

+DRAFT AGENDA for the HAND COUNTY BOARD OF COMMISSIONERS

TUESDAY February 1, 2022 – 1 P.M.

Location: County Commission Chambers. Live Stream on YouTube, linked on Facebook.

Video Participation Available if Arranged in Advance

YouTube Channel: [Hand County Auditor - Doug DeBoer - YouTube](#)

PLEASE NOTE:

(URL / LINKS are provided when documentation has been provided to us in advance.)

The chairman has declared the entire meeting as the statutory period of public comment (SDCL 1-25-1)

The Commission Reserves the ability to have an executive session without it appearing on the agenda.

All documents are available for download. Paper copies are available upon request.

CONSENT AGENDA ITEMS:

- Acknowledgements:
 - Receipt of the [Register of Deeds financial statement for December 2021](#)
 - Receipt of the [Register of Deeds financial summary for 2021](#)
 - Receipt of the [Library Board Minutes for November 2021](#)
 - Receipt of the [Library Board Minutes for December 2021](#)
 - Receipt of the [Library Year-end financial report for 2021](#)
 - Approvals:
 - [Minutes of the January 4, 2022 meeting](#)
 - Claims / Vouchers for payment of bills
 - Travel Request for W&P Supt Randy Peck for Annual Conference in Huron (February 16-18)
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GAME AND FISH - Jon Dunlap

- Lease Options for Original Rubble Site for Public Shooting Area
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FAMILY CRISIS CENTER - Michelle Stuck, Rural Advocate: 605-468-0006

- Annual Report / Review of 2021
 - Request for Support Resolution
 - Review and action on [RESOLUTION 2022-04](#) Support of Family Crisis Center
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OH HAND DEVELOPMENT CORP - Kecia Beranek - Executive Director

- Visit, Q&A
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CITY OF MILLER - FINANCE COMMITTEE

- Discussion about help with the city's swimming pool rebuild.
 - Use of manpower and / or equipment or both
 - Financial Support
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PUBLIC HEARING - 2:00 PM

- Seeking public comment on the proposed changes:
 - Reducing the 12 precincts to 5
 - Reducing the 8 polling places to 5
 - Assigning one polling place per commission district.
 - Authorizing the polling places for Commissioner Districts 2 and 3 to be collocated at the Miller Community Center in Miller.
 - [RESOLUTIONS 2022-08](#) Establishes Precincts and Polling Places
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[KNOWINK](#) / POLL-PAD - Centralized Poll Book

- Dustin (605) 295-0687
 - [News Blurb from the Aberdeen American News](#)
 - [Introduction to Poll Pad](#)
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RUBBLE SITE - Jim Eschenbaum

- Complaints about winter hours, lack of accessibility / information (internet / social media)
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PLAT FOR CONSIDERATION

- “A RESOLUTION APPROVING THE [PLAT OF PRATT TRACT 1](#), A SUBDIVISION OF THE SW1/4 OF SECTION 8, TOWNSHIP 114 NORTH, RANGE 70 WEST OF THE 5TH P.M., HAND COUNTY, SOUTH DAKOTA.”
 - Requires a signature of the commission chair upon approval.
- Sluneka’s Addition - [Tract 1](#), [Tract 2](#), [Tract 3](#), [Tract 4](#) (incomplete at time of publication)
- Reserved for C.O. (may show up Monday)

ROAD & BRIDGES - Jeff Hargens

- Travel request to attend the “asphalt conference” on February 16 & 17
- Travel request to attend M.S.H.A. training on March 1 & 2
- Status Update: Bridge 30-240-048 South of Rockham on 368th Avenue
- Spring Load Limits: March 1 to April 15, enact and publish
 - Publish letter regarding sheriff’s office and Highway Patrol / Motor Carrier
- Discuss trading in the current skid loader.
- Discuss adding a yearly extension to the pay loader (\$4,350 for 1,000 hours)
- Discuss purchasing “Grab Teck” Grapple bucket for payloader (help with removing trees)
- Permission to advertise for supplies (links to be added on 1-28-22)
 - Motor vehicle fuels
 - Heating Oil
 - Road Oil
- Surplusing reclaimed bridge iron / I-beams and scrap.
 - Need an inventory of items for declaration
- Projected Large Equipment Needs for future planning

Item:	Quantity:	Estimated Unit Cost	Extended Cost
Road Graders (Used)	4	\$250,000	\$1,000,000
Road Graders Trade-In	4	(\$87,500)	(350,000) = \$650,000
Skidloader	1	\$70,000	\$70,000
Minloader	1	\$80,000	\$80,000
Packer / Roller	1	\$100,000	\$100,000
Pickups	2	\$30,000	\$60,000
Semi-tractor	2	\$75,000	\$150,000
Tractors	2	\$75,000	\$150,000
DOT Plow Trucks	2	\$25,000	\$50,000
Total			\$1,310,000

AUDITOR - Doug DeBoer

- The SD-Department of Revenue (SD-DOR) has published the [CPI for 2022 pay 2023 at 3%](#)
- SD-Department of Revenue, Property Tax Division - [Approval of Levies \(on modified budget\)](#)
 - [RESOLUTION 2022-07](#) Amends and Corrects Annual Budget for 2022
- The L.E.P.C. and Rural Access Infrastructure budgets in 2021 were over at year end.
 - We did not catch this in time.
 - We considered asking for a budget supplement but the [Legislative Audit said to move on](#).
- [RESOLUTION 2022-05](#) - Establishes mechanism to dispose of surplus property under \$500

- [Policy 2022-02](#) - Further defines mechanism to sell surplus property.
 - [RESOLUTION 2022-06](#) - Appointment of Designee (Wildland Fire Division)
 - [Request from SD-DPS regarding designee](#)
 - [Policy 2022-01: Snow Removal for Secondary Roads and County Roads](#), and instructions
 - Letter to SD-Highway Patrol / Motor Carrier Enforcement and Sheriff's Office about weight enforcement
 - Postage Meter lease is ending in April
 - The only company expressing interest is [Quadiant of Sioux Falls](#) for \$102.83 per month.
 - The current lease with [Pitney Bowes](#) is \$107.28 per month.
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CUSTODIAN - Will Page

- Deadwood Grant Application - Q&A and sign agreement(s)
 - Project Updates
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COMMISSIONER WORK PERIOD - Chairman Palmer

1. Old Business
 - a. County Use of Personnel cell phones: To date, no department head who is not assigned a county phone or receiving a utility assessment has asked for reimbursement of cell phone usage.
 - b. Auditor's Recommendation: Department Heads, who are not assigned a phone or receive a utility assessment, who want reimbursement for calls made on their cell phone could receive a \$10 per month reimbursement after filing a voucher to that effect.
 - i. If the department head doesn't want to submit, they are not required to.
 2. Decluttering
 - a. Chemicals in basement (still where they were)
 - b. Ladder in Weed building (was hung on wall within a week)
 3. Surplus Property
 - a. Assessor's Office
 - i. Sharp, LE-1192G, adding machine, SN: 7C171758. Junk to discard.
 - ii. Sharp, LE-1601, adding machine, SN: 3808742X. Junk to discard
 - iii. Victor, 1260-2, adding machine, SN: 034202483. Junk to discard.
 - iv. Monroe, 2125, adding machine, SN:
 - b. Register of Deeds Office
 - i. No Brand, metal three shelf, measures 29" x 30" x 12". Can be sold.
 4. Hand County Railroad Authority
 - a. [Articles of Incorporation and Agreement from 2011](#)
 - b. Composition of the original board: Luke Wernsmann, Larry Rowen and Jim Iverson
 - c. [SDCL 49-17A-6](#) indicates an election is how vacancies are filled, not via appointment
 - i. Terms are 3 years in length and then re-elected
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EXECUTIVE SESSION - Reserved / If Needed

- Board Requested
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INFORMATION / CORRESPONDENCE (No action needed)

- [Payroll Report for January](#) was on the previous Agenda
- The next "regular" commission meeting is set for Tuesday March 1, 2022 at 1 pm.