

DRAFT AGENDA for the HAND COUNTY BOARD OF COMMISSIONERS

TUESDAY NOVEMBER 2, 2021 – 1 pm

Location: County Commission Chambers. Live Stream on YouTube, linked on Facebook.

Zoom upon request.

YouTube Channel: [Hand County Auditor - Doug DeBoer - YouTube](#)

PLEASE NOTE:

(URL / LINKS are provided when documentation has been provided to us in advance.)

The chairman has declared the entire meeting as the statutory period of public comment (SDCL 1-25-1)

The Commission Reserves the ability to have an executive session without it appearing on the agenda.

All documents are available for download. Paper copies are available upon request.

CONSENT AGENDA

- Acknowledgments
 - Receipt of building permits (show at the end of the agenda)
 - Receipt of the [Register of Deeds statement of fees for September 2021](#)
 - Receipt of the [Library Board Minutes and Financial Statement for September 2021](#).
 - [2021 Hand County Inspection Summary of Noxious Weeds](#)
 - Approvals
 - [The minutes of the October 5, 2021 Regular Meeting](#)
 - Payment of Claims (Vouchers)
 - Approval to place the side dump trailers on the Debt Service Budget for the Road & Bridge Fund
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OLD BUSINESS / UNFINISHED BUSINESS

- Execution of the [Quit Claim Deed and Certificate of Real Estate Value](#) by the chairman
 - The property previously taken by tax deed.
 - Sara Newman's request for adoption of the Joint Powers Agreement for Victim Witness Coordination
 - [VWC - Joint Powers Agreement](#)
 - [VWC - Coordinator's Duties](#)
 - [VWC - County Breakdown of Fees](#)
 - [VWC - Regional Budget](#)
 - Brandie Pitts - Department of Legislative Audit
 - Discussion / Introduction on the 2019 - 2020 Audit that is currently underway
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BUDGET HEARING ~ Advertised for 1:30

- [Expenditure Budget Report \(All Funds & Activities\)](#) (What is each budget spending)
 - [101-153: Court Appointed Attorney](#): (-\$8,926.61)
 - [101-154: Defense of Abused or Neglected Children](#): (-\$996)
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EMERGENCY MANAGEMENT - Arlen Gortmaker

- Review, discussion and hopeful approval of the ["Mutual Aid Agreement" with Agtegra](#)
 - Supplemental Budget Request
 - 226-222-422 (Professional Fees & Services) -\$9,750
 - 226-222-426 (Supplies) -\$5,745.81
 - Reasons:
 - May: PDM creations via NECOG \$11,250
 - Aug: LEMPG radio upgrade grant \$6,273
 - Recovered \$1,045.33 from RHFD
 - Sept: LEMPG sandbag filling hopper \$5,393.51
 - Recovered \$1,348.33 from cities
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ORDINANCE FIRST READINGS ~ Advertised for 1:45

- [ORDINANCE 2021-03](#) AN ORDINANCE CREATING LICENSING PROVISIONS FOR CANNABIS ESTABLISHMENTS

ORDINANCE SECOND READINGS

- [ORDINANCE 2021-01](#) An Ordinance to Repeal ORDINANCE 2020-01 The Covid 19 Ordinance
- [ORDINANCE 2021-02](#) An Ordinance to Require documented background checks for pre-employment screening.
- [ORDINANCE 2021-04](#) An Ordinance Amending the Hand County Comprehensive Plan, Relating to Regulations for Cannabis Establishments

NOTICES TO BE PUBLISHED FOLLOWING PASSAGE

- [Notice of Adoption Ordinance 2021-04](#)
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HIGHWAY DEPARTMENT - Jeff Hargens

- Permission to advertise for crushed ¾" gravel stockpile in NW 50,000 tons.
 - Ratify the purchase of the 2004 (link to be added when available)
 - Calvin Novacek - Last day of employment was October 31, 2021 (no resignation filed)
 - [Letting Authorization for Project No. BRO 8030\(16\) PCN 08A9. Inventory No.: 30-220-193](#)
 - Location:
 - Estimated Project Costs: \$75,759
 - Engineering: \$5,000 + \$1,000 + \$22,224
 - Construction: \$47,525
 - Cost share: 81.95% Federal / 18.05% County. Result: \$7,613.78
 - Requires signing of the chairman
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SHERIFF'S OFFICE - Shane Croeni

- Request purchase authority for a Panasonic laptop in each of the three vehicles plus the accessories.
 - [Baycom Proposal](#)
 - [Letter to Drug Control Fund](#) (which was denied)
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WEED & PEST - Randy Peck

- Review of pricing forecasts for chemicals in 2022 / permission to purchase
 - Nutrien Solutions ([Letter on supply shortage](#))
 - Van Diest Supply Company ([Email on supply shortage](#))
 - Revisit the storage of chemicals / moved to the shop area ([See Photos](#)) and out of the office area.
 - [2021 Hand County Inspection Summary of Noxious Weeds](#)
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AUDITOR - Doug DeBoer

- Annual Reports Completed.
 - [2019 Annual Report](#)
 - [2020 Annual Report](#)
 - These will be published in the Miller Press this month.
- Surplus Property Discussion
 - Declaration of Surplus Property
 - 2015 Polaris Ranger XP 900 UTV, VIN: 3NSRTE871FG494854
 - Wrecked on 06/25/21
 - To be traded to AA Motorsports
 - Insurance claim is closed
 - 1996 International end dump truck, VIN: 1HTGCADR5TH374391
 - Wrecked on 09/14/21
 - Will be parted out.
 - Insurance claim is closed.
 - Library Computers from fall of 2020
 - Gateway E-2610N (two of them)

- Junked out
- Assessor's Office
 - 1995 Wooden computer desk (GEN00270) cost: \$309.95
 - Appraise and offer for sale
- Custodian
 - 2006 Crosley 6000 btu A/C (GEN00989) cost: \$279. SN: QCS5001109
 - Inoperable - Discarded / junked out
- Register of Deeds
 - 2006 HP Laserjet 4100 Printer (GEN00966) cost: \$199. SN: USBNG41435
 - Discarded / junked out
- [Attorney General's Opioid Settlement Sign-on](#) (I will be enrolling unless you object)

PIERCE & HARRIS ENGINEERING - Randy Hoscheid, PE

- Elevator Renovation Project / Engagement Decision on Retention of Firm

CUSTODIAN - Will Page

- Elevator Failure on 10/18/2021
 - Opened on 10/25/2021 to staff assisted use.
- Painting & Plaster proposals
 - [Infinity Scaffolding](#)
 - [Del Schuhs Painting](#)
 - [GPI, Inc.](#)

PLAT REVIEW

- [EDGAR SECOND ADDITION](#)
 - In the SE1/4 of Section 11, Township 116 North, Range 68 West of the 5th P.M.
 - Park Township
- [ROEBER ADDITION](#)
 - In the SE1/4 of the NE1/4 of Section 7, Township 109 North, Range 67 West of the 5th P.M.
 - Spring Lake Township
- Rombough Plat, a Plat of Lots 1,2, and 3 of [Parmely Addition](#) in Section 14, T109N, R67W of the 5th P.M.
 - Lots 1, 2, and 3 of Parmely Addition in Section 14, T109N, R67W of the 5th P.M.
 - Spring Lake Township

UNFINISHED / OLD BUSINESS REMINDER (December meeting)

- TAX LEVY FOR CONSTRUCTION OR IMPROVEMENT OF BUILDINGS
 - [SDCL: 07-25-1](#): Annual Tax Levy in place of Capital Accumulation Fund

County Taxable Value	Mill Levy Ratio:	\$0.25 / 1000	\$0.15 / 1000	\$0.10 / 1000	\$0.05 / 1000
\$1,518,701,707	Annual Result	\$379,675	\$227,805	\$151,870	\$75,935
\$100,000 property	Additional Tax	\$25	\$15	\$10	\$5

EXECUTIVE SESSION - Reserved / If Needed

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INFORMATION / CORRESPONDENCE (No action needed)

- [Payroll Report for October](#)
- The next "regular" commission meeting is set for Tuesday December 7, 2021 at 1 pm.

Building Permit Data provided by Pearl Klages

[Link to the detailed Zoning / Building Permit Report](#)

Owner	TWP	Project	Est. of Cost	Contractor	Permit Month
Will Jones	Miller	Pole Building	\$75,000	Self	September
Ronald Levtzow	Linn	Garage / Shop	\$100,000	Self	October
Pugh Farms LP	Miller	Hopper Bins	\$100,000	Not specified	October