

AGENDA
HAND COUNTY BOARD OF COMMISSIONERS
YEAR END BUSINESS MEETING –MONDAY, DECEMBER 30, 2019 – NOON
HAND COUNTY COURTHOUSE, MILLER, SD
(URL / LINKS are provided when documentation has been provided to us in advance.)

Item & Approximate time

A: 12:00 Meeting Brought to Order by Chair / Stand for the Pledge of Allegiance

B: 12:02 Commissioners (Point of Order to fix error from last meeting)

- Introduction of “Point of Order” to address a procedural error already considered.
 - Simple Majority
 - Introduction of a “Motion to reconsider” the decision / outcome from the December 6, 2019 meeting, whereby no vote was offered on the appointment of Jim Eschenbaum.
 - Simple Majority
 - Introduction of a motion to appoint Jim Eschenbaum as District 4 Commissioner
 - Requires a second and oral vote, Simple Majority
 - Chair declares the result as either “Carries” or “is Lost”
 - SDCL 7-8-18ⁱ governs a tie vote. (Footnote on last page)
 - Introduction of a motion to advance to the next proposal should the previous motion be lost.
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C: 12:05 Department of Legislative Audit – Toby Qualm

- Discussion on conclusions of state audit.
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D: 12:30 Consent Calendar:

- Approve the [Minutes of the December 3, 2019 regular meeting](#).
 - Receipt of [Register of Deeds’ Statement of Fees Collected](#) for November 2019
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E: 12:45 Auditor Doug DeBoer

- Request permission to close the auditor’s office on February 20, 2020 to Carolyn and I can attend training on the new voting machines. (Advanced notice to allow for advanced publication).
 - Review request to amend “[prepaid claims](#)” payable in the middle of the month.
 - Request motion to ratify the verbal permission to turn in the 2008 Trailblazer [SN: 1GNDDT13S582150009] to the insurance company as scrap, thus declaring it surplus with no value.
 - Request spending authority to purchase the [new “SERVER” from Ultra Inc.](#) / Connecting Point
 - Pay from County Commission budget
 - Authority up to \$14,000
 - The 4-H Directorship was offered to Shae Knox of St. Lawrence. She accepted.
 - Ms. Knox is currently attending SDSU and will be doing her student teaching.
 - Starting orientation as a “clerk” during student teaching, then transition to FT
 - Request action to “ratify” the employment of Shae Knox.
 - Approval of Budget and Levies by the SD-DOR (Delays)
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F: 1:00 30-minute Commission Work Period:

- [Conflict of Interest](#) forms in binder. Review, take home to return during January meeting.
- Contingency Budget Supplement Resolution:
 - Actual resolution to be presented at meeting with updated totals.
 - Calculated on 12/24/19 & payroll is estimated for this purpose
- From Commissioner Contingency to:
 - States Attorney (101-151) \$1,643.53
 - Government Building [Custodian] (101-161) \$19,165.79

- Assessor (101-162) \$1,755.56
 - 24/7 Sobriety Program (248-212)
 - Local Emergency Planning Committee (748-227) \$132.25
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G: 1:45 Sheriff Shane Croeni

- Discussion of temporary held during Chelsea Price's extended leave of absence.
 - Discussion of candidates
 - Authority to offer employment to suitable candidates
 - Discussion of vehicle purchase if needed
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H: 2:00 States Attorney Elton Anson

- [Witness / Victim Coordinator Agreement](#)
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I: 2:30 Highway Department – Jeff Hargens

- Receipt of [Randy Sporrer's notice of resignation](#) (retirement). Motion to accept requested.
 - Recognition and Commendation for exactly 23 years of service in the County Highway Department
 - Request authority to offer employment from current and future applicant pools. Possibly two positions.
 - Review and hopefully approve the [SD-DOT agreement](#)
 - 365th Avenue, ¾ mile South of 216th Street
 - [Google Earth Image of Project Area](#)
 - Road Haul Agreements: Update / Discussion / Possible Action
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W: Reserved for Chairman's Statutory Period for Public Comment (SDCL: 1-25-1)

- Instructions:
 - Persons wishing to speak should raise their hand to be recognized by the chairman.
 - Once recognized by the chairman, please state your name for the record.
 - Please state the purpose or topic of your discussion at the onset.
 - The chairman reserves the right to limit the time for discussion by any or all persons.
 - Items presented during public discussion will not be acted upon but may be tabled until the next meeting.
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X: Reserved for Executive Session if needed:

- Request of:
 - Either: SDCL 1-25-2(1) for personnel
 - SDCL 1-25-2(3) to consult on legal matter with attorney
 - Motion must specify one of the two the reasons above.
 - Motion requires majority vote
 - Decisions / resolution must be in OPEN session.
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Y: Reserved for Commissioner Comment / Closing Discussion

- **Change in setting of time** for next Meeting from January 7th 2020 to January 14, 2020 @ 1 pm?
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Z: Adjourn meeting. Next regular meeting is January 7th, 2020 at 1 o'clock.

ⁱ 7-8-18. Tie vote of commissioners. When the board of county commissioners is equally divided on any question, it shall defer a decision until the next meeting of the board and the matter shall then be decided by a majority of the board.