

May 7, 2019
 HAND COUNTY COMMISSION
 Board of Commissioners
 MILLER, SOUTH DAKOTA

The Hand County Board of Commissioners convened at 9:30am on Tuesday May 7th, 2019. Members present were Chairman J.D. Wangsness, Commissioners Greg Palmer, Jim Jones, Luke Wernsmann, and Gib Rodgers.

Auditor DeBoer introduced Jennifer Sietsema from NECOG who met with the County Commission to discuss the required 5-year update to the County's natural hazard mitigation plan and to present the contract for NECOG services. Sietsema discussed the purpose and benefits of mitigation planning, and the importance of identifying areas that are vulnerable to natural hazards such as winter storms, summer storms, drought, wildfire, ice storms, tornados, flooding, and extreme winds. NECOG encouraged public participation in the mitigation plan update and advised of the resolution of adoption and in-kind match required to meet the grant requirements for the Hazard Mitigation Grant Program. Sietsema encouraged anyone interested in participating in the process to contact the county Emergency Manager.

It was moved by Jones, second by Wernsmann with all voting yea to approve the contract for services with NECOG.

The consent agenda was reviewed by Auditor DeBoer with the following items being approved upon motion of Wernsmann, second by Palmer with all voting yea: Approval of the April 9, 2019 minutes as published, approval of bills / claims for payment, approval of the Register of Deeds Fee report in the amount of \$2,364, receipt of four building permits from the Zoning office, setting of the next meeting for June 4, 2019 at 9:30am, approved renewal of malt beverage licenses for Miller Central Speedway and Hiway Store. Approved travel permission for county officials to attend the spring workshop in Pierre.

The warrants for payment are as follows:

For: BOARD OF COUNTY COMM		
S.D. FEDERAL PROPERTY AGENCY	SUPPLIES	7.00
THE MILLER PRESS	PUBLISHING	755.65

		762.65
For: JUDICIAL SYSTEM*****		
JUROR FEES & MILEAGE	JUROR	452.08

		452.08
For: AUDITOR*****		
A & B BUSINESS, INC.	COPIER MAINTENANCE CONTRACT	60.03
AMERICAN SOLUTIONS FOR BUSINES	SUPPLIES	127.73
COWBOY COUNTRY STORES	GAS	69.83
S.D. FEDERAL PROPERTY AGENCY	SUPPLIES	1.00
SDACC	SDACHS WORKSHOP REGISTRATION	75.00
SD ASS'N OF COUNTY OFFICIALS	SPRING WORKSHOP REGISTRATION	175.00
THE MILLER PRESS	PUBLISHING	479.54

		988.13
For: TREASURER*****		
SD ASS'N OF COUNTY OFFICIALS	SPRING WORKSHOP REGISTRATION	175.00

		175.00
For: STATES ATTORNEY*****		
ELTON ANSON	MILEAGE	37.80
ANSON LAW	RENT	325.00
ANSON LAW	SUPPLIES	300.00

ANSON LAW	UTILITIES	291.66
AVERA MEDICAL GROUP MILLER	EVIDENCE COLLECTION	222.00
LISA BUSACK	WITNESS FEE	76.61
WITNESS FEES	WITNESS FEE	187.75

		1364.21
For: ABUSED & NEG. CHILD*		
WHEELER LAW OFFICE	COURT APPOINTED ATTORNEY	329.00

		329.00
For: GOV. BUILDING*****		
AMERIPRIDE SERVICES, INC.	SUPPLIES	179.76
BOB'S DISPOSAL SERVICE	GARBAGE DISPOSAL	100.00
BUILDERS CASHWAY, INC.	SUPPLIES	241.24
COWBOY COUNTRY STORES	GAS	98.83
G & R CONTROLS, INC.	MAINTENANCE CONTRACT/REPAIRS	3124.50
MID AMERICAN RESEARCH CHEMICAL	SUPPLIES	467.81
CITY OF MILLER	UTILITIES	733.46
SCHUMACHER ELEVATOR COMPANY	ELEVATOR MAINTENANCE CONTRACT	523.89
VISA	SUPPLIES	16.15

		5485.64
For: DIR. OF EQUAL*****		
AMERICAN SOLUTIONS FOR BUSINES	SUPPLIES	7.70
SDAAO	TUITION	350.00
THE MILLER PRESS	PUBLISHING	186.28

		543.98
For: REG. OF DEEDS*****		
AMERICAN SOLUTIONS FOR BUSINES	SUPPLIES	6.95
OFFICE PEEPS, INC.	SUPPLIES	94.08
SD ASS'N OF COUNTY OFFICIALS	SPRING WORKSHOP REGISTRATION	175.00
STATE OF SOUTH DAKOTA	MICROGRAPHIC SERVICE	118.68

		394.71
For: SHERIFF*****		
A+ TIRE & AUTO SERVICE CENTER	MAINTENANCE	59.69
A+ TIRE & AUTO SERVICE CENTER	MAINTENANCE & REPAIRS	712.40
COWBOY COUNTRY STORES	GAS	150.32
COWBOY COUNTRY STORES	GAS	104.69
COWBOY COUNTRY STORES	GAS	262.03
SHEONA DUNLAP	SEWING PATCHES	10.00
IDI	EXPANDED PLAN FEE	25.00
OFFICE PEEPS, INC.	SUPPLIES	23.87
CHELSEA PRICE	MEALS & MILEAGE	257.69
SD SHERIFF'S ASSOCIATION	SHERIFF'S CONF REGISTRATION	125.00
THE LODGE AT DEADWOOD	ROOM AT CONFERENCE	162.00
VISA	SUPPLIES	40.00
VISA	SUPPLIES	71.94
VISA	SUPPLIES	150.96
VISA	CELL PHONES	236.78

		2392.37
For: JAIL*****		
BEADLE COUNTY SHERIFF	PRISONER CARE	2720.00
FAULKTON DRUG	PRISONER MEDS	35.85
FAULK COUNTY SHERIFF DEPT	PRISONER CARE	170.00
MILLER ACE	SUPPLIES	22.98
PENNINGTON COUNTY JAIL	TRANSPORTING PRISONER	85.15
PETTY CASH	POSTAGE	8.78

		-----	3042.76
For: SOLID WASTE*****			
A+ TIRE & AUTO SERVICE CENTER	SUPPLIES		19.18
OAKLEY FARM & RANCH SUPPLY	SUPPLIES		66.36
LLOYD SCHWARTZ	SUPPLIES		60.02
		-----	145.56
For: COUNTY NURSE*****			
HAND CO MEMORIAL HOSPITAL INC.	COUNTY HEALTH NURSE		2954.21
		-----	2954.21
For: MENTAL HEALTH*****			
AVERA MEDICAL GROUP MITCHELL	MENTAL HEALTH TESTING		2000.00
CENTER FOR INDEPENDENCE	MONTHLY SUPPORT		180.00
DEAN SCHAEFER COURT REPORTING	MENTAL ILLNESS HEARING		30.00
LINCOLN COUNTY TREASURER	MENTAL ILLNESS - ATTORNEY		211.40
		-----	2421.40
For: LIBRARY*****			
BOB'S DISPOSAL SERVICE	GARBAGE DISPOSAL		42.00
BOB'S GAS	PROPANE		348.00
CITY OF MILLER	UTILITIES		313.08
THE MILLER PRESS	PUBLISHING		72.00
		-----	775.08
For: EXTENSION*****			
AMERICAN SOLUTIONS FOR BUSINES	SUPPLIES		53.42
MARLYS AUNE	MILEAGE		63.00
		-----	116.42
For: WEED CONTROL*****			
AT & T	CELL PHONE		230.43
COWBOY COUNTRY STORES	GAS		16.88
CITY OF MILLER	UTILITIES		385.89
PUMP N PAK	GAS		15.58
S.D. FEDERAL PROPERTY AGENCY	SUPPLIES		48.00
THE MILLER PRESS	PUBLISHING		136.28
		-----	833.06
For: ZONING*****			
THE MILLER PRESS	PUBLISHING		122.50
		-----	122.50
For: HWY RDS BRIDGES*****			
3-D SPECIALTIES INC	SUPPLIES		405.91
A+ TIRE & AUTO SERVICE CENTER	REPAIRS		236.50
A+ TIRE & AUTO SERVICE CENTER	SUPPLIES		24.00
AGTEGRA COOPERATIVE	GAS & FUEL		26044.55
AMERIPRIDE SERVICES, INC.	SUPPLIES		722.04
BIG STATE INDUSTRIAL SUPPLY	SUPPLIES		323.64
BOB'S DISPOSAL SERVICE	GARBAGE DISPOSAL		100.00
BOB'S GAS	PROPANE		3161.00
BUTLER MACHINERY	SUPPLIES		63.53
CK WELDING & REPAIR LLC	REPAIRS		25.00
CK WELDING & REPAIR LLC	SUPPLIES		79.49
DAKOTA OIL	SUPPLIES		185.25
JOHN DEERE FINANCIAL	JD DOZER LEASE PAYMENT		7783.62
DIESEL SERVICES INC	SUPPLIES		957.53
FARM TECH INC	SUPPLIES		336.84

FARNAM'S TRUCK PARTS	SUPPLIES	126.82
FASTENAL COMPANY	SUPPLIES	19.69
GREAT WESTERN TIRE	MAINTENANCE	1174.75
HARTMAN CONSTRUCTION	EXCAVATOR WORK	2787.32
JAZZY'S REPAIR	REPAIRS	165.62
MID AMERICAN RESEARCH CHEMICAL	SUPPLIES	600.76
MIDCO BUSINESS	PHONE & INTERNET SERVICE	170.30
CITY OF MILLER	UTILITIES	641.90
NORTHWESTERN ENERGY	UTILITIES	22.56
OAKLEY FARM & RANCH SUPPLY	SUPPLIES	197.20
JEFF PHINNEY	SUPPLIES	40.00
RESEL CONSTRUCTION	BACKHOE/TRACKHOE WORK	2739.80
SDACC	SDACHS WORKSHOP REGISTRATION	150.00
SOLBERG INDUSTRIES	REPAIRS	945.48
STOBBS SALES INC.	SUPPLIES	169.29
TONY'S REPAIR	SUPPLIES	289.90

		50690.29
For: E-911*****		
CITY OF HURON	JAN-FEB E-911 CHARGES	5286.20
TWO WAY SOLUTIONS, INC	MAINTENANCE	100.00

		5386.20
For: EMERG. & DIS. SERV.*		
ERIC PRICE	BLUE TOOTH HEADSET	119.99
PUMP N PAK	GAS	334.28

		454.27
For: JAIL*****		
SD DRUG CONTROL FUND	DRUG TEST	50.00

		50.00
For: MALT BEVERAGE LICENS		
DEPARTMENT OF REVENUE	MALT BEVERAGE LICENSES	300.00

		300.00

Total Checks: 80179.52

A plat was presented by Adam Barka of Christensen Farms entitled Tract 1 of Strasburg Addition. The plat was approved upon motion of Jones, second by Rodgers with all voting yea.

An easement was presented by Mid-Dakota Rural Water for work in Ree Heights, on the waterline across county property. Upon motion of Wernsmann, second by Palmer with all members voting yea, the easement was granted.

The auditor provided a summary of current Care of the Poor estimated requests. The three new requests totaled \$242,000. The yearly budget for such items is \$60,000.

The auditor also reported that the media policy will be held over as a speaker was not present.

The auditor raised questions about the following changes in how commission meetings are conducted: A request to say the Pledge of Allegiance at each meeting, posting of the agenda 72 work hours preceding the meeting, allowing the chair of the board to add items up to and until 24 hours preceding the meeting, requesting all printed materials from presenters in advance for placement on the website for the public and commission inspection, and allowing for a policy

detailing conference calling and video presentations. The Commission deferred on a request to post audio recordings of meetings on the website. That issue will be taken up in June.

The auditor presented a request to purchase computer processors (no accessories) from Connecting Point of Watertown for \$890 each. The price was offered for all county offices on the system. Nine machines may need replacing. On a motion by Jones, second by Rodgers, with all members voting yea, the request was approved. The Microsoft Office bundle was authorized to be purchased elsewhere for less money.

The auditor presented a request to purchase a photocopier to replace the current unit. Three vendors offered quotes. The lowest quote was from A&B Business Solutions for a Toshiba 4518A in the amount of \$2,975 installed. It was moved by Wernsmann, second by Rodgers with all voting yea to approve the purchase.

Nick Fitzgerald of Pipestone Vet Services presented information on the constructions of a 6,000 sow production facility in Pearl Township. A slide show was offered in advance and viewed. Fitzgerald said the building would be owned by the Aughenbaugh family but managed by his firm. It would have three buildings and a manure management plan covering 1000 acres. Fitzgerald said there are no neighbors within two miles of the facility. Construction may begin as early as this year if the process proceeds without interruption.

The custodian presented a quote from G&R Controls of Sioux Falls for replacement of the thermostats on the hot water radiators in the courthouse. The items would allow users control of the system and hopefully provide more efficient heating throughout the building. On a motion by Palmer, second by Jones, and all voting in favor thereof, the quoted items were purchased for \$1933.40.

The custodian presented the work documents from Pro-Tec Roofing of Watertown. The documents include work agreements, planning details and the required bond forms. On a motion by Wernsmann, second by Jones, with all voting yea to accept the agreement.

The custodian requested permission to spend \$428.72 with Hughes Electric LLC to repair and replace the electrical conduit and fixtures on the broadcast tower on the roof of the courthouse. The current setup is shorting out and the light is lit unreliably. The commission approved the project.

The highway superintendent presented materials on the purchase of a sod-buster shoulder re-claimer. The machine could be purchased on a lease-purchase agreement, splitting the purchase over two years. The cost of the machine was quoted at \$3500 per month for 9 months and then a payment of \$19,750 in February of 2020. It was moved by Wernsmann, second by Jones with all voting yea to purchase the machine from Capital Industries of Tisdale SK as quoted.

The superintendent proposed the purchase of a used belly dump trailer from Rogers Brothers for \$20,000. It was reported that a new trailer would cost about \$42,000 and while this is a 2000 model, it is in good shape. It was moved by Rodgers, second by Wernsmann with all voting yea to approve the purchase so long as the trailer meets department specifications.

The hiring of Ed Pfeifer as a temporary part-time gate attendant at the rubble site was approved upon motion of Rodgers, second by Wernsmann, all others saying yea. The entry pay for Pfeifer is \$10.52 per hour.

The superintendent reported that a bridge had collapsed in Greenleaf Township. The replacement of said bridge had been previously discussed and approved but because of the gap in time, a

new request for permission was requested. The bridge measured 8'x8' and would be replaced with steel pipe. It was moved by Jones, second by Wernsmann to reaffirm the decision to replace the failed bridge. All members voted yea.

The superintendent and Reno Brueggeman discussed the standing water along 355th Avenue near 183rd Street. A drain tile project in the area could help alleviate the standing water issues but the county would have to attach to the project now to get full benefit. The commission approved the request.

The commission approved June 7 and June 8 as the dates the Hand County Rubble Site would be open for free dumping.

An agreement was brought forward between Chuck Martinmaas of Orient and Hand County for the purchase of gravel from the Martinmaas pit. The price per ton is \$1.75.

The commissioners work period which was scheduled for 10:45 a.m. began at 11:20 a.m. The commission reviewed the documents related to amending the comprehensive plan with the wind energy development ordinance language. The commissioners worked until 11:50 a.m. at which time they set the matter for the June 4, 2019 agenda. The document, as amended during the work period would be re-written into form and presented.

The auditor presented the "Notice to protect right of ways" for the preservation of the county rights-of-way. The notice would be published to give the community notice of the county's intent to protect the rights-of-way from injury and misuse. The notice was approved with some amendments and will be published once the states attorney approves it.

The emergency manager provided the commission with a report on the Mutual Aid Radio System. In particular the move of the Miller repeater from the courthouse to the city's water tower. It was discovered that the school did not have a coaxial cable of their own and that it would need to be purchased and installed. The original project costs would not be impacted by the change because other items were deleted.

The emergency manager also reported on the damage assessments that were completed by local governments across the county. The damage estimate for the county totaled \$1,343,315.78. The emergency manager reported that some organized townships did not participate.

Lori Moen with GROWSD / NESCAP presented information to the commission on what her agency does to help Hand County and regional residents with a variety of programming, mostly financial assistance. GROWSD was requesting \$5000 to be budgeted for 2020.

The Weed and Pest supervisor met with the board to request approval to hire Alan Adkins and Jake Harrison as seasonal labor at a rate of \$10 per hour. Once certified, the employees would receive a raise. It was moved by Jones, second by Palmer with all voting yea, to employ the two men as requested.

The supervisor presented the board with materials related to a grant program that would fund removal of the underground fuel storage tanks at the weed and pest facility. The grant, hosted by the Department of Environment and Natural Resources would pay all but surfacing costs. It was moved by Rodgers, second by Wernsmann to approve application for the grant. All members voted yea.

The commission then reviewed bids submitted for chemical purchases. The bid from Nutrien Solutions was the lowest received covering the bulk of items sought. The bids were as follows:

Product:	Van Diest	Agtegra	Nutrien Solutions
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Aquaneat 5g	81.20		75.50
Crop Oil 5g	40.30	139.24	49.00
Arsenal 5g	223.70		218.50
Clipper 10lbs	1202.40		700.00
Imazuron	165.80		162.00
Pyrestra	420.00		420.00

The supervisor requested spending approval beyond \$300 to cover the expense of replacing the broken cell phone in his department. The commission approved his request.

Jim Keeter of St. Lawrence met with the commission to discuss drainage problems in Gilbert and adjoining townships. Keeter provided information on how the Ree, Turtle and Pearl Creeks converge in Gilbert Township and cause flooding to his home and property. Keeter believes that a bridge on a vacated section line is obstructing the flow of water and its removal would help move the water more effectively. Keeter also offered that work done on the creeks in the past have caused the water to run contrary to its natural flow and as a result, the Vayland Road [369th Avenue] acts as levy keeping water on the west side, moving it north to his property before it can cross under the bridge and to the east. Keeter was referred to the Emergency Manager, Highway Superintendent, and Auditor to explore possible solutions.

Mike Moncur met with the board to discuss the vacancy in the 4H program. The current advisor's position has remained open and it may be likely that a candidate may not be found for the present combination of three counties. Moncur entertained the idea of having the current directorship and the support staff positions being combined into one full time position. The director would then be dedicated to Hand County and then the possibility of employing seasonal help during the summer to aid in projects and programs. Moncur said the current job opening closes on May 20. If it remains empty he requested permission to advertise for a local director. Moncur also asked for permission to hire seasonal help for this summer. The commission approved Moncur's request to advertise for seasonal help and to report back on the outcome of the directorship.

The sheriff reported to the board that he and the office manager each attended separate training sessions on sex offender registration and the spring training conference. The sheriff reported that deputy Bryton Black was going to graduate from Lake Area in May and would, upon graduation become certified with the state. As a result, he could then be employed full-time as deputy sheriff and his pay could be increased to the entry level for certified full-time deputies. The commission approved the request upon motion of Jones, second by Palmer to employ Bryton Black as full-time deputy sheriff, certified at a rate of \$19.38 per hour. All members voted yea.

The sheriff also commented on the hiring process and the difficulty in finding a suitable applicant. The sheriff has made an offer but it has not been accepted. The sheriff introduced the topic of changing the manner in which body armor is purchased, siting it may be a factor for new hires.

The treasurer requested permission to attend training with the state on the new software for motor vehicle processing. The training is in Pierre and is one day off from the spring workshop. The treasurer requested permission to stay overnight between the two trainings. The request was granted. The treasurer then presented a payment agreement she prepared between her office and Gary and Trudy

Spicer for the repayment of delinquent taxes. The commission reviewed the agreement and upon motion of Jones, second by Rodgers, with all voting yea, approved the agreement's enactment.

The commission chair opened the meeting for public comment. The only person in the gallery who spoke was Renae Morog. Morog questioned the manner in which public comments are allowed and requested consideration that comments be allowed during the time of the discussion and while the topic present. The commission offered support of the idea and possibly holding two types of comment periods to suit needs. Chairman Wangsness used the public comment period to illustrate a point about taking comments and presenting them back but in a different context than originally presented. The chairman emphasized that he believe the quotes presented, used in a different context are contrary to effect discussion and resolution. The commission discussed the interaction of the board and gallery and the need for input but also for the need for order.

An executive session was on the agenda but not used. As a result, upon motion of Rodgers, the meeting was declared adjourned.

The Auditor's Account with the Treasurer per SDCL 7-10-3 is, as of the close of business on the last day of April, 2019, the treasurer had \$1,139.25 of cash on hand, \$654,308.51 of checks in possession less than 3 days, \$0.00 of checks in possession more than 3 days, \$0.00 of cash items, \$300.00 of petty cash.

Reconciled Demand Deposits: \$2,676,170.22 in the American Bank & Trust and \$131,175.45 in the Quoin Financial Bank.

Time Deposits: \$1,391,928.80 in the American Bank & Trust and \$1,686,934.52 in the Quoin Financial Bank.

Investments: \$12,712.27 in the library checking account, \$12,400.00 in library certificates of deposit and \$10,633.00 in library stocks.

Total cash assets equal \$6,577,702.04

James D. Wangsness, Chairman
Hand County Board of Commissioners

(Attest)

Doug DeBoer, Hand County Auditor

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