

HAND COUNTY SHERIFF'S OFFICE

415 West First Avenue, Suite 102
Miller, South Dakota 57362-1371

Newsletter & Commission Report June 2017

PERSONNEL

- As mentioned in the May report, Steve Flanagan has completed the basic instruction at Law Enforcement Training (LET). Our pay scale reflects a \$0.50 / hour increase for this achievement. Deputy Flanagan is currently at \$17.10 per hour. This would change his hourly rate to \$17.60. The next increase available to Deputy Flanagan is upon his completion of the first year anniversary, which is another \$0.50 per hour. Deputy Flanagan's anniversary is September 1, 2017.
- Deputy Thibault (Tee-bo) is now four months on the job and is showing progress. He is working more assignments independently and getting more acquainted with office operations and our mission. Deputy Thibault will be attending training on the 24-7 program (SCRAM bracelets) in Aberdeen on 6.7.17. Deputy Thibault is currently scheduled to attend the academy in August.
- Deputy Flanagan and I received minor injuries during a call on Memorial Day. We both filed first reports of injury for workers compensation. This call also resulted in a Taser deployment to subdue a subject who became combative and assaulted Deputy Flanagan. My injuries are related to the environment in which the call took place, not the result of the attack.

TRAINING:

- The state auditor reviewed our record keeping and determined that we should return as much monies as we have collected to lower the balance in the sheriff's trust account. Some of these funds were from collections on judgments with some age, collections which have become stagnant. Office Manager Kendrick and I will be processing these payments in the next weeks. Any funds we cannot return to the creditor in the short term are to be deposited into the general fund and then drawn out on vouchers when the final payments are made. We are working to complete the expenditures and lower the amount deposited to the general fund.
- The state auditor also made recommendations on how we can easier track funds brought into our account through collections of judgments and distress warrants. As a reference, the sheriff's trust account collects funds as follows:
 - **Collections from Judgments through "Executions"**
 - **Collections of delinquent taxes through "Distress Warrants"** issued by the treasurer but most often from the Department of Revenue.
 1. We collect sheriff's fees for processing these collections which are deposited into the general fund. We distribute the rest to the creditors in the matter.
 2. Distribution of these funds occurs when the funds collected either "partially satisfy" or fully "satisfy" the judgment or distress warrant. This can be within days or up to months later.
 1. This is how the account stagnates.
 - **Collection of Bond following arrest.** These are typically cash bonds which are sent to the clerk of courts from where the action originated. We attempt to collect a \$25 sheriff's fees from defendants who are arrested and released on bond. Defendants who are held typically do not pay the sheriff's fee.

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Community alerts via www.nixle.com

1. Distribution of these funds typically occurs the day of the arrest or the following day.
- **Pistol Permit fees.** These funds are split according to statute with some going to the Secretary of State while the county retains a portion which are also deposited into the county's general fund.
 1. Distribution of these funds typically occurs weekly.
 - **Sheriff's Fees:** Sheriff's Fees are collected when we serve documents for others or if we provide a service. These services can be taking fingerprints (\$15) for providing reports (\$4 and up depending on content and format).
 1. These fees are normally distributed the day they are received by deposit into the county general fund.
 2. Sales tax is collected (and distributed by the treasure) on these services.
 - **Jail Fees:** We don't often receive these fees anymore since the court stopped assigning a daily rate of recovery upon the defendant. The court opined that the county (through the auditor use of liens) could and should recover the entire amount of jail fees. The only fees we see now are work release unless they are subtracted from the fees we pay the jail facility.
 - **24-7 Fees:** The 24-7 program for us is the use of the SCRAM alcohol monitoring bracelet wore upon the ankle of the offender. The offender pays \$80 to connect and disconnect the device and \$6 per day for testing. The \$80 is distributed to the county treasurer the day it is received. The \$6 per day (usually in 10 day blocks) is paid to the Attorney General the day it is received. If we maintain a zero delinquency, the Attorney General pays us \$1 for each day of testing. These funds are deposited into the 24-7 fund to offset expenses of the program supplies.
 - The treasurer can provide you with a print out of our fee collections upon request.
- I expect there to be an audit comment about the funds in the sheriff's trust account. We are taking action to resolve the issue as time permits when OM Kendrick and I can work together.
 - We will host a DCI annual shoot at the hand-gun range in July. The advantage of the DCI shoot is that the DCI-LET provides the ammunition and we do not have to travel out of county. This represents a huge savings.

EQUIPMENT:

- **CK Welding** (Kris Kruml) installed a prisoner partition in the last of the three vehicles last month. He used a combination of old materials and new material but most of the expense was labor. The old materials were a combination of items received from other law enforcement agencies and a cage we purchased a number of years ago for a larger vehicle. All three vehicles now have prisoner cages built into them. We still need to have some modifications made to close up some gaps. (Inventory Item Number: GEN00855 modified and installed in different vehicle)
- The new vehicle is doing very well. No issues. It does get better fuel mileage then the other vehicles.

- I would like to surplus / transfer the following computer equipment which is no longer usable for our office / needs:
 - HP Pavilion PC model number a6130n, SN: CNX721024S (runs Windows 7)
 - Inventory Item number: GEN01013
 - HP Keyboard Part Number: 5188-6077, SN: LC71962427 (not on inventory)
 - HP Mouse Part Number: 5188-6229, SN: PA0717011296 (not on inventory)
 - Transfer to the Weed and Pest Department
 - HP Pavilion PC model number a6120n, SN: CNH7190KQM (runs Windows 7)
 - Not on HCSO or Jail Inventory
 - HP Keyboard Part Number: 505060-371, SN: LD93608274 (not on inventory)
 - Transfer to the Weed and Pest Department
 - Linksys Wireless Router, model number BEFW11S4, SN: C2760D570958 (inoperable)
 - Inventory Item number: GEN00668
 - Discard
 - Linksys Wireless Access Point, model number WAP54G, SN: MDG30FA30388
 - Inoperable since 2010
 - Not found on inventory
 - Discard
 - Linksys Wireless Access Point, model number WAP54G, SN: MDG30E819276
 - Inoperable since 2008
 - Not found on inventory
 - Discard
 - Microsoft Wireless Base Station, model MN-500, SN: 8414300160798
 - Inoperable since 2005
 - Inventory Item Number: GEN00520
 - Discard
 - Microsoft Wireless Adaptor, Model MN-510, SN: 8472400134642
 - Associated with inoperable base station above
 - Inventory Item Number: GEN00521
 - Discard
 - Microsoft Wireless Adaptor, Model MN-510, SN: 8472400146756
 - Associated with inoperable base station above
 - Inventory Item Number: GEN00522

GRANTS

- **2016-2017 Highway Safety Grant:** We just completed the "May Mobilization". A national effort to increase occupant safety through seat belt usage and reduced speeds.
 - Again, all of this is in an effort to lower the likelihood of injury or fatal vehicle crashes.
 - Dennis Falken from Highway Safety completed a "spot audit" of our program and gave us good reviews. Our cost per ticket is relatively low which means we are picking the right times and right places to catch speeders and other offenders.
 - The program pays hourly officers at their time & 1/2 rate (OT-Rate) to do the program. The county provides the vehicle. The time OM Kendrick and I spend administering the project is considered local match.
- **2017-2018 Highway Safety Grant:** I submitted the grant application. The grant was originally / provisionally approved at \$10,067. Today I received notice that all wage grants were being reduced by 25% so our new grant application and pending award is \$7,550. I do need the commission to approve the application and authorize me to submit the documents needed.
- **Bullet Proof Partnership Grant:** This program re-opened. I will pursue this grant and may enlist NECOG to assist me. I also applied for a foundation type grant through a national program. The single largest issue with purchasing vests is that they are tailor made specific to the office and cost no less than \$600.

IMPORTANT ACTIVITIES:

My **YEAR TO DATE** activity report is attached to this newsletter. This information is also uploaded to the sheriff's page on the Hand County Website. It can be reviewed at any time.

Hand County Sheriff's Office, Report of Monthly Activity (2004 to Present)															
Activity by period:	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	Average
Case Reports / Responses	456	480	483	306	488	553	461	558	580	416	485	474	675	290	478.93
Sheriff's Returns (Process Served)	234	207	254	260	262	391	246	260	199	204	235	239	266	85	238.71
Pistol Permit Applications	76	78	80	98	99	109	105	100	145	180	92	127	200	90	112.79
Accidents (No injury)	115	97	101	87	90	98	101	99	112	76	96	104	71	13	90.00
Accidents (w/Injury)	7	11	13	1	2	10	12	10	13	11	13	13	9	2	9.07
Accidents (w/Fatality)	4	1	0	0	3	0	0	0	1	2	0	3	1	0	1.07
Traffic Tickets Issued	77	84	67	61	16	51	107	157	87	132	72	147	315	164	109.79
Traffic Warning Tickets Issued	60	23	40	28	10	25	138	268	117	341	139	46	109	27	97.93
Writs of Execution / Judgment	40	30	24	25	28	43	51	71	69	46	20	20	13	0	34.29
Distress Warrants for Taxes	2	2	2	5	2	3	4	6	5	4	0	2	8	0	3.21
Unattended Deaths	4	2	2	0	3	3	3	2	4	2	3	5	3	2	2.71
Hand County Warrants Open			44	2	50	55	62	54	51	57	55	61	61	61	51.08
Totals	1075	1015	1110	873	1053	1341	1290	1585	1383	1471	1210	1241	1731	734	1259.85
Persons in Held in Jail or Detention															
Adult Prisoners	50	41	4	6	20	18	0	21	17	13	16	12	15	7	17.14
Juveniles in Detention	2	0	2	0	1	2	1	0	1	0	1	1	0	0	0.79
Prisoner Days	675	855	774	186	-	-	-	180	UNK	288	256	168	184	128	369.40
Financial Report															
Accounts Receivable from Inmates	\$14,515.00	\$21,202.12	\$28,377.12	\$27,409.62	\$27,437.12	\$28,907.12	\$30,753.80	\$1,125.74	\$1,375.74	\$1,065.74	-\$310.00	\$650.00	\$650.00	\$0.00	\$13,082.79
Jail Restitution Received	\$2,820.00	\$4,325.00	\$3,545.00		\$4,805.00	\$1,980.00	\$1,413.62	\$1,820.00	\$350.00	\$1,885.00	\$2,535.00	\$865.00	\$500.00	\$0.00	\$2,064.89
Revenue from Sheriff's / Other fees		\$4,153.18	\$4,730.76		\$4,166.51	\$6,662.54	\$5,055.89	\$4,553.75	\$3,305.01	\$3,901.23	\$6,305.54	\$4,306.75	\$5,999.12	\$3,394.13	\$4,711.20
Accident Damage Information (Does not include medical expenses)(Sheriff's Office Only)															
2004 Vehicle Accident Property Damage		\$351,357.60													
2005 Vehicle Accident Property Damage		\$344,269.90													
2006 Vehicle Accident Property Damage		\$439,364.90													
2007 Vehicle Accident Property Damage		\$396,975.67													
2008 Vehicle Accident Property Damage		\$280,457.52													
2009 Vehicle Accident Property Damage		\$433,199.00													
2010 Vehicle Accident Property Damage		\$394,084.34													
2011 Vehicle Accident Property Damage		\$384,380.41													
2012 Vehicle Accident Property Damage		\$490,103.99													
2013 Vehicle Accident Property Damage		\$282,716.57													
2014 Vehicle Accident Property Damage		\$640,356.76													
2015 Vehicle Accident Property Damage		\$311,244.00													
2016 Vehicle Accident Property Damage		\$297,157.00													
2017 Vehicle Accident Property Damage		\$49,934.00													
2004 to Present Property Damage:		\$5,095,601.66													

When "UNK" appears this is because the records can not be validated yet. Some records were maintained correctly or information was loaded in the wrong area.

The Accounts Receivable to Jail is showing a negative number because one inmates account does not match between what the amount charged and the amount collected. I suspect there was an invoice which was not applied to this person.