

AGENDA  
HAND COUNTY BOARD OF COMMISSIONERS  
**REGULAR BUSINESS MEETING –TUESDAY, JANUARY 14, 2020 – 1 PM**  
HAND COUNTY COURTHOUSE, MILLER, SD  
(URL / LINKS are provided when documentation has been provided to us in advance.)

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Item & Approximate time

A: 1:00 Meeting Brought to Order by Chair

- Stand for the Pledge of Allegiance
  - Issuance of Certificate of Appointment and Swearing In of Jim Eschenbaum as Commissioner for District 4
  - Nominations for 2020 Chairman of the Board of Commissioners
  - Nominations for 2020 Vice-Chairman of the Board of Commissioners
  - Department of Legislative Audit - Toby Qualm
    - Discussion following bi-annual audit.
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B: 1:20 Consent Calendar:

- Approve the [Minutes of the December 30, 2019 special meeting](#).
  - Approval and Publication of Standard Annual Holidays (other days as designated):
    - January 1 – (Wednesday) New Year’s Day
    - January 20 – (Monday) Martin Luther King Day
    - February 17 – (Monday) President’s Day
    - May 25 – (Monday) Memorial Day
    - July 4 – (Saturday) Independence Day / Observed on Friday July 3
    - September 7 – (Monday) Labor Day
    - October 12 – (Monday) Columbus Day / Native American Day
    - November 11 – (Wednesday) Veterans Day
    - November 26 – (Thursday) Thanksgiving Day
      - November 27 – (Friday) County Holiday by policy
    - December 25 – (Friday) Christmas Day
  - Designation of the 1<sup>st</sup> Floor Bulletin Board as the location for all public notices (removing auditor’s board)
  - Designation of the 1<sup>st</sup> Floor as the official place for county auctions unless specified in the publication
  - Designation of The Miller Press as the official newspaper.
  - Designation of Quoin Financial Bank and American Bank & Trust as banks.
  - Authorization allow applications for aerial applicators to land on certain roadways
    - Establish Fee and form of application at next meeting
  - Adoption and publication of the Snow Removal & Sanding Policy
  - Adoption and publication of the Snow Removal Policy for unorganized townships / secondary roads
    - Fairview, Harrison, Howell, Ree Heights & Spring townships
  - Adoption and publication of the Weight Enforcement Policy
  - Adoption of Weight and Speed Limit Policy
    - Six Tons per axel, 40 miles per hour, assistance of the SD Highway Patrol
  - Adoption and publication of the [2020 employee wage scale](#)
  - Authorization for Treasurer to collect Partial Tax Payments
    - SDCL: 10-21-7 permits partial payment on taxes which include a signed agreement in cases where the treasurer would be required to take property for tax deeds.
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C: 1:30 Commissioner Business

- Committee Appointments:
  - NECOG 1<sup>st</sup> Position & 4-H Office / Board (was JD Wangsness)
  - NECOG 2<sup>nd</sup> Position (currently Palmer)
  - On Hand Economic Development Corp and Tourism (currently Wernsmann)
  - Weed & Pest Board (currently Rodgers)

- Library Board and Domestic Violence (currently Jones)
  - Health Advisory Board (currently Palmer)
  - Appointment of Railroad Authority Members: (currently Wernsmann & Palmer)
  - Office & Departmental Liaison Appointments:
    - Auditor, Equalization & Library: (currently Wangsness)
    - Sheriff's Office, Emergency Management & States Attorney: (currently Jones)
    - 4-H Office & Veteran Service Office: (currently Wernsmann)
    - Custodian & Register of Deeds: (currently Palmer)
    - Treasurer's Office & Weed & Pest (Currently Rodgers)
    - Road & Bridge (all board members)
    - Liaison to the Municipalities
  - Procedure / mechanism for closing county offices
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D: 1:45 Emergency Management – Arlen Gortmaker

- Purchase Topper from Chase Auto in Ft. Pierre (built into budget)
  - Purchase Desktop Computer from (Andy Martinmaas) (built into budget)
  - L.E.P.C. Grant awarded in amount of \$ which needs to go into the LEPC expenditure account / transfer or supplement (find out Doug).
  - Unfinished business
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E: 2:00 30-minute Commission Work Period:

- Unfinished Business from Previous Meetings:
    - Road Haul Agreement for Ratio, LLC if needed
    - Review of 2019 budgets, amendment to Resolution 2019-09
      - The auditor's budget did not need additional funding. The server was purchased from other budgets without need of the auditor's budget.
      - Request commission consider [Amended Resolution](#) 2019-09 with more accurate amounts.
        - [Year End Budget Totals](#)
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F: 2:30 Reck Funeral Home – Tiffany Hofer, Mandy Luikens

- Discussion on County Burial Costs
  - [Summary of County Burial Expenses](#) From the December 3 agenda
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G: 2:45 4-H Office – Mike Moncur, Doug DeBoer and Shae Knox

- Introduction of Shae Knox as new employee, director to be
  - Purchase permission for laptop computer from Walmart.com
    - \$1800 was budgeted for supplies. Requesting \$500 of spending authority.
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H: 3:00 Northeast Council of Governments

- [Annual Dues Invoice & Adoption of Joint Cooperative Agreement](#)
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I: 3:30 Hand County Highway Department

- Ratify the hiring of Dwight Aymar in the Highway Department and set his wage at \$17.78 per hour.
  - Note the status change of Hayden Petermann from season to part-time as needed less than 19 hours.
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J: 3:45 Charley Hoffman of Eureka (605) 216-0027 / hmanangus@valleytel.net

- Meet & Great. Mr. Hoffman is a candidate for House of Representatives in District 23
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W: Reserved for Chairman's Statutory Period for Public Comment (SDCL: 1-25-1)

- Instructions:

- Persons wishing to speak should raise their hand to be recognized by the chairman.
  - Once recognized by the chairman, please state your name for the record.
  - Please state the purpose or topic of your discussion at the onset.
  - The chairman reserves the right to limit the time for discussion by any or all persons.
  - Items presented during public discussion will not be acted upon but may be tabled until the next meeting.
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X: Reserved for Executive Session if needed:

- Request of:
    - Either: SDCL 1-25-2(1) for personnel
    - SDCL 1-25-2(3) to consult on legal matter with attorney
    - Motion must specify one of the two the reasons above.
    - Motion requires majority vote
    - Decisions / resolution must be in OPEN session.
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Y: Reserved for Commissioner Comment / Closing Discussion

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Z: Adjourn meeting. Next regular meeting is February 4, 2020 at 1 o'clock.