

HAND COUNTY BOARD OF COMMISSIONERS

Doug DeBoer – Auditor & Clerk of the Board

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The Hand County Board of County Commissioners met in regular session on June 1, 2021 in the commission chambers. Chairman Gilbert "Gib" Rodgers called the meeting to order at 1pm with the following commissioners present: Wernsmann, Jones, Eschenbaum and Palmer. The meeting was also broadcast live on Facebook and later uploaded to YouTube.

Wernsmann moved, Palmer seconded, to approve the consent agenda which contained the following acknowledgements: Receipt of two building permits, David/Lori Fremark for 3 grain bins and Neil / Sandra Stevens for 1 grain bin. The other item was receipt of the Register of Deeds statement of fees for April 2021. The following approvals were made: Minutes for the May 6, 2021 commission meeting and payment of claims.

The commission reviewed two plats, the first from John Popp and Brian/Heather Gilbert to create the B & H Acres, the second from Deborah / Gerald Mehling to create the Swartz Addition. Subsequent to an examination of each, it was moved by Palmer/Eschenbaum that, "Be it resolved by the County Commission of Hand County, South Dakota, that the plat showing "B & H Acres in the SE1/4 of Section 14, Township 114 North, Range 68 West of the 5th P.M., Hand County, South Dakota" having been examined is hereby approved in accordance with the provisions of SDCL of 1967, Chapter 11-3, and any amendments thereof." The commission then addressed the Mehling request and, it was moved by Jones, seconded by Eschenbaum. Motion carried that the plat of "Swartz Addition" in the SW1/4 of Section 1, T111N, R66W of the 5th P.M., Hand County, South Dakota, as described above and drawn hereon be approved and accepted and the auditor hereby is instructed to endorse on such plat a copy of the resolution and to certify the same.

Auditor DeBoer, in union with Suzy Wernsmann, Sheri Koeck, Randy Peck, Shane Croeni and Arlen Gortmaker, requested the commission consider increasing the department head pay the equivalent of \$2 per hour and \$1 per hour for the hourly employees. Considerable discussion was held on the prior existence of a wage committee and how it looked to bring the county employees out of the "bottom 3rd of the bottom 3rd" of county workers statewide. Consequently, that committees' work ended two years ago and a request for a wage increase last year was rejected. In the end, it was moved by Jones/Wernsmann, passed, to have each department's budget recalculated using a \$2 per hour increase for the department head, and \$1.25 per hour for hourly employees.

The commissioners had a video conference with Cathy Juhas of the US Corp of Army Engineers. The purpose was to find out from the Corp what authority they have and thus what powers the county has for waterways. In the end it was learned that the Corp is petitioned on a case-by-case basis and then they determine based on the request whether they have any jurisdiction over the waterway, up to the "high water mark". It was moved by Jones to ask for a determination by the Corp. The motion was later rescinded by Jones.

Following the video chat, it was moved by Wernsmann/Jones, passed, to enter into executive session for a legal matter. The motion passed and the meeting closed. Upon motion of Jones/Wernsmann, passed, the meeting returned to normal session with no action being taken.

The next item on the agenda was the request from the Rapid City Pierre and Eastern Railroad for support of their efforts to improve rail quality across the state; in particular, east of the Missouri River. Three documents were provided to the commission for consideration. It was moved by Eschenbaum/Palmer, passed, to offer the support of the rail improvement project.

The commissioners began their work period on the annual budget for 2022. The commission reviewed, line by line, those budgets which are directly related to the commission and those which have not been assigned to a department for administration. Auditor DeBoer reported that in years past, the auditor administered these orphan budgets and there didn't appear any formality in doing so. The commission agreed to assign those orphan budgets to the auditor.

The commission wrote in their estimates for the budgets presented. These figures will be loaded into the record management system and be re-presented in July.

Auditor DeBoer asked for clarification in the process to employ a new Director of Equalization. DeBoer said that at the end of the first two weeks of advertisement, only one resume had been received. DeBoer said he asked the Miller Press to run the ad for one additional week. The commissioners set the closing date for the position as of June 10, 2021 at the close of business. The commission also decided that commissioners Eschenbaum and Jones will be the interview committee. At the conclusion of the interviews, the committee will report their findings to the other commissioners and if they reach a consensus, offer the position as early as June 11.

The board took up for consideration the request to re-appoint Mike Donlin and Mike Anglin to the library board of trustees. It was moved by Wernsmann/Eschenbaum, passed, to approve the appointments. The minutes and financial report of the library was also received.

Sheriff Croeni requested the board approve the change of status for Deputy Brandon Fisher upon his 1st year anniversary. The sheriff's pay scale provides for a raise upon the anniversary, moving Fisher from \$20.49 to \$21.69 per hour. It was moved by Wernsmann/Palmer, passed, to approve the status / wage change effective July 1, 2021.

Croeni also requested the board take action on his request to purchase the CentralSquare / Zuercher software package for \$15,034.92. It was moved by Jones/Eschenbaum, passed, to approve the purchase. Croeni said he is working on getting used computer equipment from other law agencies.

The commission next addressed the departmental budgets which are administered by a department head. The group went through each budget and made preliminary adjustments based on the requests made. There were two departments who had not yet submitted any budget requests.

Tember Beckett brought forward a presentation from Fischer Rounds (Josh Gilkerson, agent) for Wellmark Health Insurance. The presentation showed the county's current monthly premium at \$21,436. The proposed Avera plan would be \$22,498 a month and the Wellmark plan would be \$22,069. Much time was spent digesting the information and making comparisons. In the end, it was decided more study was needed. No action was taken.

Tigh Johnson, Rubble Site manager spoke to the board about the dumping fees. Johnson made a proposal and presented it to the commission for adoption. It was moved by Jones/Wernsmann, passed, to approve the new fee schedule as presented to become effective July 1. The basic changes are as follows: Pickup (1 ton and less, Non-Commercial: \$5 & Commercial: \$10. Single Axle Trailer: Non-commercial: \$10 & Commercial: \$15. Trees only: \$5. Double Axle Trailer: Any: \$30. 1 ton or larger truck / tandem axle: \$40. Semi-Trailer / Side Dump: \$100.

Auditor DeBoer asked and was given authority to employ a surveyor to create a plat for the recently purchased property.

Johnson spoke on the community clean up the city of Miller was planning. Johnson said that only trees will be free. Appliances and furniture will be reduced and other items will be normally priced. The city of Miller is working on a plan to help those who physically can not take their items to the rubble site. This will occur on June 10 and 11.

Auditor DeBoer reported that Risty Benefits has also been requesting information and plans to submit information for a health plan, as will DICE Financial who currently services the county's AVERA health plan. DeBoer also said that there is approximately \$33,600 in state-held HAVA funds for elections. DeBoer is hopeful

that some of the 2022 election expenses can be paid using those funds. Additionally, election school will occur in October. DeBoer then reported on the county care of the poor. There were \$36,000 in new notifications which brings the total to \$1.8 million with active applications at \$841,258. Discussion was held on the activities of the consultant employed to help with these applications. DeBoer was instructed to find out the status of her activities.

The commission held a budget supplement hearing at 3:00 p.m. for the purpose of providing spending authority in the rubble site budget to purchase the 10 acres of land and to pay off the lease on the John Deere dozer. No one was present to offer any questions or comments related to the hearing. It was moved by Palmer/Jones, passed to approve "RESOLUTION 2021-20 FOR SUPPLEMENTAL BUDGET WHEREAS it is necessary to supplement the 2021 Annual Budget in order to carry on the indispensable functions of Hand County; and WHEREAS, the adoption of the proposed Supplemental Budgets were duly considered by the Hand County Commission on the 1st day of June, 2021, at 3:00 p.m., in the Commission Chambers, pursuant to due notice; now, therefore, be it RESOLVED by the Hand County Commission that the following Supplemental Budgets be, and the same is, hereby approved for the purpose of providing budget to conduct the indispensable functions of Government, to-wit: From the General Fund to the following budgets: Acct# 322-431 - Solid Waste (Rubble Site) \$50,000 Acct# 322-434 - Solid Waste (Rubble Site) \$53,600 APPROVED BY THE COUNTY COMMISSION: /s/: Gilbert "Gib" Rodgers, Chairman ATTEST: /s/: Doug DeBoer, County Auditor

The next item was brought by Jeff Hargens, Highway Superintendent, which was the approval and execution of documents related to SD-DOT project 08a9 which allows for the movement of utilities in the way of their project(s). The request was approved by motion of Wernsmann/Eschenbaum, passed.

Hargens also spoke on getting an asphalt conveyer so the pugmill mix could be laid on the road ahead of the laydown machine. Permission was given to explore this item further.

Hargens asked if the commission would approve the advertisement for bids to crush the concrete at the rubble site. It was moved by Jones/Eschenbaum, passed, to approve the advertisement for bids.

It was also moved by Jones/Wernsmann, passed, to enter into an agreement with the State of South Dakota for the purpose of collecting and later disposing of tires through the rubble site.

The commission asked Hargens to take the lead on the library parking lot replacement and to solicit proposals from contractors.

Mike LeBrun, DICE Financial, addressed the board about the current Avera Health Insurance plan. LeBrun told the board that he was able to predict a 5% increase earlier but now was able to renew the plan with a zero percent increase. Much time was spent discussion the options to the board to provide coverage but keep the costs down, now and into the future.

It was moved by Jones/Eschenbaum, passed, to enter into executive session for the purpose of discussing personnel. It was then moved by Wernsmann/Jones, passed, to exit executive session by adjourning the meeting with no action being taken. The meeting concluded at 6:12 p.m.

Claims paid on 06-01-21: BOARD OF COUNTY COMM: CONNECTING POINT-BACK UP & REPLICATION 140.00, ON HAND-MONTHLY SUPPORT 2500.00, THE MILLER PRESS-PUBLISHING 559.36, VENTURE-E-MAILS 7.98. Total 3207.34. **AUDITOR:** A & B BUSINESS, INC.-COPIER MAINTENANCE CONTRACT 29.48, DOUG DEBOER-MEAL @ WORKSHOP-30.22, RAMKOTA HOTEL & CONV-ROOM AT WORKSHOP 101.00, VENTURE-DATA SERVICES-98.13. 258.83. **TREASURER:** SHERRIL K. KOECK-MILEAGE & DINNER @ WORKSHOP 85.10, MILLER REXALL DRUG-SUPPLIES 12.54, QUILL OFFICE SUPPLIES-SUPPLIES 114.99, RAMKOTA HOTEL & CONV-ROOM AT WORKSHOP 101.00, THE MILLER PRESS-PUBLISHING 35.26, VENTURE-DATA SERVICES 96.13. 445.02. **STATES ATTORNEY:** ANSON LAW-RENT 325.00, ANSON LAW-SUPPLIES 312.50, ANSON LAW-UTILITIES 300.00. 937.50. **COURT APP. ATTORNEY:** BLUE, WHEELER & BANKS LLP-COURT APPOINTED ATTORNEY 198.99, VOLESKY LAW OFFICE-COURT APPOINTED ATTORNEY 866.25. 1065.24. **GOV. BUILDING:** AGTEGRA COOPERATIVE-GAS 20.15, AMERIPRIDE SERVICES, INC.-CLEANING SUPPLIES 228.94, BUILDERS CASHWAY, INC.-SUPPLIES 77.97, CITY OF MILLER-UTILITIES 658.05, THE

MILLER PRESS SUPPLIES 73.44, VENTURE-DATA SERVICES 61.73. 1120.28. **DIR. OF EQUAL.:** A & B BUSINESS, INC.-COPIER MAINTENANCE CONTRACT 30.25, MARSHALL & SWIFT/BOECKH, LLC-SOFTWARE 1209.95, THE MILLER PRESS-PUBLISHING 227.27, THE MILLER PRESS-SUPPLIES 209.66, VENTURE-DATA SERVICES 160.92. 1838.05. **REG. OF DEEDS:** GOVERNMENT FORMS & SUPPLIES-SUPPLIES 174.91, OFFICE PEEPS, INC.-SUPPLIES 108.86, RAMKOTA HOTEL & CONV-ROOM AT WORKSHOP 101.00, VENTURE-DATA SERVICES 128.52, SUZY WERNSMANN-MEAL AT WORKSHOP 17.00. 530.29. **VETERANS SER. OFF.:** SDVSOA-CONFERENCE FEE 100.00, VENTURE-DATA SERVICES 61.73. 161.73. **SHERIFF:** SHEONA DUNLAP-SEWING PATCHES 40.00, GATEWAY-'17 FORD EXPLORER REPAIRS 749.32, IDI-SERVICE JUNE-OCT 125.00, MILLER FIRE DEPARTMENT-ACTIVE 911 SUB. RENEWALS 100.00, OFFICE PEEPS, INC.-SUPPLIES 20.40, PETTY CASH-POSTAGE 7.00, PETTY CASH-GAS 20.00, JAN BUSSE FORD-'17 FORD EXPLORER REPAIRS 2269.90, CHELSEA PRICE-NOTARY BOND & FEE 80.00, VENTURE-DATA SERVICES 223.70, VISA-SUPPLIES 275.56, VISA-SUPPLIES 13.55, VISA-GAS/ROOM AT TRAINING 229.12, VISA-CELLPHONES 159.91. 4313.46. **JAIL:** BEADLE COUNTY SHERIFF-PRISONER CARE 480.00, REDWOOD TOXICOLOGY LAB-UA RESULTS 25.76, REDWOOD TOXICOLOGY LAB-MAILING UA'S 36.00, VISA-SUPPLIES 790.00. 1331.76. **CORONER:** TIFFANY A. HOFER-CORONER SERVICE (4) 400.00, TIFFANY A. HOFER-SUPPLIES 83.88, TIFFANY A. HOFER-MILEAGE 17.02, 500.90. **SOLID WASTE:** THE MILLER PRESS-PUBLISHING 122.60, VENTURE-E-MAIL 2.00. 124.60. **CARE OF POOR:** SDACC-CATASTROPHIC POOR RELIEF FUND 1147.00, VENTURE-E-MAIL 2.00 1149.00. **LIBRARY:** A & B BUSINESS, INC.-COPIER MAINTENANCE CONTRACT 55.51, BOB'S DISPOSAL SERVICE-GARBAGE DISPOSAL 21.00, DEMCO-SUPPLIES 108.25, INGRAM LIBRARY SERVICES-BOOKS 567.43, VENTURE-E-MAIL 2.00. 754.19. **EXTENSION:** OFFICE EQUIPMENT SERVICE-COPIER SERVICE AGREEMENT 300.83, VENTURE-DATA SERVICES 94.13. 394.96. **WEED CONTROL:** ADVANCED COLLISION & REPAIR-WINDSHIELD REP 255.00, CITY OF MILLER-UTILITIES 282.78, THE MILLER PRESS-PUBLISHING 35.26. 573.04. **HWY RDS BRIDGES:** AGTEGRA COOPERATIVE-LATE FEES 255.87, BOB'S GAS-PROPANE 49.00, BOB'S GAS-PROPANE 371.20, CK WELDING & REPAIR LLC-SUPPLIES 15.46, FARMERS UNION OIL CO. TIRE REPAIR 25.00, FLINT HILLS-ROAD OIL 104118.13, CITY OF MILLER-UTILITIES 276.92, OAKLEY FARM & RANCH SUPPLY SUPPLIES 626.93, OAKLEY REPAIR-REPAIRS 1742.97, OAKLEY REPAIR-SUPPLIES 46.29, PRODUCTIVITY PLUS-SUPPLIES 66.20, RDO TRUST #80-5800-SUPPLIES 1300.00, RESEL OIL-DIESEL FUEL 16799.31, SHARE CORPORATION-SUPPLIES 285.08, STOBBS SALES INC.-TAHOE REPAIRS 711.43, TONY'S REPAIR-REPAIRS 75.00, TWIN VALLEY TIRE OF MILLER-REPAIRS 267.00, TWIN VALLEY TIRE OF MILLER-SUPPLIES 54.00, RAMONA UFEN SAND 1200.00, VENTURE-E-MAIL 2.00. 128287.79. **E-911:** CITY OF HURON-911 SERVICE 2801.55, VENTURE-DATA SERVICES 10.00. 2811.55. **EMERG. & DIS. SERV.:** MILLER FIRE DEPARTMENT-ACTIVE 911 RENEWALS 25.00, MILLER REXALL DRUG-SUPPLIES 2.00, VENTURE-DATA SERVICES 61.73, 88.73 **Total: 149894.26.** Claims paid on 06/04/2021: **SOLID WASTE:** JOHN DEERE CREDIT-JD DOZER LEASE PAYOFF 53600.00. **Total: 53600.00**

In accordance with SDCL 7-10-3, the Auditor's account with the Treasurer as of the close of business on the last day of the preceding month, the treasurer shows \$1,137.67 of cash on hand, \$18,959.99 of checks in possession less than 3 days, \$0 of checks in possession more than 3 days, \$0 of cash items, and \$300 of petty cash. The reconciled demand deposits were: \$178,489.82 in the American Bank & Trust and \$679,316.83 in the Quoin Financial Bank. The time deposits were: \$1,797,083.11 in the American Bank & Trust and \$1,709,719.99 in the Quoin Financial Bank. The library investments were: \$14,887.62 in the checking account, \$12,400 in certificates of deposit and \$7,551 in stocks. The total cash assets equaled \$4,419,846.03.

The preceding text reflects the approved minutes of the commission.

Attest:

Gilbert "Gib" Rodgers, Chairman

Doug DeBoer, Auditor