

AGENDA  
HAND COUNTY BOARD OF COMMISSIONERS  
**REGULAR BUSINESS MEETING –TUESDAY, June 4, 2019 – 9:30 a.m.**  
HAND COUNTY COURTHOUSE, MILLER, SD  
(URL / LINKS are provided when documentation has been provided to us in advance.)

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Item: Approximate time

- 9:30 Meeting Brought to Order by Chair / Stand for the Pledge of Allegiance
- A: 9:35 Review Consent Calendar Items:
- Approve of the Revised [June minutes](#) as prepared.
  - Approve of the claims / warrants for payment of debts (in folders)
  - [Notice of Taking Tax Deed By County – Arland, John & Cindy](#)
  - Approve the [re-appointment of Gloria Koeck and Marianne Peterka](#) as TRUSTEES to the library board for three year terms beginning July 1, 2019.
  - Approve Register of Deeds Fees for the previous month in the amount: \$7,946.00
    - [placeholder](#)
  - Receipt of 2 [building permits](#) from the Zoning office.
  - Setting of the next regular meeting for August 6, 2019 at 9:30 A.M.
  - Setting of a special meeting for adoption of provisional budget between the 15<sup>th</sup> and 30<sup>th</sup> Day of July per [SDCL: 7-21-5](#)
    - Auditor’s recommendation: Wednesday, July 24, 2019 at 10 A.M.
- B: 9:40 Zoning – Terry Augspurger
- Introduction to GIS property management / [1<sup>st</sup> District proposal](#)
  - [Building Permit Fee Schedule](#) (r2016)
- C: 9:45 PUBLIC HEARING
- [Application for Alcohol Licenses](#) – Polo American Legion
    - Request Testimony from “Proponents”
    - Request Testimony from “Opponents”
    - Questions of the Board, Recommendation or Motion
- D: 9:50 Auditor:
- Vision Insurance plan changes / adoption of new plan, moving away from 24 month cycle
  - [VSP Enhancements on New / Revised Plans](#)
  - [VSP Signature Plan Proposal](#)
  - [VSP Plan Rates](#)
  - Request permission to advertise for county-wide fuel bids for remainder of year.
  - The 2020 budget preparation has started by giving departments their request forms.
    - <http://hand.sdcounties.org/files/2019/05/2020-Budget-Req-Sheet.pdf>
    - Health insurance estimated to rise 11% which will still place it below 2017 premium levels.
  - Care of the Poor (COP) Status Report (no new filings)
  - Revisit Electronic Attendance
- E: 10:00 Custodian:
- Discussion on roof project
  - Request for second “capital improvement fund” for courthouse repairs.
- F: 10:15 4-H
- Ratify Employment of Cassidy Keck (Age 18) as seasonal part-time employee with maximum of 19 hours (not bound by courthouse hours)
  - Set the wage of Cassidy Keck at \$10.52 per hour. No benefits.
- G: 10:30 SD-DOT Signage Project / Brad Stangohr-Senior Engineer at Ulteig Engineering, SF
- 605-323-6036 or 605-929-5061 or [brad.stangohr@ulteig.com](mailto:brad.stangohr@ulteig.com) or <http://www.ulteig.com/>
  - Introduction and introduction to the county wide signage project
  - Ulteig Provided Map of townships.

- H: 10:45 30 minute Commission Work Period: Review Ordinance 2019-01 Wind Energy Ordinance
- Second Reading of Ordinance 2019-01 regarding Wind Energy Systems.
    - <http://hand.sdcounties.org/files/2019/05/OrdinanceAmendmentWES-19-01.pdf>
    - Motion to approve, roll-call vote.
  - Second Reading of Ordinance 2019-02 regarding Wind Energy Systems
    - Motion to approve, roll-call vote.
    - <http://hand.sdcounties.org/files/2019/05/WindEnergyReq-Ordinance19-02.pdf>
  - Companion documents (adjusting the form of the building permit and index)
    - <http://hand.sdcounties.org/files/2019/05/BuildingPermits.pdf>
    - <http://hand.sdcounties.org/files/2019/05/Article-5-Section507.pdf>
- I: 11:15 City of Miller – Bill Lewellen
- [Utilities Easement near County Highway Shop](#) (Original)
  - [Utilities Easement near County Highway Shop](#) (Revised)
- J: 11:30 Sheriff – Shane Croeni
- [Monthly Report for July](#)
- K: 11:45 Sheriff & Auditor: 211 Help Line
- Discussion on Statewide Expansion & DSS partnership on funding for services.
  - [211 Handout](#) & [211 Application](#)
  - Budget options: Split or pay from Mental Health / or / Commission line item
- L: 12:00 Road & Bridge
- Approve the re-hire of Tony Moss as full-time equipment operator to replace Doug Purrington who will be retiring.
  - Discuss and request permission to purchase used pickup from Stobbs Sales.
  - Request for consideration to allow the donation of sick leave from one employee to another.
  - Bridge Replacement Program
- M: 12:15 2020 Provisional Budget Review (documents to be added after June financials post)
- Discussion “spending policy” / Rod Fortin’s comments at the spring workshop.
  - Discussion and review of revenue projections
  - Discussion and review of expenditure projections
  - Direct the publication of the provisional budget in the Miller Press for two consecutive weeks. Per [SDCL 7-21-8](#) (Auditor recommends: first two weeks in August)
  - Set the date of the public provisional budget hearing for September 3<sup>rd</sup> at 10:45 A.M. during the normal commission meeting.
  - Set September 24, 2019 at 10 A.M. as the special meeting date for formal adoption of the 2020 budget (required before October 1, 2019 per [SDCL 7-21-10](#) and [7-21-12](#)) and computation of county levy (per [SDCL 7-21-18](#))
  - Motions if any
- N: OPEN
- O: OPEN
- P: 12:30 4-H Advisor – Mike Moncur
- No one applied for the joint / 3 county position. [Salary Schedule from SDSU](#)
  - Discuss option / information on opting out of 3-county for 2 or single-county.
  - Approve the hiring of one of the applicants, pending review. Set wage @
- Q: 12:45
- R: 13:00 [Pipestone Veterinary Services](#) - Nick Fitzgerald - 507-825-4211 – project update
- S: 13:15 OPEN
- T: OPEN
- U: OPEN
- V: Correspondence to the commission or the county generally:
- [Letter from Progressive Insurance](#) to Claims Associates related to loader v vehicle crash in February. No action needed.

- NECOG: [Completed 2019 Survey of Benefits](#) and Wages. (download only, too many pages)
- [US Department of Interior – Payment in Lieu of Taxes](#) (\$222)
- SD-DENR [Manure Permit to Matthew Moeller](#) (Courtesy Copies)
- Community Counseling Services – [Request for \\$9,450 in annual funding](#).

W: Reserved for Chairman’s Statutory Period for Public Comment (SDCL: 1-25-1)

- Instructions:
  - Person’s wishing to speak should raise their hand to be recognized by the chairman.
  - Please state your name for the record.
  - Please state the purpose or topic of your discussion at the onset.
  - The chairman reserves the right to limit the time for discussion by any or all persons.
  - Items presented during public discussion will not be acted upon but may be tabled until the next meeting.

X: Reserved For Executive Session if needed:

- Either: SDCL 1-25-2(1) for personnel or-25-2(3) to consult on legal matter with attorney
- Motion must specify one of the two the reasons above.
- Motion requires majority vote
- Decisions / resolution must be in OPEN session.
  - Register of Deeds – Suzy Wernsmann
    - Policy Discussion (open meeting) moving employee from ¾ time to full-time. Explanation of additional funds for upgrading position and need.
    - Possibly for the purpose of personnel / qualifications / behavior.

Y: Reserved for Commissioner Comment / Closing Discussion

Z: Adjourn meeting. Next regular meeting is August 6th, 2019 at 9:30 a.m.