

October 3, 2017
 HAND COUNTY COMMISSION
 MILLER, SOUTH DAKOTA

The Hand County Board of Commissioners convened at 9:30 a.m. on Tuesday, October 3, 2017. Members present were Chairman Gib Rodgers, J.D. Wangsness, Luke Wernsmann, Jim Iverson and Jim Jones. It was moved by Commissioner Iverson, seconded by Commissioner Wangsness, to approve minutes for September 5 and to approve the following warrants. Motion carried with all voting aye.

For: BOARD OF COUNTY COMM

BEST WESTERN RAMKOTA	ROOM AT CONVENTION	193.98
MATTHEW BENDER	SD COURT RULES	98.08
RUSHMORE PLAZA HOLIDAY INN	ROOM AT CONVENTION	128.76
SDSHS MEMBERSHIP	MEMBERSHIP	40.00
THE MILLER PRESS	PUBLISHING	130.23

 591.05

For: AUDITOR

A & B BUSINESS, INC.	COPIER MAINTENANCE CONTRACT	49.61
BEST WESTERN RAMKOTA	ROOM AT CONVENTION	193.98
OFFICE PEEPS, INC.	SUPPLIES	9.00
SANDRA K. SELTING	MILEAGE & MEAL	240.26
THE MILLER PRESS	PUBLISHING	307.70

 800.55

For: TREASURER

SHERRIL K. KOECK	MILEAGE & MEALS	256.23
OFFICE PEEPS, INC.	SUPPLIES	49.43
QUILL OFFICE SUPPLIES	SUPPLIES	189.97
RUSHMORE PLAZA HOLIDAY INN	ROOM AT CONVENTION	246.62
THE MILLER PRESS	PUBLISHING	33.72

 775.97

For: STATES ATTORNEY

ANSON LAW	RENT/SUPPLIES/UTILITIES	875.00
AVERA HAND CO. MEMORIAL HOSPIT	BLOOD ALCOHOL TEST	92.00
DAKOTA DISC	LEGAL SOFTWARE	575.00
SD DEPARTMENT OF REVENUE	BLOOD ALCOHOL TESTS	70.00

 1612.00

For: COURT APP. ATTORNEY

CHURCHILL, MANOLIS, FREEMAN,	COURT APPOINTED ATTORNEY	281.40
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 281.40

For: ABUSED & NEG. CHILD

PILCHER LAW FIRM, PROF. LLC	COURT APPOINTED ATTORNEY	477.40
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 477.40

For: GOV. BUILDING

AMERIPRIDE SERVICES, INC.	SUPPLIES	130.32
DONLIN, INC	LABOR/MATERIALS	12,803.93
CITY OF MILLER	UTILITIES	991.71

 13925.96

For: DIR. OF EQUAL

A & B BUSINESS, INC.	SUPPLIES	18.49
NORTH CENTRAL FARMERS ELEVATOR	GAS	129.51

 148.00

For: REG. OF DEEDS

A & B BUSINESS, INC.	SUPPLIES	25.49
OFFICE PEEPS, INC.	SUPPLIES	11.72
RUSHMORE PLAZA HOLIDAY INN	ROOM AT CONVENTION	128.76
SUZY WERNSMANN	MILEAGE	241.08

 407.05

For: SHERIFF

A+ TIRE & AUTO SERVICE CENTER	MAINTENANCE	35.00
LAW ENFORCEMENT SYSTEMS INC	SUPPLIES	58.00

PETTY CASH	POSTAGE	7.20
THE MILLER PRESS	PUBLISHING	43.20
USPS	POSTAGE	49.00
VISA	SUPPLIES/CELL PHONE	327.14

	519.54	
For: COUNTY NURSE		
HAND CO MEMORIAL HOSPITAL INC.	COUNTY HEALTH NURSE	2954.21

	2954.21	
For: MENTAL HEALTH		
CENTER FOR INDEPENDENCE	MONTHLY SUPPORT	180.00

	180.00	
For: LIBRARY		
BOB'S DISPOSAL SERVICE	GARBAGE DISPOSAL	22.00
CITY OF MILLER	UTILITIES	469.45
QUILL OFFICE SUPPLIES	SUPPLIES	329.97

	821.42	
For: EXTENSION		
A & B BUSINESS, INC.	SUPPLIES	18.95
MARLYS AUNE	MILEAGE	35.28

	54.23	
For: WEED CONTROL		
AT & T	CELL PHONE	117.42
HEPPER'S SPORTS CENTER	SUPPLIES	65.49
CITY OF MILLER	UTILITIES	345.76
OAKLEY FARM & RANCH SUPPLY	SUPPLIES	89.79
PUMP N PAK	GAS	444.13

	1062.59	
For: HWY RDS BRIDGES		
A+ TIRE & AUTO SERVICE CENTER	REPAIRS/SUPPLIES	315.50
BOB'S GAS	PROPANE	415.00
BUTLER MACHINERY	SUPPLIES	68.40
DIESEL SERVICES INC	REPAIRS	70.00
FASTENAL COMPANY	SUPPLIES	28.37
GENERAL EQUIPMENT & SUPPLIES	CONVEYOR LEASE	2200.00
JEFF HARGENS	SUPPLIES	32.00
JENSEN ROCK & SAND INC.	COLD MIX	9416.40
MICHAEL TODD AND COMPANY	SUPPLIES	639.98
CITY OF MILLER	UTILITIES	384.42
NORTH CENTRAL FARMERS ELEVATOR	GAS	911.24
NORTHWESTERN ENERGY	UTILITIES	28.75
OAKLEY REPAIR	REPAIRS/SUPPIES	4373.57
PUMP N PAK	GAS	7.30
RESEL OIL	FUEL	10136.10
SD DEPT OF TRANSPORTATION	SHARE OF BRIDGE PROJECT	1977.43
SHEEHAN MACK SALES & EQUIPMENT	SUPPLIES	374.02
TRUE NORTH STEEL	SUPPLIES	476.79

	31855.27	
For: E-911		
CENTURY LINK	ANI/ALI SERVICES FOR 911	193.95
CITY OF HURON	JULY 2017 E-911 CHARGES	2565.49

	2759.44	
For: EMERG. & DIS. SERV.		
VISA	SUPPLIES	247.62

	247.62	
For: LEPC		
THE MILLER PRESS	PUBLISHING	20.52

	20.52	

Total Checks: 59494.22

PREPAID CLAIMS: GENERAL: Dakota Energy, Utilities – 50.30; Midcontinent, Phone/Internet – 937.72; Miller Ace, Supplies – 259.04; Sturdevants, Supplies – 12.28 **ROAD & BRIDGE:** Dakota Energy, Utilities – 60.25; Farnams, Supplies – 1196.49; John Deere Financial, Supplies – 645.66; Miller Ace, Supplies – 6.99; Productivity Plus, Supplies – 151.62; Sturdevants, Supplies – 187.58 **STATE COLLECTIONS:** SD Dept. of Revenue, Births/Deaths – 330.00; Drivers' License – 1045.00; MV Collections – 92,404.67; State/City Sales Tax – 197.18 **EDS:** Midco, Internet – 35.00; Miller Ace, Supplies – 40.54 **FIRE INS. TAX:** Miller – 17,005.84; Orient – 472.38; Polo – 5038.77; Redfield – 944.77; Ree Heights – 3149.24; South Hand – 944.77; Tulare – 787.30; Wessington – 3149.23 **POLO FIRE DISTRICT:** August Collections – 162.65 **MODS & PRESERVATION:** SDACC – 254.00 **PAYROLL:** Commissioners – 2752.05; Auditor's Office – 3936.77; Treasurer's Office – 4021.83; States Attorney – 4376.41; Custodian – 2476.40; Director of Equalization – 5672.81; Register of Deeds – 2992.44; Veterans Service Office – 577.19; Sheriff's Department – 7259.29; Library – 2686.47; 4-H Office – 1397.75; Weed Department – 3242.27; Rubble Site – 1282.84; Zoning – 133.41; EDS – 2303.76; Highway Department – 20,289.83; Delta Dental, Insurance – 1556.34; Dakota Care, Insurance – 25453.47; SDRS, Retirement – 9,357.42; VSP, Vision Insurance – 360.32; American Bank & Trust, Withholding/FICA – 19,272.38 **Total: 250,870.72**

PLAT APPROVAL

A plat was presented by Bradley Ufen for approval in Logan Township. A motion was made by Commissioner Jones, seconded by Commissioner Wangsness, motion carried with all voting aye, that a plat showing "UFEN ADDITION in the Southwest ¼ of Section 23, Township 111 North, Range 68 West of the 5th P.M., Hand County, South Dakota," be approved, and the county auditor of Hand County, South Dakota is hereby directed to endorse on said plat a copy of the resolution and certify the same thereon.

WEED DEPARTMENT

Weed Supervisor Randy Peck met with the board to update them on the accident involving the county pickup that was hit-and-run. Claims Associates will give the county \$9,525 less a deductible of \$250 for the pickup or will give the county \$7,795 if we keep the vehicle and repair it. Peck was told to check into the cost of making the pickup functional by replacing the damaged headlight; otherwise, he can see if there is a usable pickup that can be purchased for \$9275.00.

HIGHWAY DEPARTMENT

Supervisor Jeff Hargens told the commissioners that the State Signing Program will start in 2020. The State has a list of township officers and will be contacting them.

Discussion was held regarding fence lines setting in the right of way. A notice will be published in the paper letting residents/landowners know that they will need to move their fences off the right of way. The notice will be followed by letters to those who do not comply. It will also be noted in the paper that over spraying the ditches and killing the grass will be addressed as well.

Hargens was given permission to attend the Region 8 meeting October 18-19.

Hargens said that a bridge south of St. Lawrence near the Lyle Ford place will be replaced with a cast-in-place box culvert by next October, 2018.

DEPUTY RESIGNATION

Deputy Steven Flanagan resigned in September but has agreed to serve as a part time deputy sheriff. Sheriff DeBoer asked that Flanagan's resignation be amended to reclassify him as a part time deputy. A motion was made by Commissioner Wernsmann, seconded by Commissioner Wangsness, to hire Flanagan part time at his current pay. Motion carried with all voting aye. Two people have expressed interest in working part time to maintain their certification. Both are from outside Hand County. The Board gave DeBoer permission to look into hiring them.

DeBoer asked the Board to approve added wordage to his approved pay scale as written below.

Entry Level -uncertified	Entry + 6m Probation	Entry + Probation & Certification	Entry Level --certified -experience	Certified + Probation	Certified plus 1y	Certified plus 18m	Certified plus 24m	Certified plus 36m
Start	+\$0.50	+\$0.50	Start	+\$0.75	+\$0.75	+\$0.75	+\$0.75	+\$1.00
\$18.00	\$18.50	\$19.00	\$19.00	\$19.75	\$20.50	\$21.25	\$22.00	\$23.00
\$18.25	\$18.75	\$19.50	\$19.50	\$20.25	\$21.00	\$21.75	\$22.50	\$23.50
\$18.50	\$19.00	\$20.00	\$19.75	\$20.50	\$21.25	\$22.00	\$22.75	\$23.75
Chief Deputy (Salaried position)	3 years + experience in the HCSO	Year 4: 75% of Sheriff	Year 6: 80% of Sheriff	Year 8: 90% of Sheriff	All shifts are upon approval of the county commission upon presentation of the sheriff. Probationary status is not limited to six months.			

Subject to commission approval, any increase in wages granted to all employees shall shift the wages listed above by 50% of the granted wage. For example, if the commission approves a \$0.50 /hour wage increase for current employees, this scale shall shift by \$0.25 per hour across all fields. These adjustments shall be in whole cents rounded down if 1/2 cent or less, and up if more than 1/2 cent. Percentage raises shall be broke down to hourly equivalents and calculated as above. The base number of full time hours is 2,080.

The three rows of figures allows for the sheriff (subject to commission approval) to shift wages without advancing the person in steps (rows). For example, if a deputy brings certain skills to the job, the sheriff may apply to the commission to have that skill recognized and the pay adjusted accordingly.

In addition, the commission approved a stipend of \$100 per month for employees who become certified EMT's and remain active in the service of the community ambulance while so employed. "Active" is defined elsewhere and does not include services provided while on shift. The stipend is based on months of active service and is to be paid in the month of December upon completion of the year. Employees who leave before the yearend forfeit their stipend.

A motion was made by Commissioner Jones, seconded by Commissioner Wangsness, to approve above wordage added to the Sheriff's pay scale. Motion carried with all voting aye.

The FFY 2018 Highway Safety Project Agreement was presented for approval. The amount of Federal Funds to be received is \$7550.33 with matching State and Local funds of \$1887.58, giving a total budget of \$9437.91. A motion was made by Commissioner Jones, seconded by Commissioner Wernsmann, to approve the 2018 Highway Safety Project Agreement and authorize J.D. Wangsness to sign the agreement. Motion carried with all voting aye.

DAKOTACARE

Mike LeBrun, DakotaCare Insurance, met with the Board and gave an update on the three health insurance options that were given to county employees. The newest option included an HSA (Health Savings Account) for which several employees signed up. The county's plans runs September 1 to August 31 each year.

EMERGENCY MANAGEMENT

Director Alex Roeber reminded the board members that the next LEPC meeting will be held Tuesday, October 10. A power point will be given.

Roeber asked that the 4th SLA Quarterly Activity Report be signed by the chairman and approved by the Board. It was moved by Commissioner Jones, seconded by Commissioner Iverson, to approve the SLA Quarterly Activity Report. Motion carried with all voting aye.

Roeber received approval from Shawnie Rechtenbaugh, South Dakota 911 Coordinator, to use 911 funds to purchase the RoIP Gateway equipment. A quote was presented from Sioux Falls Two Way Radio SVC, Inc. for the equipment at a cost of \$4,407.00, including installation. The equipment will improve the two-way radio communication with Huron 911 Dispatch countywide. A motion was made by Commissioner Wernsmann, seconded by Commissioner Wangsness, to approve the purchase for Gateway equipment. Motion carried with all voting aye.

Roeber met with the Miller City Council to discuss improving the boundary for city law enforcement and 911 service. Roeber presented a map which outlines the area to be covered by Miller City law enforcement which the city then adopted. A motion was made by Commissioner Jones, seconded by Commissioner Wangsness, to accept the 911 response area for city law enforcement as adopted by Miller City. Motion carried with all voting aye. Residents are reminded to call 911 for emergencies and not local law enforcement.

OTHER

It was moved by Commissioner Wernsmann, seconded by Commissioner Jones, to accept the Register of Deeds' Statement of Fees for the month of August, 2017 in the sum of \$8,393.50. Motion carried with all voting aye.

David Nelson met with the board regarding acreage for which he has paid taxes since 1996 and does not own. The Board apologized for the error and an abatement will be made for next year's taxes.

**AUDITOR'S ACCOUNT WITH THE TREASURER
(SDCL 7-10-3)**

As of the close of business the last day of September, 2017	
Cash on Hand	\$1,153.20
Checks in Treasurer's Possession less than 3 days	37,631.03
Checks in Treasurer's Possession more than 3 days	0.00
Cash Items	0.00
Petty Cash	300.00
Reconciled Demand Deposits:	
American Bank & Trust	39,038.19
Quoin Bank Miller	28,255.80
Time Deposits:	
American Bank & Trust	2,529,085.16
Quoin Bank Miller	44,977.91
Investment:	
Library Checking	18,649.83
Library CD	12,400.00
Library Stocks	10,633.00
TOTAL CASH ASSETS	\$ 2,722,124.12

The next regular meeting of the Hand County Commissioners will be held Tuesday, November 7, 2017 at 1:00 p.m. A motion was made by Commissioner Jones to adjourn at 11:00 a.m.

Gib Rodgers, Chairman
Hand County Board of Commissioners
(Attest)
Sandra Selting, Hand County Auditor