

AGENDA
HAND COUNTY BOARD OF COMMISSIONERS
REGULAR BUSINESS MEETING –TUESDAY, August 6, 2019 – 9:30 a.m.
HAND COUNTY COURTHOUSE, MILLER, SD
(URL / LINKS are provided when documentation has been provided to us in advance.)

Item: Approximate time

- 9:30 Meeting Brought to Order by Chair / Stand for the Pledge of Allegiance
- A: 9:35 Review Consent Calendar Items:
- Approve of the Revised [July 2018 minutes](#) as published.
 - Approve of the claims / warrants for payment of debts (in folders)
 - Approve R.O.D. Suzy Wernsmann to attend software training in Chamberlain (Aug 15th)
 - Approve R.O.D., Treasurer and Auditor to attend annual convention in September.
 - Receive [Register of Deeds Fees](#) for the previous month in the amount: \$4,953.50
 - Receipt of 4 [building permits](#) from the Zoning office.
 - Approve Alcoholic [Beverage license for Eagle Pass Lodge](#) of Ree Heights
 - No hearing needed on renewal.
 - Approve software renewal (contract) payment for Arc/Gis @ \$400
- B: 9:40 Huron Police Department / 911 Services – [Contract Renewal 5% up to 80%](#)
- C: 9:45 Approval of the last payment to Dakota Law Firm
- Attorney Rural Recruitment Program for \$4,379.76 ([see Attachment](#))
- D: 9:50 Auditor:
- 211 Helpline Application Completed and submitted.
 - Received [resignation from Doug Purrington](#) after 37 years of service.
 - Request reduction to unscheduled part-time.
 - Motion to approve:
 - Received [resignation from Ray Caffee](#) as library director after 17 years of service
 - Request reduction to scheduled part-time at 9 hours per week @ request of \$15 per hour. (\$135 per week)
 - Motion to approve receipt of resignation.
 - Motion to approve or table re-hire and pay.
 - Request from Library Board to [promote Mary Brietling to Library Director](#) with a yearly salary of \$18,722.
 - Ray Caffee was paid \$10,776.72 (\$898.06 per month)
 - Ray averaged: 48.5 hours per month. 59 in June, 44 in May, 36 in April, 55 in March & 55 in Feb. Hourly average: \$18.51 per hour.
 - Mary Breitling is requested to be paid \$18,772 per year on a 19 hour week.
 - That equates to \$19 per hour (with no benefits)
 - Motion to either approve or table:
 - The 2020 budget
 - Review vehicle request from Sheriff Croeni
 - Review information from Randy Peck on utility vehicle replacement options
 - Budget will be changed depending on action on Sheriff and Weed & Pest
 - Motion to advertise amended budget proposal for two weeks in Mid-August.
- E: 10:15 4-H – Amber Erickson 4-H Field Operations Coordinator (SDSU) 605-688-4167
- Discuss options after receiving [notice of “opt out”](#) from Hand County.
- F: 10:30 Community Counseling Services – Belinda Nelson (CEO) 605-352-8596
- Program status, local services provided, funding formula
 - [Request for \\$9,450 in annual funding.](#)
- G: 10:45 30 minute Commission Work Period: No referendum was filed to contest the WES ordinance

- Make note in minutes of this fact. Direct the Zoning office to incorporate the ordinances into their program.
- H: 11:15 Auditor: Vacant 911 Coordinator Position (Discussion Only) Can be tabled if time is limited.
- Request permission to assemble a job description and advertise for a “part-time as needed” 911 coordinator to fill the vacancy. Both inhouse and outside the county.
- I: 11:00 DICE Financial Service – Report on Commissioners Request for modified tier / plan
- Mike will provide hand-outs similar to last month but with updated figures.
- J: 11:30 Glacial Lakes & Prairies Tourism – Jody Williamson 605-886-7305
- [Original request for \\$425 from June](#) (which was approved)
 - Use of funds contributed?
 - How to maximize our exposure in their promotions?
 - Local contacts / contributors?
- K: 11:45 Road & Bridge – Jeff Hargens
- Discuss “road haul agreement”
- L: 12:00 VSO – Dave Johnson (may not be present) request permission to attend annual convention
- [Materials from VSO about VA contributions to local veterans.](#)
- M: OPEN-Left blank on purpose
- N: Reserved for Chairman’s Statutory Period for Public Comment (SDCL: 1-25-1)
- Instructions:
 - Person’s wishing to speak should raise their hand to be recognized by the chairman.
 - Please state your name for the record.
 - Please state the purpose or topic of your discussion at the onset.
 - The chairman reserves the right to limit the time for discussion by any or all persons.
 - Items presented during public discussion will not be acted upon but may be tabled until the next meeting.
- O: Reserved For Executive Session if needed:
- Either: SDCL 1-25-2(1) for personnel or-25-2(3) to consult on legal matter with attorney
 - Motion must specify one of the two the reasons above.
 - Motion requires majority vote
 - Decisions / resolution must be in OPEN session.
- P: Reserved for Commissioner Comment / Closing Discussion
- Q: 12:15 Recess or Adjourn as needed from County Commission
- Move to Courtroom and meet as the Zoning Board
 - Hold meeting in reference to Pipestone Vet Services application for Conditional Use Permit
 - Nick Fitzgerald - 507-825-4211 – applicant contact
- R: Adjourn meeting. Next regular meeting is September 3rd, 2019 at 9:30 a.m.
- S: OPEN
- T: OPEN
- U: OPEN
- V: OPEN
- W: OPEN
- X: OPEN
- Y: OPEN
- Z: OPEN