

AGENDA  
HAND COUNTY BOARD OF COMMISSIONERS  
**REGULAR BUSINESS MEETING –TUESDAY, NOVEMBER 5, 2019 – 1 p.m.**  
HAND COUNTY COURTHOUSE, MILLER, SD  
(URL / LINKS are provided when documentation has been provided to us in advance.)

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Item | Approximate time

1:00 Meeting Brought to Order by Chair / Stand for the Pledge of Allegiance

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- 1: 1:00 Call the zoning’s Board of Adjustment meeting to order.  
1:02 Convene as the Board of Adjustment for the purpose of a public hearing on the follow:
- Sweetland Wind Farm, LLC: [Conditional Use Permit Application](#) – Substation
    - Sweetland Substation Tract 1 in the SE ¼ of Section 18-111-66 (Hulbert)
  - Sweetland Wind Farm, LLC: [Conditional Use Permit Application](#) – Switchyard
    - Sweetland Switchyard Tract 1 in the SE ¼ of Section 3-110-66 (Rose Hill)
  - Proponent Testimony of the applicant(s):
  - Proponent Testimony:
  - Opponent Testimony:
  - Rebuttal Testimony:
  - Questions of the board to applicant:
  - Question of the board to those who testified:
  - Disposition or other action of the board:
  - Closure of the public hearing.
- Review / Revisit Plat requests by Sweetland Wind Farm for the locations above.
- [Switchyard Plat](#)
  - [Substation Plat](#)
- Review / Revisit Conditional Uses from [Spink County regarding solar power systems](#).
- Adjourn as the Board of Adjustment
- \*\*\* Haul Road Agreement with Jeff Hargens at 2:30 PM \*\*\*
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- A: 1:30 Call the Hand County Board of Commissioners to order.  
1:30 Review Consent Calendar Items:
- Approve the [minutes of the October 1<sup>st</sup> Commission Meeting](#)
  - Approve of the claims / warrants for payment of debts (in folders)
  - Receive [Register of Deeds’ Statement of Fees](#) Collected During the Month of August 2019
  - Review the [beverage license renewal](#) of the American Legion Post 38 of Miller
  - Review [list of building permits](#) from the zoning administrator.
    - Midway Ag Inc, St. Lawrence. Farm Shop (June)
    - E & R Fawcett: Ree Heights, Grain Bin
    - Nathan Kolda: Orient, Pole Barn and Bins
    - Patrick & Emily Schaefer, Miller, Grain Bin
    - JoAnn Morford, Miller, Storage Shed
    - Sharon Wielseler, Orient, Attached garage
    - Mark & Delilah Cotton, Orient, Calving Barn
    - Joe & Alisa Lutter, Zell, Mobile Home & Pole Building
    - Jennifer Schnathorst, St. Lawrence, Used garage
  - Approve the [resignation of Jake Harrison](#) as a seasonal employee in the weed department.
  - Approve the [resignation of Alan Adkins](#) as a seasonal employee in the weed department.
  - Permission for Auditor DeBoer to attend [Annual Safety & Loss Control Training](#)
    - Mitchell on November 20 and 21, Hosted by SDPAA & SDML & Safety Benefits

- Review [monthly report from Sheriff Croeni](#) (no action items)
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B: 1:45 Custodian Will Page

- Discussion on Original / Old Doors to courthouse, three possible dispositions:
    - Disposition: Declare surplus and sell:
      - Sealed bids (required appraisal board to review)
      - Public Auction
      - Through an auctioneer
    - Disposition: Discard as junk
    - Disposition: Keep in storage
  - Project Update / Visit on Courthouse maintenance in Wayne Ne.
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C: 2:00 Auditor Doug DeBoer

- Replacement of server used by Treasurer, Auditor and Assessor
    - [Connecting Point Proposal](#) (Software provider, IT support provider)
    - Use of funds from Auditor, Elections, Assessor, Commissioners and Contingency
  - Workers Compensation review was October 23, 2019.
    - [Invoice from SDML – Work Comp](#)
    - Lost benefit of \$ (9% of premium) for lack of safety director
    - Request consideration in re-activating the safety director.
    - Link to Hand County’s SDPAA “[Anniversary Rating Supplement](#)” [Not in binder]
  - The team from SD-Department of Legislative Audit completed their “on-sight” work.
    - Lead Auditor Toby Qualm with present his findings to the board in a future meeting.
    - [Preliminary Audit Findings](#) (Not in binders, too many pages)
      - [Notes to the Modified Cash Basis Financial Statements](#)
      - [WTB’s Formal Adjusting Journal Entries](#) CY2017 & CY2018
      - [Schedule of County’s Proportionate Share of Net Pension Liability](#)
      - [Schedules of Potential Audit Adjustments](#)
  - 4-H Advisor Position
    - Currently five applicants. No closing date chosen. I suggest November 15.
    - Starting background searches and contacting references
    - Is a commissioner or two going to participate in interviews?
    - Do you want 4-H advisory board to also participate or conduct separate interviews?
    - Starting wage is: \$32,672 / \$2,722 or \$15.70 per hour (Same as custodian)
    - Timeline? Marlys works through January overlap for orientation?
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D: 2:15 Emergency Manager – Arlen Gortmaker

- LEPC Grant Fund Spending
    - Gas Storage and Storage Tank & Radios for the Emergency Operations Center
  - Discussion on “DR-4440” (Disaster Recovery 2020 Flooding project number)
    - Stockpiling Sand (200 tons) / resolution between County and Cities
  - Approval of Emergency Management [Region 3 Mutual Aid Agreement](#)
  - Hazard Mitigation Project: Placement of Generator at the Armory for shelter
    - Host / Sponsor on behalf of school
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E: 2:30 Highway Department – Jeff Hargens

- Discuss FEMA recovery process
  - List of sites
  - Timeline for Repairs
  - Priority Projects List
- Discuss formulation of road haul agreements for current and pending projects

- Ratio, LLC
- Sweetland Wind Farm
  - Also application for utility crossings of right of way (discussion)

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F: 2:45 30-minute Commission Work Period:

- Chairman Wangsness – Announcement of being Appointed to the House of Representatives
  - Resignation timeline
  - Replacement Procedure and discussion
  - Request for Applicants, Resumes and advertising
- Any unfinished business from prior meetings

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G: 3:00 Eagle Pass Lodge & Eagle Pass Ranch – Steve Munger

- Review [Plat for Eagle Pass Lodge](#)
- Review [Plat for Eagle Pass Ranch](#)

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H: 3:15 Register of Deeds – Suzy Wernsmann

- Purchase of computer, Online through NewEgg for approximately \$900

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V: Correspondence (Information received but not required for discussion)

- Received [Confirmation of agreement from SD-DOT](#) on the 363<sup>rd</sup> Ave. bridge / culvert repair. \$9K
- Received [confirmation of agreement with SD-OEM](#) about grant agreement for director.
- Request for comment, [SD-DOA on SD Forest Action Plan](#) [Not in Binder]

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W: Reserved for Chairman’s Statutory Period for Public Comment (SDCL: 1-25-1)

- Instructions:

- Persons wishing to speak should raise their hand to be recognized by the chairman.
  - Once recognized by the chairman, please state your name for the record.
  - Please state the purpose or topic of your discussion at the onset.
  - The chairman reserves the right to limit the time for discussion by any or all persons.
  - Items presented during public discussion will not be acted upon but may be tabled until the next meeting.
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X: Reserved for Executive Session if needed:

- Marla McGeorge request for an Executive Session to discuss a Complaint against an employee.
    - Either: SDCL 1-25-2(1) for personnel
    - SDCL 1-25-2(3) to consult on legal matter with attorney
    - Motion must specify one of the two the reasons above.
    - Motion requires majority vote
    - Decisions / resolution must be in OPEN session.
  - Doug DeBoer – Welfare Director
    - Request to discuss a Care of the Poor request and possible disposition
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Y: Reserved for Commissioner Comment / Closing Discussion OPEN

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Z: Adjourn meeting. Next regular meeting is December 3<sup>rd</sup>, 2019 (1p or 1:30p)?