

Minutes for July 2019.

The Hand County Library Board of Trustees met on Monday, July 29, 2019 at 5:30 p.m. in the Historical Room of the Hand County Library.

Members present: Chairman Andrea Fiala, Trustees Mike Anglin, Mike Donlin, Gloria Keck, Marianne Peterka and Librarian Ray Caffee.

Members absent: None.

Mrs. Keck made a motion, seconded by Mrs. Peterka that a unanimous ballot be cast re-electing Andrea Fiala as chairman and Mike Donlin as vice-chairman. Motion carried.

Motion by Mrs. Keck, seconded by Mr. Donlin, to approve the minutes. Motion carried.

The library will be closed on Monday, September 2 for Labor Day.

The summer reading program ended July 27, with a total of 97 student participants and 27 adult participants.

Mr. Donlin made a motion to approve the Library Policy Manual with minor changes. Mrs. Peterka seconded, motion carried.

The outlet in the women's bathroom was checked by an electrician, and was found to meet all current codes.

The Chairman declared an executive session to discuss personnel.

Upon returning to regular session, Mrs. Peterka made a motion, seconded by Mr. Anglin, to accept with commendation the resignation of Ray Caffee as library director. Motion carried.

Mr. Donlin made a motion, seconded by Mrs. Keck to reassign Ray Caffee to position of Library Clerk at an hourly wage of \$15/hr. Motion carried.

Mrs. Peterka made a motion, seconded by Mr. Anglin, to reassign Mary Breitling to the position of Library Director at an annual salary of \$18,772. Motion carried.

The next Board meeting will be held on Monday, August 26, 2019, at 4:00 p.m.

Motion was made by Mr. Anglin, seconded by Mrs. Peterka, to approve the bills and Financial Report. Motion carried.

Bob's Disposal	#(428) garbage pickup	\$ 21.00
Bob's Gas	#(426) propane	\$ 110.00
Book Systems	#(422) circulation software renewal	\$1,885.00
Demco	#(426) supplies	\$ 150.08
Hughes Electric	#(425) electrical work	\$ 116.62
Midcontinent Communications	#(428) telephone services	\$ 38.02
City of Miller	#(428) utilities	\$ 333.44
Mary Breitling	#(410) salary	\$1,176.00
Debra Bushfield	#(410) salary	\$ 445.50
Ray Caffee	#(410) salary	\$1,515.56
Connie Schroeder	#(410) salary	\$ 628.32

Meeting adjourned.

Ray Caffee, Librarian

Andrea Fiala, Library Board Chairman