

DRAFT AGENDA FOR THURSDAY JUNE 9, 2022
1 P.M. in the Commission Chambers, 2nd Floor of the Courthouse
Online access: [Facebook and YouTube](#)

HAND COUNTY PLANNING & ZONING COMMISSION and BOARD OF ADJUSTMENT
HAND COUNTY BOARD OF COMMISSIONERS
Audio or Video Participation Available if Arranged in Advance

PLEASE NOTE:

(URL / LINKS are provided when documentation has been provided to us in advance.)
The chairman has declared the entire meeting as the statutory period of public comment (SDCL 1-25-1)
The Commission Reserves the ability to have an executive session without it appearing on the agenda.
All documents are available for download. Paper copies are available upon request.

PLANNING AND ZONING COMMISSION and BOARD OF ADJUSTMENT

- Call to Order as such
- Jaime Russell - Zoning Administrator
 - Plats for Consideration
 - [Bose Outlot 2 in the NE ¼ of Section 9, T113N, R67W of the 5th P.M.](#)
 - Recommend approval to the commission, or return?
 - Building Permits Issued - No permits in May
- Public Inquiry / Comment
- If no business - Motion to Adjourn as P & Z Commission

BOARD OF COMMISSIONERS

CALL TO ORDER

CONSENT AGENDA ITEMS:

- Acknowledgements:
 - Receipt of the Register of Deeds financial statement for the proceeding month (paper)
 - Receipt of the Library's Report (paper)
 - [Receipt of the payroll ledger for May](#)
- Approvals:
 - [Minutes of the May 10, 2022 commission meeting](#)
 - Claims / Vouchers for payment of bills

HAND COUNTY CONSERVATION DISTRICT:

- Dennis Simons / Matt Cavenee
- James River Development District

RESIDENT INPUT ON THE PROPOSED CARBON PIPELINE

PLATS - Planning and Zoning Commission & Board of Adjustment

- [Action on Bose Outlot 2 in the NE ¼ of Section 9, T113N, R67W of the 5th P.M.](#)

AMERICA RESCUE PLAN ACT -

- I will be submitting a request for the second half of the funds.

2023 BUDGET PREPARATION / REVIEW / Q&A - FOCUSING ON OPERATIONS (No Payroll)

BUDGET HEARING

- The following General Fund Budgets are in need of additional funding:
 - 101-154 - Defense of Abused and/or Neglected Children
 - Original Budget: \$750.00
 - Current Budget: \$72.50
 - Requested Transfer Authority from Contingency: \$750.00
 - Probably \$375 now and up to \$375 later.

BUDGET TRANSFER HEARING

- From 101-911-911 - General Fund Operating Transfers Out to:
 - Beginning Budget: 1,000,000
 - Requested Transfer amount: \$500,000
- To 201-
- From 295-311 - Rural Access Infrastructure to:
 - 295-311-422.10 - Engineering
 - Original Budget: \$0.00
 - Current Overage: \$14,843.60
 - Request Transfer Authority between funds up to \$25,000
- Library - Received
- From M&P to purchase a copier

ROAD & BRIDGES - Jeff Hargens (not present)

- Roads & Bridges
 - [SD-DOT Striping agreement SD-DOT - 2022-01](#)
 - 61 miles of striping
 - 60/40 match, estimated at \$6,611.22
 - [SD-DOT Bridge Removal Agreement](#)
 - Structure 30-257-400, Project BRO 8030(23) PCN 08NL
 - 81.95% / 18.05 match, estimated at \$18,050 (based on a project cost of \$100,000)

SHERIFF - Shane Croeni

- Tahoe broke down is at Prostrollo
- Deputy Fisher two year is 6/22/22 pay scale raise of .75

COMMISSIONER WORK PERIOD - Chairman Palmer

- Old Business - TBA

AUDITOR - Doug DeBoer

- [Modification of the Intergovernmental Agreement for Workers Compensation](#)
 - Addresses international travel - unlikely to impact Hand County - Request comment in minutes.
- Decluttering
 - Will Page has been helping to declutter records from the attic (via burning)
 - Resolutions Approving Destruction
 - [2022-16 - Township Reports](#)
 - [2022-17 - Bid Lettings / Proposals](#) 2018 & older
 - [2022-18 - Expenditure Budget Reports](#) 2017 & older
 - [2022-19 - Notices of Hospitalization](#) (that haven't led to claims) 2019 & older
 - [2022-20 - Expired Oaths of Office](#)
- Surplus: Photocopier that is unrepairable (economically) in the Register of Deeds Office
 - RICOH Aficio MP3350B, SN: M6285400130, to be recycled

ELECTION - Doug DeBoer

- CANVASSING of the RESULTS
 - Defined: "The canvass is the official tally of votes for any given election. The purpose of the canvass is to account for every ballot cast and ensure that every valid vote cast is included in the election totals."
 - Must be completed and reported to the Secretary of State by June 13, 2022
 - Recount deadline is June 16, 2022 (within 3 days of canvass)
 - [Recount Manual](#)
 - Governing Law: [SDCL 12-20 "Return and Canvass of Votes"](#)
 - [Governing Board as Canvassing Board SDCL 12-20-36](#)
 - [Abstract of Precinct Returns, SDCL 12-20-38](#)
 - [Duties of Canvassers](#)
 - [Official Canvass Sheet](#)

- Modification of Precincts ([SDCL 12-14](#))
 - Complaints:
 - Miller Township Residents going to SBA
 - Plato, Linn, Wheaton, Carlton not being able to go to Zell
 - Ree Heights, Ree Heights Township and Midland Township going to Polo
 - Analysis: [Auditor DeBoer's handout](#)
 - Modification of Commission Districts - Not involved.
- EXECUTIVE SESSION** -
 - Personnel from April - Postponed to July
 - Personnel from May - Postponed to July
 - Personnel from May - Still On
 - Legal Matter - June
 - Care of the Poor - Client Discussion
 - Reserved / If Needed

INFORMATION / CORRESPONDENCE (No action needed)

- NECOG is hosting the 2023 → 2026 “Statewide Transportation Improvement Program (STIP) Development Meeting on June 22, 2022 beginning at 4 PM. Who wants to ride along?
- The next “regular” commission meeting is set for TUESDAY July 5, 2022 at 1 pm.