

**HAND COUNTY SHERIFF'S OFFICE**  
Public Safety Dispatch & Emergency Management  
415 West First Avenue, Suite 102  
Miller, South Dakota 57362-1371

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Newsletter & Commission Report  
August 2015

**PERSONNEL:**

- Roxy Peck resigned without two weeks' notice on September 25. This leaves this position open and opens a discussion on what we will do next.
- There are still no suitable leads on the office manager's position.
- Deputy Koster tested with Law Enforcement Training (LET) in Pierre and passed the reciprocity test. He then returned to LET and two required segments which included firearms, use of force and emergency vehicle operations and passed them. For all practical purposes, he is not certified with the state of South Dakota and only needs to have the LET Commission approve his credentials. This will likely happen at the next LET Commission meeting. Once Koster is certified he would advance in the wage scale and receive an additional \$1/hour step increase. He is also approaching his 6 month county probationary period and if taken off probation would receive an additional \$0.50/hour step increase.
- I still have a disciplinary issue which needs to be addressed. I would like to do in executive session.
- Aaron Meyer moved to the Hills Area in the spring but never formally resigned his appointment and employment as a part-time deputy. I recently received his resignation and will file it with the Auditor's Office.

**TRAINING:**

- I did not attend the annual ND/SD Sheriff's Conference and Training. I did, however attend the Office of Highway Safety grant preparation training on October 1 in Aberdeen.
- Deputy Larson and I have been working through various orientation items.

**EQUIPMENT:**

- None

**County Mutual Aid Radio System:**

- I will be submitting the construction report for the "North" repeater to the FCC and then developing a training report for agencies to use on the modifications to the system.

**GRANTS**

**The 2014-2015 Highway Safety Grant :** We will be closing this grant in October.

**The 2015-2016 Highway Safety Grant:** We were approved for funding for the coming year to pay overtime to deputies who participate in the program. The meeting listed above is part of this process.

## **IMPORTANT ACTIVITIES:**

My **YEAR TO DATE** activity report is attached to this newsletter. This information is also uploaded to the sheriff's page on the Hand County Website. It can be reviewed at any time.

### **NECOG**

- At the end of 2015 I will **be resigning my position** on the NECOG council's executive board and my appointment to the council as your representative. I took this position after Betty Morford left as county auditor and Sandi Selting took over but did not want to serve on the council for you. I have been on the NECOG executive board in one capacity or another for nearly 18 years.
- The commission has yet to appoint its other member, now you will need two.
- This has been a rewarding experience
- I have not yet decided on whether I will remain on the NECOG development corporation board of directors or not.

**Hand County Sheriff's Office, Report of Monthly Activity (2004 to Present)**

Activity by period:	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015 (Year to Date)
Case Reports / Responses	456	480	483	306	488	553	461	558	580	416	485	319
Sheriff's Returns (Process Served)	234	207	254	260	262	391	246	260	199	204	235	168
Pistol Permit Applications	76	78	80	98	99	109	105	100	145	180	92	74
Accidents (No injury)	115	97	101	87	90	98	101	99	112	76	96	48
Accidents (w/Injury)	7	11	13	1	2	10	12	10	13	11	13	6
Accidents (w/Fatality)	4	1	0	0	3	0	0	0	1	2	0	3
Traffic Tickets Issued	77	84	67	61	16	51	107	157	87	132	72	115
Traffic Warning Tickets Issued	60	23	40	28	10	25	138	268	117	341	139	22
Writs of Execution / Judgment	40	30	24	25	28	43	51	71	69	46	20	18
Distress Warrants for Taxes	2	2	2	5	2	3	4	6	5	4	0	1
Unattended Deaths	4	2	2	0	3	3	3	2	4	2	3	4
Hand County Warrants Open			44	2	50	55	62	54	51	57	55	57
<b>Totals</b>	<b>1075</b>	<b>1015</b>	<b>1110</b>	<b>873</b>	<b>1053</b>	<b>1341</b>	<b>1290</b>	<b>1585</b>	<b>1383</b>	<b>1471</b>	<b>1210</b>	<b>835</b>

**Persons in Held in Jail or Detention**

Adult Prisoners	50	41	4	6	20	18	0	21	17	13	16	10
Juveniles in Detention	2	0	2	0	1	2	1	0	1	0	1	0
Prisoner Days	675	855	774	186	-	-	-	180	UNK	288	256	89

**Financial Report**

Accounts Receivable from Inmates	\$14,515.00	\$21,202.12	\$28,377.12	\$27,409.62	\$27,437.12	\$28,907.12	\$30,753.80	\$1,125.74	\$1,375.74	\$1,065.74	-\$310.00	\$650.00
Jail Restitution Received	\$2,820.00	\$4,325.00	\$3,545.00		\$4,805.00	\$1,980.00	\$1,413.62	\$1,820.00	\$350.00	\$1,885.00	\$2,535.00	\$865.00
Revenue from Sheriff's / Other fees			\$4,153.18	\$4,730.76	\$4,166.51	\$6,662.54	\$5,055.89	\$4,553.75	\$3,305.01	\$3,901.23	\$6,305.54	\$3,204.66

**Accident Damage Information (Does not include medical expenses)(Sheriff's Office Only)**

2004 Vehicle Accident Property Damage	\$351,357.60											
2005 Vehicle Accident Property Damage	\$344,269.90											
2006 Vehicle Accident Property Damage	\$439,364.90											
2007 Vehicle Accident Property Damage	\$396,975.67											
2008 Vehicle Accident Property Damage	\$280,457.52											
2009 Vehicle Accident Property Damage	\$433,199.00											
2010 Vehicle Accident Property Damage	\$394,084.34											
2011 Vehicle Accident Property Damage	\$384,380.41											
2012 Vehicle Accident Property Damage	\$490,103.99											
2013 Vehicle Accident Property Damage	\$282,716.57											
2014 Vehicle Accident Property Damage	\$640,356.76											
2015 Vehicle Accident Property Damage	\$145,983.00											
2004 to Present Property Damage:		\$4,583,249.66										

When "UNK" appears this is because the records can not be validated yet. Some records were maintained correctly or information was loaded in the wrong area.

The Accounts Receivable to Jail is showing a negative number because one inmates account does not match between what the amount charged and the amount collected. I suspect there was an invoice which was not applied to this person.

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**EMERGENCY MANAGEMENT & 911 REPORT**

- Jennifer Sietsema from NECOG came on September 4, 2015. She went through the final Pre-Disaster Mitigation (PDM) document before she types the final copy up. She expects to be done within the month of October.
- The EMF's for FFY2016 have been signed and sent. All have been accepted and copies returned for our records.
- NIMS / ICS training: Are there any changes to report from the County Commission or department heads?
- I attended the SDEMA annual conference September 14 – 17, 2015. I found the conference to be very informational with the classes, tabletop exercises and meetings that were given. It also gave me a chance to meet more Emergency Managers from around the state along with putting names with faces that are in the SDOEM office that I have talked with on several occasions over the phone.
- Deputy Koster and I attended the South Dakota Law Enforcement NCIC Limited Access class held in Pierre at the Law Enforcement Academy. This class consisted of a 4 hour training course and final to become a Terminal Operator in South Dakota. I am now certified to use the Omnixx program which is a program used by the state, national and international law enforcement agencies for investigative purposes.

**TRAINING**

- During the month of September I have completed the following training/orientation or inservice:
  - ICS – 800 On-line course
  - Terminal Operator – NCIC Limited Access Class
  - G202: Debris Management Class
  - 2015 SDEMA Conference
- In the month of October, I will expand and dig deeper into all issues above plus:
  - Continue to get credentialing paperwork done for the Fire Departments, EMT's, City and County employees and Hospital employees.
  - I will be meeting with Patti Pudwill to go over more training in the SLA book and paperwork that will be due by the middle of the month.
  - I will be meeting with Bob Winsell to go over the Haz-Mat Mitigation Plan and funding that will be coming available for the FFY2016.
  - Continuing updating information for contact list.

## **EQUIPMENT**

- The EM vehicle is basically done, only a few things remain to be worked on. It was taken to the SDEMA conference in Mitchell and I have pulled the enclosed mini-trailer, mobile command center (RV) and the portable generator behind it to get used to how it drove with the extra weight and length attached to it. I can say that it pulls all of our equipment without any problems.
- Sheriff DeBoer and I are continuing to work on bringing the computers, software and other technology up to date.
- I will be continuing to exercise the portable generators that are stored at the Weed and Pest Shop along with the generator at the Fire Hall.

## **GRANTS**

- I am continuing to learn about the State & Local Agreement (SLA) funding grant which pays part of my wage/benefits and operational expenses.
- I am learning about the Hazard Mitigation grant program which helps mitigate disaster sites through capital improvement.

## **ACTIVITIES**

- During September, I responded either in part or individually to 1 assignment apart from training, orientation or staff development. I also have started a schedule for exercising the portable generator with the Fire Department to get many people as possible trained onto how to work it. I am also working with Brent Hovland, Hyde County Emergency Manager, to get a time worked out for the Highmore Fire Department to come and train with us.