



615 East 4<sup>th</sup> Street, Pierre, SD 57501 P605.773.3361 F605.773.5683

SOUTH DAKOTA  
DEPARTMENT OF HEALTH

Division of Family and Community Health  
Child and Family Services  
Chronic Disease Prevention and Health Promotion  
Disease Prevention Services  
State Epidemiologist

December 2, 2021

Hand County Commission  
415 West 1<sup>st</sup> Avenue Suite 202  
Miller, SD 57362

Dear County Commission:

Thank you for your commitment to the delivery of public health services for constituents in your county. This year's contract was sent electronically to the County Auditor. The Auditor will print the document and share with the Commission for discussion. The document can be signed then scanned and returned to me at the e-mail address below.

The contract would begin January 1, 2022 and run through December 31, 2022. ~~You will notice a 2.4 % increase which is consistent with FY 2022 State Salary Policy.~~

I am available to answer any questions you might have related to the contract, and can be reached by phone at 773-4074 or by email <mailto:linda.ahrendt@state.sd.us>

Following review and approval of the contract, please send the appropriate certificates of insurance as described in the contract to Carol Hines either electronically to [carol.hines@state.sd.us](mailto:carol.hines@state.sd.us) or standard mail to:

South Dakota Department of Health  
Attn: Carol Hines  
615 East 4<sup>th</sup> Street  
Pierre, SD 57501  
(605) 773-3693

Once the Department of Health signatures have been affixed, a copy of the contract will be sent electronically to the Auditor.

Sincerely,

Linda Ahrendt  
Administrator  
Office of Child & Family Services

STATE OF SOUTH DAKOTA  
CONSULTANT CONTRACT  
FOR PROVISION OF COMMUNITY HEALTH SERVICES  
BETWEEN

Hand County Commission  
415 West 1<sup>st</sup> Avenue Suite 202  
Miller, SD 57362  
(605) 853-2182  
Referred to as "County"

South Dakota Department of Health  
Division of Family and Community Health  
Office of Child and Family Services  
600 East Capitol Avenue  
Pierre, SD 57501-2536  
Referred to as "State"

The State and the County hereby enter into a contract for providing public health nursing services.

The parties' duties pursuant to this contract shall begin on January 1, 2022, and end December 31, 2022.

I. COUNTY

- A. County is not a full or part-time employee of the State or any agency of the state of South Dakota.
- B. County agrees to:
  - 1. Provide the following for the community health nurse or nurses:
    - a) Office space sufficient to carry out ordinary day-to-day duties.
    - b) Provide maintenance and upkeep to the Community Health Office.
  - 2. Pay up to a total of \$6,696.00 for community health nursing services rendered. The County agrees to pay said amount in installments of \$1,674.00 on or before each of the following dates:
    - a) January 15, 2022;
    - b) April 15, 2022;
    - c) July 15, 2022;
    - d) and October 15, 2022.

Each installment is to be sent to the:

South Dakota Department of  
Health  
Office of Child & Family Services  
Attn: Leah McQuiston  
615 E. 4<sup>th</sup> Street  
Pierre, SD 57501-9988