

## DRAFT AGENDA for the HAND COUNTY BOARD OF COMMISSIONERS

TUESDAY JUNE 1,, 2021 – 1 pm

Location: County Commission Chambers, Facebook Live and Zoom upon request.

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### PLEASE NOTE:

(URL / LINKS are provided when documentation has been provided to us in advance.)

The chairman has declared the entire meeting as the statutory period of public comment (SDCL 1-25-1)

**The Commission Reserves the ability to have an executive session without it appearing on the agenda.**

**All documents are available for download. Paper copies are available upon request.**

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Item / Approximate time

1:00 Consent Agenda

- Acknowledgments
    - Receipt of building permits (show at the end of the agenda)
    - [Receipt of the Register of Deeds statement of fees for April 2021](#)
  - Approvals
    - [Minutes of the May 6, 2021 regular meeting](#)
    - Payment of Claims (Vouchers)
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### PLAT (REVIEW or ACTION)

- [B & H Farms Addition](#) - Tember Beckett
  - Darin Swartz - [Plat of Swartz Addition](#), In the SW1/4 of Section 1, T111N, R66W (Hulbert Twp)
  - Katrina (Mehling) Blachford - "[Plat of Katrina Plot, In the N1/2 of the NE1/4 of Section 27, T111N, R66W \(Hulbert Twp\)](#)"
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### WAGE BRIEFING - REQUEST

- Suzy Wernsmann, Sheri Koeck, Doug DeBoer, Arlen Gortmaker, Shane Croeni, Randy Peck
  - There was no wage increase for everyone in 2020. Asking the board to consider \$2/hour for department heads and \$1/hour for hourly employees.
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### OLD BUSINESS - CARRIED OVER FROM PRIOR MEETINGS (Part 1) 1:15 PM

- Army Corp of Engineers - 1:15 Video Conference
    - Cathy Juhas, US Army Corp of Engineers, South Dakota Regulatory Office (Pierre)
    - 605-224-8531
      - Corp authority over waterways in South Dakota
      - Other Q&A
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### RAPID CITY, PIERRE & EASTERN RAILROAD

- Request for statement of support in improving rail quality.
  - [RCP&E - Rail Raise Document](#)
  - [RCP&E - County Statement](#)
  - [RCP&E - Request for Support Document](#)

## COMMISSIONER WORK PERIOD - Commissioner / Orphaned Budgets

Auditor's Comment: Please keep in mind that in the general fund, you have one more FTE in the general fund and three in the road & bridge fund at a cost of about \$55,000 each.

There is a 18.05% match on the (about 10) bridge replacements applied for in 2021. The estimate is about \$72,000 on each \$400,000 structure.

The reimbursement from the CARES act fund was essentially used to purchase the 10 acres for the rubble site and pay the remaining balance of the crawler at the rubble site. About \$102,000 of the \$136,000. It is likely that the recovered 911 funds will be required to be placed back into the 911 fund.

The alcohol reversion monies were allocated to recurring budget increases already, including sheriff, coroner, states attorney, court appointed attorney.

If you choose to continue support of the OHDC, that would be \$30,000 (unless you choose to change it) a year.

- [101-111 - Commissioners](#)
- [101-112 - Contingency](#)
- [101-130 - Judicial Services](#)
- [101-153 - Court Appointed Attorney](#)
- [101-154 - Abused & Neglected Children](#)
- [101-166 - Predatory Animal Control \(Centrally Assessed by Statute\)](#)
- [101-412 - Social Services \(currently not used\)](#)
- [101-421 - County Nurse \(contracted service / negotiated\)](#)
- [101-440 - Mental Health](#)
- [101-800 - General Fund Debt Services](#)
- [101-911 - General Fund Operating Transfers Out](#) (Historically to the R&B Fund to lower GF Cash)
- [229-434 - Domestic Abuse](#)
- [290-911 - Operating Transfers Out](#) (Tiff Administration Fees) Contracted Amount

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### DIRECTOR OF EQUALIZATION (Search for Candidate) - Doug DeBoer (doing HR)

- There is only one applicant as of Friday May 28, 2021
- There were no applicants on Wednesday May 26, 2021 so I asked the Miller Press to run the help wanted ad for another week.
- An interview committee should be appointed.
- Decide on when to stop advertising / close the position to applications. (It's been public for a month)
- Set a special meeting for the purpose of making an appointment so they can work with the incumbent some in June?

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### LIBRARY - Mary Breitling

- ITEMS TO BE ADDED
  - [Request to reappoint Mike Anglin and Mike Donlin to the library board of trustees.](#)
  - [April 21, 2021 Library Financials & Minutes](#)

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### SHERIFF - Shane Croeni

- Brandon Fisher will reach his 1st year anniversary on June 22. His benefit anniversary is July 1.
  - I am requesting the commission approve now his step increase to take effect July 1, per the wage scale, from \$20.49 to \$21.69.

- Rather than ask for it to be effective retroactively on July 6 back to July 1.
  - [Sheriff's May newsletter and activity summary report](#)
  - Action Items:
    - CentralSquare ([www.centralsquare.com](http://www.centralsquare.com)) [quotation for software](#) (Dispatch Software)
    - [Wage Request for Civilian Staff](#)
      - [Wage Comparison with various 911 centers](#)
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## COMMISSIONER WORK PERIOD - Individual Department / Office Budgets

- AUDITOR
    - [101-120 - Elections \(Up \\$31,000\)](#)
    - [101-141 - Auditor \(Up \\$3,000\)](#)
    - [101-411 - Welfare \(Down \\$100\)](#)
  - TREASURER
    - [101-142 - Treasurer \(Up \\$11,000\)](#)
  - STATES ATTORNEY
    - 101-151 - States Attorney
  - CUSTODIAN
    - [101-511 - Custodian](#)
  - DIRECTOR of EQUALIZATION
    - [101-162 - Equalization \(Up \\$18,000\)](#)
    - [101-711 - Zoning \(Down \\$220\)](#)
  - REGISTER OF DEEDS
    - [101-163 - Register of Deeds \(Up \\$10,000\)](#)
    - [250-163 - Modernization and Preservation \(Up \\$2,000\)](#) Self Funded
  - VETERAN SERVICES
    - 101-165 - Veteran Services Office (joint with Hyde County)
  - SHERIFF
    - [101-211 - Sheriff \(Down \\$11,000\)](#)
    - [101-212 - Prisoner Care \(Up \\$2,000\) \(Still below 2018 and prior\)](#)
  - CORONER
    - [101-213 - Coroner](#)
  - SOLID WASTE
    - [101-322 - Rubble Site](#)
  - LIBRARY SERVICES
    - [101-511 - Library \(Down \\$50,000\) \(Returns to about normal\)](#)
  - 4-H OFFICE
    - [101-611 - 4-H](#)
  - WEED BOARD
    - [101-615 - Weed and Pest \(Up \\$25,000\)](#)
  - ROADS & BRIDES
    - [201-311 - Operations](#)
    - [201-800 - Debt Service](#)
  - EMERGENCY MANAGEMENT
    - [207-215 - E-911 Services \(Down \\$75,000\) \(Returns to about normal\)](#)
    - [226-222 - Emergency Disaster Services \(Up \\$8,000\)](#)
    - [748-227 - Local Emergency Planning Committee \(Steady at \\$600\)](#)
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## WELLMARK HEALTH INSURANCE - Tember Beckett (Approximately 3 pm)

- Introduction and discussion
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## RUBBLE SITE - Tigh Johnson (manager)

- - Revisit the Rubble Site land purchase
      - A motion from 2018 set the Plat limit at 10 acres or less.
      - [Purchase Agreement between Hand County and Todd Alley & Catherine Seagren Alley](#)
  - Revisit the Fee Structure
    - Fees / Discounts available for Saint Lawrence, Ree Heights, Miller (or any other municipality)
    - Spring Clean Up: Waiver of Fees or Reduction of Fees?
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## HUMAN RESOURCES - Doug DeBoer

- [Risty Benefits also submitted](#) a request to be allowed to submit a proposal.
  - DICE Financial is also working on an estimate of our renewal
  - I have been asking other counties for information on their insurance if they are lower than our premium.
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## ELECTIONS - Doug DeBoer - County Election Supervisor

- Help America Vote A (HAVA) [SD-SOS "state held HAVA funds" balance report.](#)
    - D
  - Semi-Annual Election School to be held in October
    - Expecting larger than normal turnout at the primary because of the ballot issue.
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## COUNTY POOR RELIEF Summary - Doug DeBoer

- May Notices of Hospitalization and Applications
    - Avera St. Mary's - \$20,000
    - Avera McKennan - \$8,000
    - Avera McKennan - \$8,000
  - Current NOH: \$1.816 million
  - Current Applications: \$841,258.14 up from \$816,125.77
  - The two files that were sent to the consultant for review, have not been returned.
  - The settlement offers from Avera corporate were also sent to the consultant for review, and not returned yet.
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## Highway Department - Jeff Hargens

- Project 08A9
    - [Encroachment Survey](#)
    - [Utilities Certificate](#)
    - [Right of Way Certificate](#)
  - [Northern Materials, LLC](#) quote for crushing concrete at Rubble Site
  - Library Parking Lot Project
  - PLATO TOWNSHIP flooded roadway (grade raise or by pass)
  - RDO Equipment: Dozer lease / purchase options / appraisal
    - [Documents from John Deere Financial](#)
    - [RDO Evaluation of the JD Dozer](#)
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## DICE FINANCIAL - Mike LeBrun & Jesse (Reserved for 4 to 4:30)

- Review of current Avera plan

- Review of alternative plan(s)

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**EXECUTIVE SESSION** - Reserved / If Needed

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**INFORMATION / CORRESPONDENCE (No action needed)**

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- The next “regular” commission meeting is set for Tuesday July 6, 2021 at 1 pm.

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<b>Building Permit Data provided by Pearl Klages</b>					
<a href="#">Link to the detailed Zoning / Building Permit Report</a>					
<b>Owner</b>	<b>TWP</b>	<b>Project</b>	<b>Est. of Cost</b>	<b>Contractor</b>	<b>Permit Month</b>
David-Lori Fremark	St. Lawrence	Grain Bins x 3	\$315,000	Whetstone Ag	May
Neil-Sandra Stevens	Rockdale	Grain Bin	\$100,000	Witte Construction	May