

# HAND COUNTY SHERIFF'S OFFICE

415 West First Avenue, Suite 102  
Miller, South Dakota 57362-1371

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## Newsletter & Commission Report July 2016

### PERSONNEL:

- I am in the process locating the previous applicants for deputy sheriff. If that fails, I will publish the announcement. There is one applicant from before which I will not be calling upon.
- **Chelsea Kendrick** has completed her six month review and everything is favorable. Chelsea continues to show leadership and drive. Last month, I asked the board to consider a \$0.25 per hour merit raise in addition to the \$0.25 per hour probationary completion raise effect July 1, 2016.
- **Alex Roeber** has also completed his six month review. Chairman Jones reviewed both Alex's self-review and my review of him as we discussed. There appears to be no reason to keep Alex on probation. I was also asked to review the pay scale currently used which was a combination of EM and work with the sheriff's office. Due to the request from SDOEM segregate the two offices, the current EM does no sheriff's office duties the previous two EMs had done. Additionally, EM Volquardsen was given a merit raise from \$14.90 to \$17.00 between December 2014 and January of 2015. This was an effort to keep him employed and benefit from our investment in him. Had Nehemia not gotten a merit raise, his pay would have been about \$.44 more or about \$15.34. I believe the starting wage of \$16 was appropriate and pulling him out of the deputy pay scale would mean his probationary raise would be \$0.25 / hour rather than the \$0.50 the deputy sheriff pay scale had. This would make his new wage \$16.25, his anniversary wage \$16.50 and his two year wage \$16.75 plus any incremental raises along the way.
- If the commission decides to make Alex a **full department head**, which I recommend, his equivalent base wage for a salaried employee would be \$33,800 (plus the expense of his benefits). By comparison, other appointed departments heads were paid as follows: Terry Augspurger's published salary is \$33,900, Randy Peck's was \$31,957, Elaine's was \$29,485.
- Ultimately, the decision would be the commissioners. If we were to choose a new wage for the EM based on work load and responsibility, I would have suggested the same rate of pay as the custodian or weed and pest supervisor.
- **Tala Sandness** has agreed to work as an unscheduled part time deputy sheriff. She will be completing her paperwork shortly. I am asking that her starting wage be the same as the other certified offices on the part-time list (Keeter, Ames, etc), which is \$17.43 per hour.

### TRAINING:

- Deputy Larson & OM Kendrick completed ICS 300 training on June 17 and 18.

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### EQUIPMENT:

- The Ree Heights Fire Department took one light bar, one siren / light controller and one siren head to use in their department. The inventory data for surplus is:
  - Whelen, Edge 9M light bar, Model 9M328000, SN: 29630, manufactured 02/2004
  - Galls, Model GS-207-01 14 siren / light switch, SN: 8203330022

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605-853-2408

605-853-2362 - FAX

Email: [handcosheriff@hotmail.com](mailto:handcosheriff@hotmail.com)

<http://hand.sdcounties.org/sheriff>

Community alerts via [www.nixle.com](http://www.nixle.com)

- Federal Signal, BP100 siren head (acquired on a used police vehicle from 1998)
- The doors and siding on the hand-gun range storage shed need to be either repaired or replaced. We acquired the building from the city when the old NDB signal system was removed from the airport in about 1997.
- The body cameras continue to be an assets for the department, most importantly for officer conduct and accountability, then evidence collection.

#### **COMMUNICATOINS:**

- Sioux Falls Two-Way radio fixed a licensing error on the repeater placed at the north county highway shed.
- Sioux Falls Two-Way radio continues to explore ways of linking the repeaters together to improve signal quality and strength in and around the cities of Miller and St. Lawrence.

#### **GRANTS**

**The 2015-2016 Highway Safety Grant:** We completed a required "mobilization for Memorial Day and just completed a series of activities for the Fourth of July. Deputy Larson is the sole recipient of the grant funds presently.

**The 2016-2017 Highway Safety Grant:** There is no information about whether we will be awarded this grant, at this time.

The goal of this grant is to reduce accidents (non-injury, injury and fatality) through speed enforcement, high visibility, and impaired driving detection and apprehension.

**Bullet Proof Partnership Grant:** USDOJ has a program to help pay for vest and I will be exploring that program again. The submission deadline has passed so I will be working with NECOG on getting prepared for the next application period.

#### **IMPORTANT ACTIVITIES:**

My **YEAR TO DATE** activity report is attached to this newsletter. This information is also uploaded to the sheriff's page on the Hand County Website. It can be reviewed at any time.

<b>Hand County Sheriff's Office, Report of Monthly Activity (2004 to Present)</b>														
<b>Activity by period:</b>	<b>2004</b>	<b>2005</b>	<b>2006</b>	<b>2007</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015 (Year to Date)</b>	<b>2016</b>	<b>Average</b>
<b>Case Reports / Responses</b>	456	480	483	306	488	553	461	558	580	416	485	474	310	<b>465.38</b>
<b>Sheriff's Returns (Process Served)</b>	234	207	254	260	262	391	246	260	199	204	235	239	126	<b>239.77</b>
<b>Pistol Permit Applications</b>	76	78	80	98	99	109	105	100	145	180	92	127	117	<b>108.15</b>
<b>Accidents (No injury)</b>	115	97	101	87	90	98	101	99	112	76	96	104	29	<b>92.69</b>
<b>Accidents (w/Injury)</b>	7	11	13	1	2	10	12	10	13	11	13	13	3	<b>9.15</b>
<b>Accidents (w/Fatality)</b>	4	1	0	0	3	0	0	0	1	2	0	3	0	<b>1.08</b>
<b>Traffic Tickets Issued</b>	77	84	67	61	16	51	107	157	87	132	72	147	169	<b>94.38</b>
<b>Traffic Warning Tickets Issued</b>	60	23	40	28	10	25	138	268	117	341	139	46	59	<b>99.54</b>
<b>Writs of Execution / Judgment</b>	40	30	24	25	28	43	51	71	69	46	20	20	3	<b>36.15</b>
<b>Distress Warrants for Taxes</b>	2	2	2	5	2	3	4	6	5	4	0	2	0	<b>2.85</b>
<b>Unattended Deaths</b>	4	2	2	0	3	3	3	2	4	2	3	5	3	<b>2.77</b>
<b>Hand County Warrants Open</b>			44	2	50	55	62	54	51	57	55	61	62	<b>50.27</b>
<b>Totals</b>	<b>1075</b>	<b>1015</b>	<b>1110</b>	<b>873</b>	<b>1053</b>	<b>1341</b>	<b>1290</b>	<b>1585</b>	<b>1383</b>	<b>1471</b>	<b>1210</b>	<b>1241</b>	<b>881</b>	<b>1194.46</b>
<b>Persons in Held in Jail or Detention</b>														
<b>Adult Prisoners</b>	50	41	4	6	20	18	0	21	17	13	16	12	8	<b>17.38</b>
<b>Juveniles in Detention</b>	2	0	2	0	1	2	1	0	1	0	1	1	0	<b>0.85</b>
<b>Prisoner Days</b>	675	855	774	186	-	-	-	180	UNK	288	256	168	133	<b>390.56</b>
<b>Financial Report</b>														
<b>Accounts Receivable from Inmates</b>	\$14,515.00	\$21,202.12	\$28,377.12	\$27,409.62	\$27,437.12	\$28,907.12	\$30,753.80	\$1,125.74	\$1,375.74	\$1,065.74	-\$310.00	\$650.00	\$0.00	<b>\$14,039.16</b>
<b>Jail Restitution Received</b>	\$2,820.00	\$4,325.00	\$3,545.00		\$4,805.00	\$1,980.00	\$1,413.62	\$1,820.00	\$350.00	\$1,885.00	\$2,535.00	\$865.00	\$375.00	<b>\$2,226.55</b>
<b>Revenue from Sheriff's / Other fees</b>			\$4,153.18	\$4,730.76	\$4,166.51	\$6,662.54	\$5,055.89	\$4,553.75	\$3,305.01	\$3,901.23	\$6,305.54	\$4,306.75	\$2,734.78	<b>\$4,534.18</b>
<b>Accident Damage Information (Does not include medical expenses)(Sheriff's Office Only)</b>														
2004 Vehicle Accident Property Damage		\$351,357.60												
2005 Vehicle Accident Property Damage		\$344,269.90												
2006 Vehicle Accident Property Damage		\$439,364.90												
2007 Vehicle Accident Property Damage		\$396,975.67												
2008 Vehicle Accident Property Damage		\$280,457.52												
2009 Vehicle Accident Property Damage		\$433,199.00												
2010 Vehicle Accident Property Damage		\$394,084.34												
2011 Vehicle Accident Property Damage		\$384,380.41												
2012 Vehicle Accident Property Damage		\$490,103.99												
2013 Vehicle Accident Property Damage		\$282,716.57												
2014 Vehicle Accident Property Damage		\$640,356.76												
2015 Vehicle Accident Property Damage		\$311,244.00												
2016 Vehicle Accident Property Damage		\$127,247.00												
2004 to Present Property Damage:		\$4,875,757.66												

When "UNK" appears this is because the records can not be validated yet. Some records were maintained correctly or information was loaded in the wrong area.

The Accounts Receivable to Jail is showing a negative number because one inmates account does not match between what the amount charged and the amount collected. I suspect there was an invoice which was not applied to this person.

# New committees formed during Commissioners meeting

January 5, 2016  
HAND COUNTY  
COMMISSIONER

**MILLER, SOUTH DAKOTA**  
The Hand County Board of Commissioners convened at 9:30 a.m. on Tuesday, January 5, 2016. Members present were Chairman Jim Iverson, Luke Wernmans, John J.D. Wangness and Gb Rodgers. It was moved by Commissioner Jones, seconded by Commissioner Wangness, to approve the following warrants for payment. Motion carried with all voting eyes.

## BOARD OF COUNTY COMM

NECOC, 2016 DUES, 4339.98  
2016  
2016

**AUDITOR**  
THE MILLER PRESS, SUBSCRIPTION, 40.00; U.S. POSTAL SERVICE, POSTAGE, 500.00

**TREASURER**  
CREATIVE PRINTING CO, SUPPLIES, 337.09

**STATES ATTORNEY**  
ANSON LAW, RENT/SUPPLIES/UTILITIES, 750.00

**GOV BUILDING**  
HUGHES ELECTRIC, REPLACING LIGHTS, 39.97; MILLER SUPPLIES, 35.51

**DIR. OF EQUAL**  
A B BUSINESS, INC, SUPPLIES, 12.53; JACOBS PRINTING & OFFICE SUP, SUPPLIES, 80.00; MILLER REXALL DRUG, SUPPLIES, 5.22; SDAQA, 2016 MEMBERSHIP, 110.00

**THE MILLER PRESS, SUPPLIES & SUBSCRIPTION, 410.67**

**2016**  
THE MILLER PRESS, SUBSCRIPTION, 40.00

**2016**  
HAND COUNTY MEMORIAL HOSPITAL, INC. COUNTY HEALTH NURSE, 2668.17

**2016**  
CENTRAL HEALTH CENTER FOR INDEPENDENCE MONTHLY SUPPORT, 180.00

**2016**  
EXTENSION

**OFFICE EQUIPMENT SERVICE**  
INSTALLATION, THE PRINTER DRIVE 39.75; THE MILLER PRESS, SUBSCRIPTION, 40.00

**2016**  
WIRE CONTROL, BOB'S GAS, PROPANE, 285.00

**2016**  
HWY RDS BRIDGES

AMERIPRIE SERVICES, INC. SUPPLIES, 683.48; CK WELDING & REPAIR LLC, SUPPLIES, 45.00; JEFF WANGNESS, POSTAGE, 9.02; STATE PROPERTY MANAGEMENT, 2004

man, to table the matter. Motion carried with all voting eyes.

**FEE TOLDS/BUILDING PERMITS**  
Terry Augspurger, Director of Equalization, met with the board concerning a complaint on a fee toll in the county. After much discussion the motion was made by the board that a complaint must be submitted in writing. The fee toll was approved by the board. In the meantime we will wait to see if a written complaint comes in.

**REGULATORY DISCOUNT RATES**  
The board discussed raising rates on building permits for grant bins. Commissioner Jones moved that Augspurger produce a report on the current rates, if simple permit fees. A second to the motion was made by Commissioner Rodgers; motion carried with all voting eyes.

**REGULATORY DISCOUNT RATES**  
The board discussed the amount charged to copy property cards for people. It was moved by Commissioner Jones, seconded by Commissioner Wangness, to issue said fee for copies at \$5.30. Motion carried with all voting eyes.

**REGULATORY FEES**  
The Commissioners asked Marlys Aune for her input on working half time in the Register office. After much discussion she does not have time. Commissioner Iverson suggested having people use a website that would be used by the county. Mike Moncur said that there are still a lot of people who do not do things on line.

**REGULATORY DEPARTMENT**  
Randy Pock told the board that the 1999 pickup taken to Parkland transmission for repairs was repaired at an additional cost of \$800. It was moved by Commissioner Wangness to get a new vehicle. Motion was seconded the motion. Voting eyes: Wangness, Jones and Wernmans. Voting nay: Rodgers. Motion carried with all voting eyes.

**ELECTION OF OFFICERS**  
Chairman Iverson asked for nominations for the next chairman of the board and second. Jim Jones was made by Commissioner Rodgers, seconded by Commissioner Wangness. Motion was made by Commissioner Wangness that nominations cease and a unanimous ballot be cast. Motion carried with all voting eyes.

Chairman Iverson asked for nominations for vice chairman of the Board of Commissioners. Motion was made by Commissioner Wangness to nominate Gb Rodgers, seconded by Commissioner Jones. Wernmans made a motion that nominations cease and a unanimous ballot be cast. Motion carried with all voting eyes.

Chairman Jim Jones took over as chairman of the meeting.

mit eye. Motion carried with all voting eyes.

**SNOW REMOVAL/SANDING/BLASTING POLICY**  
A motion was made by Commissioner Wernmans, seconded by Commissioner Wangness, to discuss the policy currently in effect for snow removal, sanding, and secondary roads snow removal/sanding as stated below. Motion carried with all voting eyes.

**HAND COUNTY UNORGANIZED TOWNSHIP SNOW REMOVAL POLICY**  
The board discussed, Howell, Ree Heights and Spring Township.

It is the policy of Hand County to provide snow removal operations to maintain traffic as long as the visibility is above minimum and weather conditions are such that plowing can be done safely and be effective for at least five hours.

As weather conditions permit, it is Hand County roads will be opened by County Road Department. If work has been opened, then work will start on unorganized township roads.

For unorganized townships, the main objective will be to open One way out. An effort will be made to open the bus and school bus routes. If road money permits, We do not have the time or money, mostly money, to keep all roads open. The county will provide snow removal in the case of a life-threatening emergency. County equipment is not for hire. If equipment is available to do roadwork.

**HAND COUNTY SNOW REMOVAL AND SANDING POLICY**

It is the policy of Hand County to initiate snow removal operations to maintain traffic as long as the visibility is above minimum and weather conditions are such that plowing can be done safely and be effective for at least five hours.

The county highway superintendent, or his assignee, has the responsibility for initiating snow removal and sanding operations using his best judgment and considering all prevailing weather conditions, amount of snow, road conditions, cost and what areas are affected most. He also will commence operations at emergencies or extreme conditions.

The general practice will be as follows: When snow fall is at least two inches but less than four inches, snow removal will be plowed during normal working hours, provided that the prevailing winds are such that snow remains on the traveled portion of the road. When snow fall is four or more, all gravel roads as well as hard-surfaced roads will be plowed during normal working hours.

areas of snow fall. The Hand County Highway Department has been directed to sand areas designated by the Hand County highway superintendent, such as bridges, steep hills, curves and intersections on all of the hard-surfaced roads on the county highway system. Also, areas on county roads designated as high traffic volume areas and areas around major interchanges school bus stops are required or areas designated by the highway superintendent as to be sanded by Hand County highway department.

The highway department shall have the authority to sand in areas that have been designated as danger areas by the sheriff's department, such as accidents or for emergency vehicles. The county also include roads on the township roads, grade II, state system. The Highway superintendent or his assignee has the authority to sand before and after normal weather. Such to adverse weather conditions.

**WEIGHT AND SPEED LIMIT POLICY**

A motion was made by Commissioner Wernmans, seconded by Commissioner Wangness, to post weight and speed limit signs on the county roads for the frost season with a weight limit of 6 ton per axle, a maximum truck speed limit of 40 miles per hour. Motion was seconded by Commissioner Wangness to enforce the said speed and weight limits. Motion carried with all voting eyes.

**OFFICIAL PAPER/NOTICES**

Motion was made by Commissioner Wernmans, seconded by Commissioner Wangness, to designate the bulletin board in the Auditor's Office and the one on the 1st floor as official bulletin boards to post notices and to designate the Courthouse 1st floor as the official place to hold all county auctions, unless otherwise specified and designate the Miller Practice as the official newspaper. Motion carried with all voting eyes.

**COUNTY BURIALS/COFFIN**

Motion was made by Commissioner Wernmans, seconded by Commissioner Wangness, to set county burial expenses at \$2000.00 plus \$250.00 maximum for funeral fees, and \$150 for storage. Motion was seconded by Commissioner Wangness as designated in SOCL 7-14-1. Motion carried with all voting eyes.

**FINANCIAL INSTITUTIONS**  
Motion was made by Commissioner Rodgers, seconded by Commissioner Jones, that Quon Financial Bank and American Bank & Trust will be the only banks used by the county. Motion carried with all voting eyes.

**PARTIAL TAX PAYMENTS**  
Under SOCL 10-21-21 the law

625.00, Jim Iverson, 1/07, 7,500.00, 625.00; Luke Wernmans, 1/11, 7,500.00, 625.00; John J.D. Wangness, 1/13, 7,500.00, 625.00; Gb Rodgers, 1/13, 7,500.00, 625.00

**SHERIFF:**  
Rick DeBoer, Sheriff, 4/94, 44,903.94, \$3,741.97; Jim Keiser, Deputy, 17,433.97; Chris Henrickson, 17,433.97; Jim Henderson, 17,433.97; Gb Rodgers, 9/15, 6,407.31/91; Coleman Petersen, 4/13, 10,255.97; Chelsa Kendrick, 1/16, 10,255.97

**Road & Bridge:**  
Jeff Hargers, Supervisor, 4/87, 45,034.68, 3,752.89; Chris Schaefer, Secretary, 3/96, 3,291.67; Jeff Fischer, Grade II, 15/99, 15/99, 3,600.00; Bob LuGrand, Grade IV, 5/85, 6,077.00; Vonn Starks, Grade IV, 5/81, 15,846.00; Doug Puntinger, Grade II, 7/82, 15,159.00; Mike Wernmans, Grade II, 3/85, 15,158.00; Randy Sporer, Grade III, 1/97, 15,133.00; Bernie Busch, Grade III, 4/02, 15,133.00; Jeff Hargers, Grade II, 15/97, 15,133.00; Jeff Puntinger, 1/14, 14,322.00; Tony Moss, 1/18, 11,818.00

**WRITER ATTORNEY:**  
Ethan Johnson, States Attorney, 7/12, 41,629.12, \$3,485.76; Rebekah Koock, PT Secretary, 6/13, 12,000.00

**AUDITOR:**  
Sandra Soling, Auditor, 3/85, 36,239.32, \$3,186.61; Caryn Forman, Deputy, 5/03, 12,899.00  
**TREASURER:**  
Sheri Koock, Treasurer, 8/88, 37,693.44, \$3,141.12; Kim Fanning, 11/01, 13,000.00

**REGISTRAR OF DEEDS:**  
DeAnn Hargens, Registrar of Deeds, 4/13, 35,034.84, \$2,919.57; Sandra Gorkmaker, Deputy, 10/25

**LIBRARY:**  
SuAnne Meyer, 1/14, 8,651.00, \$804.30; Ray Caffee, Librarian, 7/00, 10,247.67; \$853.97; Deb Bushfield, Assst Librarian, 4/79, 14,120.00; Connie Schroeder, 6/15, 10,025.00

**DIRECTOR OF EQUALIZATION:**  
Terry Augspurger, Assessor, 10/05, \$3,940.32, \$829.56; Poal Kluge, Clerk, 1/94, 13,008.00

**AD DEFICIOS, 1/09, 13,167.00**  
**HEAD & PEST CONTROL:**  
Randy Pock, Supervisor, 5/11, 31,957.08, \$2,663.09

**CUSTOMER:**  
John Iverson, Supervisor, 6/99, 29,485.56, \$2,457.13; Terrie Miller, 1/14, 10,300.00

**4-H:**  
Cindy R. Aune, Secretary, 11/11, 11,127.00

**YAO:**  
David Johnson, 5/07, 7,500.00, \$625.00

**EDS:**  
Alex Roeber, 1/16, 16,000.00

**REBUTTLE SITE:**  
Jeff Hargers, Supervisor,

8/12, 2,900.04, \$241.67; Jim Testerman, 1/14, 13,858.00

**ZONING & PLANNING:**  
Lloyd Schwartz, 12/15, 10,000.00

**TONY AUGSPURGER, 11/05, 1,800.00, 150.00**

**MISAPPE - 4.42 Off Milling Leading - State Rate; Meals (gone) not allowed for one day (paid) Bought for \$6.00, 3.94, 3.94, 3.94, 3.94 - \$12.00. Casey pay for 2016 is \$8.87.**

**OTHER**

Motion was moved by Commissioner Rodgers, seconded by Commissioner Wernmans, to accept the Register of Deeds' fee schedule for fees for the month of November, 2016 in the sum of \$6,928.00. Motion carried with all voting eyes.

A motion was made by Commissioner Rodgers, seconded by Commissioner Wernmans, to approve a 2-year arbitrary pay increase of 80 cents for firing fees. Motion carried with all voting eyes.

**AUDITOR'S ACCOUNT WITH THE TREASURER**

**SOCL 7-10-21**

As of the close of business the last day of December, said Cash on Hand, \$990.80  
Checks in Treasurer's Possession less than 3 days, 3,074.83  
Checks in Treasurer's Possession more than 3 days, 130.00  
Cash Items, 00.00  
Total, 15,000.00  
Reconciled Debit, Deposits:  
American Bank & Trust, 291.00  
Quon Bank Miller, 42,186.47  
Temp Deposits:  
American Bank & Trust, 2,468.00  
Quon Bank Miller, 44,604.70  
Investments:  
Library Checking, 11,719.89  
Miller, 12,100.00  
Library Stocks, 10,633.00  
**TOTAL CASH ASSETS: \$ 2,684,966.00**

**2016**  
The regular meeting of the Hand County Board of Commissioners will be held Tuesday, February 9, at 1:00 p.m. Motion to adjourn. Motion carried with all voting eyes.

Commissioner meeting was made by Commissioner Wangness at 8:29 p.m.

Chairman: Jim Iverson, Hand County Board of Commissioners (Attest)

Terrie Miller, Hand County Auditor

Caryn Forman Deputy Auditor

Published 11-13-16 at the total approximate cost of \$167.17.