

## DRAFT AGENDA for the HAND COUNTY BOARD OF COMMISSIONERS

TUESDAY December 7, 2021 – 1 pm

Location: County Commission Chambers. Live Stream on YouTube, linked on Facebook.

Zoom upon request.

YouTube Channel: [Hand County Auditor - Doug DeBoer - YouTube](#)

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### PLEASE NOTE:

(URL / LINKS are provided when documentation has been provided to us in advance.)

The chairman has declared the entire meeting as the statutory period of public comment (SDCL 1-25-1)

**The Commission Reserves the ability to have an executive session without it appearing on the agenda.**

**All documents are available for download. Paper copies are available upon request.**

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### CONSENT AGENDA

- Acknowledgments
    - Receipt of building permits (show at the end of the agenda)
    - Receipt of the [Register of Deeds statement of fees for October 2021](#)
    - Receipt of the [Library Board Minutes and Financial Statement](#) for October 2021.
    - [Monthly report from Will Page - Custodian](#)
  - Approvals
    - [The minutes of the November 2, 2021 Regular Meeting](#)
    - [Joint Cooperative Agreement with NECOG for 2022](#) (will be paid January 4)
    - Payment of Claims (Vouchers)
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### 4-H LEADERS - Stephanie Cavenee (Association President 605-830-9025)

- Discuss 4-H Youth Advisor Position (No hand-outs to share)
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### ZONING ADMINISTRATOR - Jaime Russell

- Discussion about adding pipelines to the definitions and list of things needing permits.
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### EMERGENCY MANAGEMENT - Arlen Gortmaker

- Revisit, Review, discussion and hopeful approval of the [“Mutual Aid Agreement” with Agtegra](#)
  - Update on 911 build-out
  - Discussion about grant property that was transferred to others but not noted in the records.
  - Stair Chair Demo (for when elevator is down)
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### TREASURER - Sheri Koeck

- Purchase authority for 2 HP Laserjet M406DN printers
  - Using State Supply (101-142-426.02 = \$2,600) monies / \$495 x 2 = \$990.00
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### PUBLIC HEARING (advertised for 1:45 PM)

- Proposed Redistricting
    - [Map of Districts 2 and 3 \(In the City of Miller\)](#)
    - Map of Districts 1, 4 and 5 (outside the City of Miller)
    - Draft [RESOLUTION 2022-01](#) Adopting Commissioner Districts
      - Scheduled for January 4, 2022 Commission Meeting
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### ORDINANCE SECOND READINGS ~ Advertised for 1:45

- [ORDINANCE 2021-03](#) AN ORDINANCE CREATING LICENSING PROVISIONS FOR CANNABIS ESTABLISHMENTS

## NOTICES TO BE PUBLISHED FOLLOWING PASSAGE

- [Notice of Adoption Ordinance 2021-04](#)
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### ROAD & BRIDGE - Jeff Hargens

- Presentation of the bids for stockpiling approximately 50,000 tons of ¾" gravel in the NW portion of HC
    - Award or Rejection of Bids
  - 368th Avenue Bridge south of Rocham -
    - Brad Stangohr, PE with Ulteig (discovery during bridge inspection)
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### WEED & PEST - Randy Peck

- The Weed & Pest Board lost Delmar Van Zee on November 18, 2022
    - Process to fill the vacancy is found in [SDCL 38-22-23.4](#)
    - Ratify the following actions:
      - Rocky Oakley - Not seeking a new term on board
      - Nomination of Jerome Schaefer (approved by W&P Board)
      - Nomination of Kyle Oakley (approved by W&P Board)
      - Elections:
        - Matt Rogers - Chairman
        - Brett Stevens - Vice Chairman
        - Brady Lammers - Secretary
  - Result of Chemical Purchases (ahead of 2022 pricing increases)
  - [Weed & Pest Board Minutes from December 2, 2021](#)
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### LIBRARY - Mary Breitling

- South Dakota Humanities Council
    - \$2,400 grant applications / pending award for
    - [Execution of Grant Agreement and Contract](#)
      - Approval Document (to be signed)
      - Project Completion Report (after completed)
      - Logos to be added to correspondence in compliance with award
      - Authorization for Direct Deposit
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### RESOLUTIONS TO APPROVE PLATS

- Peterka family (605-853-xxxx) "Be it resolved by the County Commission of Hand County, South Dakota that the plat showing **TRACTS 1,2,3,4, & 5 OF [PETERKA'S ADDITION IN SECTION 3, TOWNSHIP 112 NORTH, RANGE 68 WEST OF THE 5TH PRINCIPAL MERIDIAN, HAND COUNTY, SOUTH DAKOTA](#)** having been examined is hereby approved in accordance with the provisions of SDCL of 1967, Chapter 11-3, and any amendments thereof."
  - Dakota Law Firm (605-893-2001): "Be it resolved by the County Commission of Hand County, South Dakota, that the plat showing: "**[BAWDON SECOND ADDITION IN GOV'T LOTS 1 and 2 IN THE NW1/4 AND GOV'T LOTS 3 and 4 IN THE SW1/4 OF SECTION 30, TOWNSHIP 111 NORTH, RANGE 70 WEST OF THE 5TH P.M., HAND COUNTY, SOUTH DAKOTA](#)**" having been examined is hereby approved in accordance with the provisions of SDCL of 1967, Chapter 11-3, and any amendments thereof"
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### SWEETLAND - Zach Lasek & Mark (Appointment for 3p) 804-955-9516

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**SDSU EXTENSION / 4-H - Ann Price**

- [New memorandum of understanding \(MOU\) for 2022](#)

**COMMUNITY HEALTH NURSE (appointment set for 3:15 pm)**

- Emily Johnson, RN & Deanna Waldren 605-773-5618
- Introduction of Staff member

**COMMISSION WORK PERIOD - Jim Eschenbaum**

- Discussion on commissioner health care
- Discussion on County Attorney being at meetings

**AUDITOR - Doug DeBoer**

- [RESOLUTION 2021-26](#) Placing Trailing trailers on the debt service schedule
- 2022 Election Discussion
  - Reduction in Polling places
    - Currently 12 precincts, 8 polling places.
  - Use of [KnowInk Poll Pads & Video](#)
  - Changes to Precincts and the use of poll centers are regulated in [SDCL 12-14](#)
  - [Map 1](#) and [Commission District Map](#)
- Asset Management / Surplus Property Report
  - [Inventories according to SDCL 5-24-1](#) are due by December 31 of each year.
  - I have only received inventories from three departments
  - Some departments did not report last year's property yet. It is a class 2 misdemeanor to fail.

**WELFARE - Doug DeBoer**

- Request for Payment of Four Claims for \$3,384.53

Provider: Huron Regional Medical Center						
This is all one client, four treatment dates.						
Case Number	Noticed	Billed	UB-04	Request	Negotiated	Discount
2019.03.17.01	4000	2224.18	2169.70	720.61	360.31	-1863.87
2019.06.03.01	2000	2010.46	1977.50	666.05	333.03	-1,677.43
2019.11.20.01	8000	11851.23	11277.80	4012.88	2006.44	-9,844.79
2020.07.25.01	4000	4135.44	4101.40	1369.50	684.75	-3,450.69
<b>Totals:</b>	<b>\$18,000</b>	<b>\$20,221.31</b>	<b>\$19,526.40</b>	<b>\$6,769.04</b>	<b>\$3,384.53</b>	<b>-\$16,836.78</b>

- [Current Summary of Cases \(redacted\)](#)

**UNFINISHED / OLD BUSINESS - Not as it appears**

- TAX LEVY FOR CONSTRUCTION OR IMPROVEMENT OF BUILDINGS
  - [SDCL: 07-25-1](#): Annual Tax Levy in place of Capital Accumulation Fund

County Taxable Value	Mill Levy Ratio:	\$0.25 / 1000	\$0.15 / 1000	\$0.10 / 1000	\$0.05 / 1000
\$1,518,701,707	Annual Result	\$379,675	\$227,805	\$151,870	\$75,935
\$100,000 property	Additional Tax	\$25	\$15	\$10	\$5



**EXECUTIVE SESSION - Reserved / If Needed**

- Board Requested
  - Personnel

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**INFORMATION / CORRESPONDENCE (No action needed)**

- [Payroll Report for November](#)
- Christmas Holiday:
  - Closed Friday December 24 to recognize December 25 which is on Saturday.
  - Closed December 31 to recognize New Year's Day January 1 which is on Saturday.
- The next “regular” (year end) commission meeting is set for Tuesday December 28, 2021 at 1 pm.

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<b>Building Permit Data</b>					
<b>Link to the detailed Zoning / Building Permit Report</b>					
<b>Owner</b>	<b>Township</b>	<b>Project</b>	<b>Est. of Cost</b>	<b>Contractor</b>	<b>Permit Month</b>
Clements Farms	Ontario	Hoop Barn	\$50,000.00	Johnson Const/self	11
Laurie Bruening	Miller	Move Tiny Home	\$30,000.00	Builders Solutions	11
Michael Baker	Saint Lawrence	Pole Barn	\$40,000.00	Self	11