

## DRAFT AGENDA for the HAND COUNTY BOARD OF COMMISSIONERS

TUESDAY AUGUST 3, 2021 – 1 pm

Location: County Commission Chambers, Facebook Live and Zoom upon request.

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### PLEASE NOTE:

(URL / LINKS are provided when documentation has been provided to us in advance.)

The chairman has declared the entire meeting as the statutory period of public comment (SDCL 1-25-1)

**The Commission Reserves the ability to have an executive session without it appearing on the agenda.**

**All documents are available for download. Paper copies are available upon request.**

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Item / Approximate time

1:00 Consent Agenda

- Acknowledgments
    - Receipt of building permits (summary at the end of the agenda)
    - [Receipt of the Register of Deeds statement of fees for June 2021](#)
    - [Receipt of the Library Board minutes and financial report for June 2021](#)
    - Records destroyed by Auditor (in the incinerator) (June & July)
      - Voter Registry Cards - forms older than 24 months since purged
      - W-2 copies older than 10 years and of those no longer employed
      - Timesheets of former employees before 2017
      - Election ballots, pollbooks, and records older than 22 months.
    - [Custodian's Project Report](#) (he will not be attending)
  - Approvals
    - [Minutes of the July 6, 2021 regular meeting](#)
    - [Beverage License Renewal for Eagle Pass Lodge](#)
    - Payment of Claims (Vouchers)
    - Closure of the D.O.E. office on August 9th so Jaime and Pearl can attend "Sales Ratio Training in Pierre?"
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### PLAT (REVIEW or ACTION)

- Judy Vanheuvelen 605-553-3360
    - [Approval of Resolution in re: "BOSE OUTLOT 1"](#)
  - Jim Anderson 605-354-3612 "
    - [Approval of Resolution in re: "LIVESTOCK ADDITION"](#)
  - Hand County Rubble Site
    - Plat is prepared. Still collecting signatures.
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### 4-H - ANN PRICE

- Summer Briefing
  - Travel & Lodging options for the State Fair
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### SHERIFF - SHANE CROENI

- Zuercher System
  - The dispatch computer needs to be replaced (Still runs Windows 7). Could be up to \$1,100
  - Need for IT assistance with setting up the Zuercher software (rate is \$30.53 + benefits)
- Keevan Long is unable to meet the needs as a part-time deputy
  - Approve his resignation.
  - Approve advertising for another PT deputy sheriff
- Gone from August 5 to 15th to work the bike rally

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**RISTY BENEFITS - Roger Risty &/or Sonja Nordbye (Scheduled for 2pm)**

- Materials will be handed out at the meeting

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**WEED BOARD - Randy Peck**

- John Smallwood - End of Employment as Seasonal Worker (07.09.21)
- John Higgins - Approve new seasonal worker (07-23-21) Wage is \$14.00 ([already certified](#))
- Wrecked Polaris UTV
  - Insurance Info
  - [Proposal from AA Motorsports of Huron for sale of a new one, trade of the wrecked one.](#)
  - [Proposal from Hepper's of Aberdeen for sale of new Ranger, trade of wrecked Ranger.](#)
  - [Marle's Repair of Miller offer to purchase wrecked Ranger](#)

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**BUDGET PREPARATIONS: (Provisional Budget was Due July 30) (Published in September)**

- [Statutory Timeline](#)
- Health Insurance for 2022
  - Avera
    - Via DICE Financial
  - Wellmark
    - Via DICE Financial
    - Via Fischer Rounds & Associates
- Individual Wage Request
  - Will Page
    - \$2 additional (\$4,160) in addition to proposed \$2 (\$4,160) = \$8,320
    - $\$34,433.22 + \$4,160 = \$42,753.22$
  - Arlen Gortmaker:
    - \$3 on 2080 based hours results in an additional \$6,240
    - $\$37,552.16 + \$6,240 = \$43,792.16$
    - **Medical Cannabis** ([SD-DOH Draft Rules as of 06.23.21](#))
- Review of Expenditure Budgets for items left open or changes to any that are not (binder)

**SD-DOT Funding of Bridge Structure Improvements**

- Ulteig Engineering - Brad Stangohr
  - [Email from Brad](#) 18% match reduced to 5 or 6%
    - Structures:
      - [30-170-185](#) - Harrell's
      - [30-194-250](#) - Ames'
      - [30-220-166](#) - Holden Twp
      - [30-220-256](#) - Soybean Plant
      - [30-240-151](#) - Holden Twp
      - [30-290-144](#) - Burdette Twp

**Revenue Fund Review**

- [2021 Revenue Report through July 1, 2021](#)
- [2022 Revenue Estimates / Budget](#)
- 2022 - [Emergency Management Fund projections](#) (based on wages)
- 2022 - American Recovery Act Fund (currently zero, possibly \$619,800)
- 2022 - Rural Access (Township) Fund (currently zero, reserved for future)

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**AUDITOR - Doug DeBoer**

- AMERICAN RESCUE PLAN (ARP)

- I set up the id.me profile in my name. It required personal identification.
- We have not been awarded anything yet. No update on eligible uses relative to Hand County.
- [Latest publication](#) called SLFRP Quick Reference Guide
- [Confirmation of Submission](#)
- Rural Access Infrastructure Grant (SDCL: 31-34)
  - Special Fund #295-0-335.99 set up to receive funds
  - Expenditures will be from the Road & Bridge Budget #201-311- 422.xx and 429.xx
  - Documents from the SD Assc of County Officials on HB1259
    - [2021 Distribution Memorandum](#)
    - [House Bill 1259](#)
  - Need to decide on the administration of this program and who will lead it.
- Elections:
  - Attended virtual training on use of the state's database and then on registry maintenance
  - [Statement of state held funds for elections](#) (as of July 1)
  - Will be buying some election supplies at the end of 2021 for the 2022 election
- Beverage Licensing
  - Review and possible approval of Resolution 2021-23 authorizing off-sale liquor licensing
  - [Senate Bill 152 Authorizes Off-Sale Liquor licenses for counties.](#)
    - [Requires a resolution \(#2021-23\) in August if it's to be done.](#)
- Community Health Services
  - [Contract for Services between the SD Department of Health and Hand County.](#)
  - South Dakota Department of Health - via Gregg Scott (605) 773-2569
    - \$10,989 for remaining six months, \$20,065.60 for a full contract year
    - Providing 40% coverage for both provider and clerical help.
  - [Lease with Hand County Memorial Hospital](#)
    - 1,100 square feet @ 318 West 5th Street
    - Includes insurance coverage, utilities (excluding communications), lawn care and snow removal
    - \$750 per month (\$9,000 annually + \$20,065.60 = \$29,065.60)
      - This amount, plus some supplies ect will still be within our budget scope.
- Care of the Poor (executive session)

#### Highway Department - Jeff Hargens

- Legal Publication seeking bidders for cement crushing.
  - Review of the bids
  - Awarding or denial of the bids
- PLATO TOWNSHIP flooded roadway (plan of action?)

#### EXECUTIVE SESSION - Reserved / If Needed

- Doug DeBoer to discuss confidential medical issues for indigent persons.
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#### INFORMATION / CORRESPONDENCE (No action needed)

- [South Dakota Association of County Commissioners - Election of Officers Announcement](#)
- The next "regular" commission meeting is set for Tuesday September 7, 2021 at 1 pm.

<p><b>Building Permit Data provided by Pearl Klages</b></p>
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[Link to the detailed Zoning / Building Permit Report](#)

<b>Owner</b>	<b>TWP</b>	<b>Project</b>	<b>Est. of Cost</b>	<b>Contractor</b>	<b>Permit Month</b>
McFarlane, Dustin	Alpha	Polo Shed	\$10,000	Self	June
Bottum, Dean	Burdette	Storage Shed	\$350,000	Binger Construction	July
Edgar, Brock	Plato	Home	\$500,000	Binger Construction	July
Reimann, Kent	Cedar	Move Mobile Home	\$13,000		July