Twp)
      - Eben & Donna Noyes - Unknown (Rose Hill Twp)
  - Discretionary Formula expansion to include non-commercial residential
    - Review / Discussion on contents of [DRAFT RESOLUTION 2022-26](#)
    - High pressure / hazardous materials pipelines and facilities
    - SD-PUC [Order granting withdrawal from party status - Hand County](#)
      - [Letter to the SD-PUC requesting change in party status](#) (link to PUC website)
      - SD-PUC "[Intervenor Guide](#)"
      - [Original Request to have party status](#) (link to PUC website)
    - Revisit the imposition of a moratorium related to items under county purview.
      - [RESOLUTION 2022-15 Declaring a Motorium](#) (approved April 5, 2022)
    - [Direct link to the SD-PUC Docket HP22-001 In the Matter of the Application byh SCS Carbon Transport LLC for a Permit to Construct A Carbon Dioxide Transmission Pipeline](#)
      - Contains links to all public records in the docket.
    - Revisit the amending of the Planning and Zoning governing documents.
    - Referrals / decisions / postponements
  - Public Input
  - If no further business - Motion to Adjourn as P & Z Commission
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#### BOARD OF COMMISSIONERS

##### CALL TO ORDER

##### CONSENT AGENDA ITEMS:

- Acknowledgements:
  - Receipt of the [Register of Deeds financial statement for June 2022](#)
  - Receipt of the Library's Report for June 2022 (currently not available)
  - Receipt of the [payroll ledger for July 2022](#).
- Approvals:
  - [Minutes of the July 5th, 2022 meeting](#)
  - Claims / Vouchers for payment of bills

##### 4-H OFFICE - Ann Price

- Programming Update
- Achievement Days
- State Fair / attendance

**SHERIFF** - Shane Croeni

- Working the Sturgis Motorcycle Rally between August 4 and August 13
- Approve the hire of Anthony Halverson as a non-certified full time deputy sheriff
  - Entry level wage is \$18.22 / hour
  - Start date is August 15, 2022
- Approval to hire James Waldrop as a scheduled part-time deputy sheriff
  - Entry level wage is \$18.22 / hour
  - Start date is [TBA]
- Josh Zweber's last day as a full time deputy sheriff will be August 10, 2022.
  - He has requested to remain as a PRN substitute deputy.
  - Resignation as full-time to be recorded, decision on PRN status

**1:30 P.M. ALCOHOLIC BEVERAGE LICENSE HEARING**

- Transfer of ownership from Mike & Edna Ames to Mike Ames only
- [Application for Beverage License \(Transfer / name change\)](#)

**REFERRED MATTERS FROM THE Planning and Zoning Commission & Board of Adjustment**

- Plats for Consideration
  - [Tracts 2A & 5A PETERKA'S ADDITION](#) (Miller Township)
  - Staff requests motion to approve said plat.
- Discretionary Formula expansion / [RESOLUTION 2022-05 \(Draft\)](#)
- High pressure / hazardous materials pipelines and facilities
  - Public Comment On the pipeline
  - Possible Action

**ROAD & BRIDGES** - Jeff Hargens

- From July 19, 2022
  - Ulteig Engineering, Brad Stangohr PC
    - [RESOLUTION 2022-21](#) - National Bridge Inventory - Delete
      - Structure 30-204-289 located 2.9 miles S & 2.4 miles East of St. Lawrence
    - [RESOLUTION 2022-25](#) - National Bridge Inventory - Delete
      - Structure 30-007-150 located 11 miles N & 4.3 miles West of Ree Heights
    - Structure 30-220-166 Discussion on removal and possible action thereafter

**CUSTODIAN** - Will Page - Not going to be present

- From July:
  - Invitations For Bids (modification of language between P&H PE & County)
  - Water line work started on Friday the 29th and should be completed by the 30th
  - [Email Report from Will Page](#)

**COMMISSIONER WORK PERIOD** - Chairman Palmer

- Old Business
  - Reserved and Open

**AUDITOR** - Doug DeBoer

- From July:
  - CYBER SECURITY - working with Golden West on alternatives to the \$10,000 plan.
  - AMERICA RESCUE PLAN ACT
    - July 26, 2021
- Safety Benefits did their property inspections and made several recommendations on how to mitigate hazards found. They will produce a full report but some action needs to be taken regarding coverage for contents inside the buildings.
  - The recommendations will be added before the meeting.
- DECLUTTERING
  - SURPLUS PROPERTY
    - (1) Gateway 2000 Laptop computer (mfg in 2009) Original Cost: \$499.99
      - Discard as inoperable., Model m-1631U, SN: 91100631426 / T4C93F1008922

- Direct deposit update:
  - Several Departments / Offices have not yet submitted the necessary banking information.
  - [Policy 2022-05 - Direct Deposit](#) - Chairman's Signature
  - Quoin Financial Bank as an agreement that we will be executing.
    - Request Motion Granting Authority to the Auditor and Treasurer and their deputies to execute the necessary paperwork to allow ACH / Direct Deposit.
- Added 08/01/22:** Discussion on Eye and Dental Insurance plans
  - In person / Remote Discussion or Committee?

**ELECTION** - Doug DeBoer

- Modification of Precincts ([SDCL 12-14](#))
  - Complaints:
    - Miller Township Residents going to SBA
    - Plato, Linn, Wheaton, Carlton not being able to go to Zell
    - Ree Heights, Ree Heights Township and Midland Township going to Polo
  - Analysis: [Auditor DeBoer's handout](#)
  - Modification of Commission Districts - Not involved.

**2023 PROVISIONAL BUDGET**

- Revenue Provisional Budget Worksheet (to be provided at the meeting)
- Set Date for Public Hearing on 2023 budget

**CORRESPONDENCE NOT REQUIRING FORMAL ACTION**

- [07-26-22: SD-DOA/NR - Letter regarding publication of notices on Surface Water Discharge Permits](#)
- [07-20-22: US-DOE - Letter regarding Sweetland Wind Farm - request for comment.](#)

**EXECUTIVE SESSION** -

- Reserved / If Needed

**INFORMATION / CORRESPONDENCE (No action needed)**

- The next "regular" commission meeting is set for TUESDAY September 6, 2022 at 1 pm.