

## DRAFT AGENDA for the HAND COUNTY BOARD OF COMMISSIONERS

TUESDAY March 1, 2022 – 1 P.M.

Location: County Commission Chambers. Live Stream on YouTube, linked on Facebook.

Video Participation Available if Arranged in Advance

YouTube Channel: [Hand County Auditor - Doug DeBoer - YouTube](#)

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### PLEASE NOTE:

(URL / LINKS are provided when documentation has been provided to us in advance.)

The chairman has declared the entire meeting as the statutory period of public comment (SDCL 1-25-1)

**The Commission Reserves the ability to have an executive session without it appearing on the agenda.**

All documents are available for download. Paper copies are available upon request.

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### CONSENT AGENDA ITEMS:

- Acknowledgements:
    - Receipt of the [Register of Deeds financial statement for January 2022](#)
    - Receipt of the [Weed & Pest Boards February meeting minutes](#)
  - Approvals:
    - [Minutes of the February 1, 2022 meeting](#)
    - Claims / Vouchers for payment of bills
    - [Permit to land aircraft on Hand County Highways - Wilbur-Ellis Air, LLC](#)
    - [Notice of Responsibility to Control Noxious Weeds & Notice to Inspect](#)
      - Annual Publication of Legal Notice
    - Permission to advertise for seasonal spray applicators
      - [Help Wanted Advertisement](#)
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### LEGISLATIVE AUDIT - Brandie Pitts, Auditor ~ 1:05 Appointment

- Discussion on closing out the audit review of 2020 and 2021
  - [Notes to the Modified Cash Basis Financial Statements of Hand County](#)
  - [Attachments from Legislative Audit](#) (linked to auditor's Google drive)
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### CARBON SOLUTIONS ~ 1:15 appointment

- Dan Lederman (712) 251-1992
  - SD-PUC Docket File 22-01 ([Link to PUC Website](#))
    - [Notice Served by 1st Class Mail along with the binders on the table](#)
    - [Route through Hand County as found in the PUC Filing](#) (starts on Page 22)
  - [Link to documents provided to the Zoning Office](#) (linked to auditor's Google drive)
  - [County website link for deposit of project information.](#)
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### PLAT FOR CONSIDERATION

- Cindy Oakley x2 (noticed in January)
  - JD Fanning Outlot A and Outlot B
  - Sluneka properties x 4
  - Cody Volmer - Presho Livestock Auction (800-753-6455)
  - Laurie Breuning
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### CAMPBELL TOWNSHIP - Land Owners & Citizens

- Review, discussion and questions related to Christensen Farms plan for construction
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### CONSOLIDATED BOARD OF EQUALIZATION

- Statutory Reference for Equalization Process: [SDCL 10-11](#)
    - April 5 - last day to mail or file1 written appeal with county auditor (10-11-67)
    - April 12 - consolidated board begins (10-11-71)
    - May 3 - consolidated board ends (10-11-71)
    - Setting the date for the Hand County Consolidated Board of Equalization to meet.
      - The 2021 date was Tuesday April 13, 2021 at 7 p.m.
      - Request Tuesday April 12, 2022 at 7 p.m. as the meeting date & time
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### CENTRALIZED MAIL SOLUTIONS - Meter Rental

- Request to reconsider and review revised proposal for postage machine.
    - [Revised Proposal from Quadient for “iX-5 HF Mailing System”](#)
      - Reduced to \$95.23 per month (down from \$102.83/month) (Pitney-Bowes is \$107.28)
        - Treasurer - Sheri Koeck
        - Assessor - Jaime Russell
        - Auditor - Doug DeBoer
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**ASSESSOR** - Jaime Russell

- GIS parcel mapping - subscription fees Q&A
  - Spending Authority to by bulk toner for copier (\$400+)
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**ROAD & BRIDGES** - Jeff Hargens

- Bridge 30-220-256 on 366th Avenue north of US HWY 14 over Pearl Creek
    - Brad Stangohr, PE will be present.
    - [Work Order for Consultant Services with Ulteig Engineers, Inc.](#)
      - Requires signature /
    - Agreement Number: 410778 / Work Order Number: LGA-143-20
  - [Resolution 2022-09](#) - Appointment of Ulteig Engineers, Inc for bridge inspections.
  - Reading of bid submissions
    - Petroleum Fuels
    - Road Oil
    - Rentals
  - Grab Teck Loader Bucket - Revisit
  - Iverson bridge converted to culverts
  - [Resolution 2022-11](#) to adopt [Beadle County's Bid with TrueNorth Steel](#)
  - Commissioner Committee to help prepare the Road & Bridge budgets.
    - January Revenues
      - [Revenue Budget Prep Sheet](#)
      - [Revenue Report for R&B January](#)
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**AUDITOR** - Doug DeBoer

- Local Emergency Planning Committee - Grant Receipt of \$1,205.48
    - Request approval of an “automatic supplement” of a grant
  - Declaration of Surplus Property - to be discarded as inoperable
    - P3 International, Model 5090, Cassette Recorder/Player, SN: 900406, Mfg: 3/26/02
    - Old, Unused Ballot Boxes (see photographs)
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**EMERGENCY MANAGEMENT** - Arlen Gortmaker

- Proposed Wage Scale / Credentialing
  - Update / Response to School Incident
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**SOUTH DAKOTA GAME, FISH & PARKS** - Chris Ray - Wildlife Damage Specialist (about 3p)

- Predator Control
  - Meet & Greet, Q & A
    - 605-730-2419
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**SHERIFF** - Shane Croeni

- Update on K9 RINGO Request to open account for donations and fundraisers
  - Update on Community Awareness Meeting March 16<sup>th</sup>
  - Update on School Traffic at St Lawrence
  - Request to attend Sheriff Convention in Deadwood April 19-21
  - Request to send Chelsea to ate SOR training March 18
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**COMMISSIONER WORK PERIOD** - Chairman Palmer

1. Old Business
    - a. Committee Report
      - i. 02-03-2022 meeting at City Hall
      - ii. [SPN & Associations Slide Show](#)
    - b. Job Descriptions (4H & Other non-elected officials & staff)
  2. Decluttering
    - a. Chemicals in basement (still where they were)
    - b. The donations to the school district led to many items being moved.
      - i. We will determine later what will remain with them and what will return.
  3. Hand County Railroad Authority
    - a. Composition of the original board: Luke Wernsmann, Larry Rowen and Jim Iverson
    - b. [SDCL 49-17A-6](#) indicates an election is how vacancies are filled, not via appointment
      - i. Terms are 3 years in length and then re-elected
    - c. Discussion on course of action
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**EXECUTIVE SESSION** - Reserved / If Needed

- Board Requested
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**INFORMATION / CORRESPONDENCE (No action needed)**

- Payroll Report for February.
- Family Crisis Center - Thank you following Resolution of Support
- NECOG - Performance Report for 2021
- The next "regular" commission meeting is set for Tuesday April 5, 2022 at 1 pm.