

## Hand Co Auditor - Doug DeBoer

---

**From:** slfrp@treasury.gov  
**Sent:** Monday, August 2, 2021 5:32 PM  
**To:** auditor@handcountysd.org  
**Cc:** caresitforms@treasury.gov  
**Subject:** Coronavirus State & Local Fiscal Recovery Funds Recovery Plan and Reporting Templates Now Available

The U.S. Department of the Treasury (Treasury) released reporting templates to be used by [Coronavirus State and Local Fiscal Recovery Funds](#) (SLFRF) recipients to fulfill the program's reporting obligations. These reports are due by August 31, 2021 as noted in the [Compliance and Reporting Guidance](#) (Reporting Guidance). Recipients should start using these templates to gather the necessary information and be ready to upload the files into the Treasury Submission Portal. This portal will be released in the coming weeks and will be accompanied by a detailed User Guide with instructions on how recipients will submit the required reports.

These templates are located on the reporting webpage ([www.treasury.gov/SLFRPReporting](http://www.treasury.gov/SLFRPReporting)) and include the Recovery Plan that metropolitan cities or counties with populations over 250,000 are required to publish annually on the recipient's website and provided to Treasury. The Recovery Plan Performance Report will contain detailed project performance data, including information on efforts to improve equity and engage communities. This is a recommended template but recipients may modify this template as appropriate for their jurisdiction.

To simplify the reporting process, recipients will upload their Recovery Plan into the portal by August 31<sup>st</sup> in PDF format, but will not be required to also enter their project inventory and other programmatic data directly into the portal until October 31, 2021, along with the first Project and Expenditure Report submission.

**User Guide and Upcoming Webinars** To assist recipients in entering the Recovery Plan into the Treasury reporting portal, a User Guide will be released once the reporting system is open in the coming weeks. In addition, Treasury plans to host a series of technical assistance webinars to help recipients comply with relevant reporting requirements.

Treasury facilitated a series of webinars to provide an overview of the SLFRF Compliance and Reporting Guidance which can be viewed at [www.treasury.gov/SLFRPReporting](http://www.treasury.gov/SLFRPReporting). Recipients have different reporting requirements based on population and amount of funding received, so recipients are encouraged review the appropriate materials for their recipient group.

In addition, Treasury plans to host a series of technical assistance webinars to help recipients comply with relevant reporting requirements. The first technical webinar on evidence based interventions will be hosted on August 11 at 3:30 PM EST. You can register for this webinar using the following link:  
[https://ustreasury.zoomgov.com/webinar/register/WN\\_OakgEymnQbOQa48FJnqdDA](https://ustreasury.zoomgov.com/webinar/register/WN_OakgEymnQbOQa48FJnqdDA)

### For more information

To access the Reporting Guidance and learn more about the Coronavirus State and Local Fiscal Recovery Funds, including the Interim Final Rule that governs the use of this funding, please visit Treasury's [Coronavirus State and Local Fiscal Recovery Funds website](#). To ensure they are meeting the full scope of the compliance and reporting responsibilities, recipients should read the Reporting Guidance in concert with the Award Terms and Conditions, the authorizing statute, the Interim Final Rule, and other regulatory and statutory requirements.

To receive updates on Treasury's COVID-19 Economic Relief programs, please sign up [here](#).

Thank you,

**Office of Recovery Programs**

**U.S. Department of the Treasury**