

## HAND COUNTY SHERIFF'S OFFICE

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## March 2012 Newsletter & Commission Report

### PERSONNEL & TRAINING

**Sheriff Doug DeBoer:** I attended and completed a forty hour training course in advanced ICS (Incident Command System) class at Cedar Shores in February (12<sup>th</sup> – 18<sup>th</sup>). This class was provided tuition and expense free to me so long as I remain on the Incident Management Assistance Team (IMAT).

On March 30 I will attend a one-day training session / organizational meeting of the IMAT.

On March 10 we will host RADAR training for regional law enforcement officers. Deputy Ames is a certified instructor and will teach the class.

**Evening Clerk position opening:** This position remains "open until filled".

### EQUIPMENT

**2002 Chevy 1500 pickup:** I spoke to David Peterman about STOBBS' interest in the 2002 Chevy pickup used by the Emergency Management. Peterman is willing to stand by his original offer of \$11,000 in trade toward another used vehicle. My suggestion is to trade this vehicle in at Stobbs toward another Chevy Trailblazer and then shift the 2005 GMC Yukon over for use by the Emergency Manager. The GMC has enough power to pull the larger trailers and because it gets poorer fuel economy than the trailblazers but better than this pickup, we should still be ahead on overall expense vs. savings. I have approximately \$5,150 remaining in my vehicle purchase budget which will allow \$16,150 in purchase value / pricing. I may have other funds in the equipment replacement portion of my vehicle budget, maybe another \$2,000 which totals \$18,150 in purchase funds.

I would like your permission to initiate this purchase by declaring the 2002 Chevy pickup as surplus. In a separate motion, I would like permission to initiate a purchase if and when Stobbs can locate a suitable vehicle.

I would like permission (by way of motion) to purchase a refurbished Defibtech automatic external defibrillator from the jail equipment budget. We currently have two and I would like a third for the remaining vehicle. A new unit costs \$1,495 and a reconditioned unit costs \$785 push shipping costs. The unit will have a five year warranty. (see insert).


Defibtech Special Pricing! LifeLine AED Medical Equipment from Foremost Equipment ... Page 1 of 2

**Foremost Medical Equipment** US and Canada Toll Free: 1-866-463-3522  
Worldwide: +01-585-586-4880

GSA Advantage! Vendor: #V797P-4246B

VISA MasterCard Discover

January 26, 2012



**Defibtech**  
**Special Pricing! LifeLine**  
**AED**  
AED / Automatic Defibs

**Defibtech**  
Part #: DCF-100  
SKU #: FE-1335  
Condition: REFURBISHED  
Warranty: Five Day Right of Refusal  
5 Year Warranty for unit. Included accessories' warranties may be limited.

**Our Price: \$785.00+** Shipping (Enter Zip Code)

Quantity:

Defibtech has designed a revolutionary new semi-automatic external defibrillator. Technologically advanced enough to include all mission critical features necessary to provide the most advanced treatment for Sudden Cardiac Arrest. This device exceeds the American Heart Association performance recommendations, giving the user confidence the correct therapy is being delivered. The LifeLine AED defibrillator uses advanced biphasic technology - including the most studied biphasic shock waveform - and automatically adjusts the shock delivery to the person's individual needs. The LifeLine AED provides clear instructional voice prompts to the rescuer. For schools, offices, stores, malls, factories, and public places, it's becoming as vital as the fire extinguisher.

**defibtech**  
Life-saving Technology. Worth Research.  
Authorized Dealer


**5 Year Warranty.**

Includes:

- » Lifeline AED
- » Adult Pads
- » New Battery

Due to continuing product innovations, specifications and packaging are subject to change without notice. Images are representative of the item and may contain options not included. Trademarks are property of their respective owners.

Accessories: [\[View as List\]](#)



<http://www.foremostequipment.com/index.cgi?item=FE-1335> 1/26/2012

**2008 Chevy Trailblazer (Black):** On February 29 this vehicle was ran into while sitting in the courthouse parking lot. It sustained an estimated \$820 dollars damage. I will have the vehicle repaired next week at Rick's Body Shop (See insert).

<b>RICK'S BODY SHOP</b> 1020 e 3rd st MILLER, SD 57362 phone: 605-853-3792 / fax: 605-853-3792						
<b>HAND CO SHERIFF</b> 415 W 1ST AVE  MILLER , SD 57362			<b>INSURANCE INVOICE # 110500 03/01/12</b> plate: HAND0004 4.2L INJECTED 6 mileage 2008 Chevrolet TrailBlazer LT vin# 1GNDT13S582150009 Home: Work: Cell: Fax:			
<b>Line#</b>	<b>Operation</b>	<b>Description</b>	<b>Part Number</b>	<b>Price</b>	<b>Labor</b>	<b>Paint</b>
1		<b>REAR BUMPER</b>				
2		<b>LT MODEL</b>				
3	Aftermarket	Cover, Rear (P) Keysto	001GM1100731	402.00	1.2 body	~
4	Refinish	Refinish Rear Cover				2.6
5	Refinish	+Clear Coat / 2 Stage Major Panel				1.0 ~
<b>COLLISION SUMMARY</b>						
	COLLISION LABOR	RATE	Hrs	ESTIMATE		
	PAINT	52.00	3.60	187.20		
	BODY LABOR	52.00	1.20	62.40		
	<b>LABOR TOTAL</b>		<b>4.80</b>	<b>249.60</b>		
	PAINT SUPPLIES	34.00	3.60	122.40		
	GLASS		0.00	BASE	0.00	
	PARTS		402.00	BASE	402.00	
	<b>PARTS &amp; GLASS</b>			<b>402.00</b>		
The data elements used in this report were obtained from Mitchell International's RepairMate Product. Non OEM part information has been provided by their respective suppliers. Calculations of the report are performed by a computer program created by Crash-writeR (C) 1997-2010. (-) Portions of this report were enhanced to reflect the Operator's Judgement for current prices & times.						
				PARTS	402.00	
				LABOR	249.60	
				Supplies	122.40	
				TAX (6.000%)	46.44	
				<b>TOTAL</b>	<b>820.44</b>	
New						

## **GRANTS**

**2010-2011 Highway Safety Grant** program: No new activity.

**2009-2014 COPS GRANT** program: No new activity.

## **ACTIVITY:**

My YEAR TO DATE activity report is attached to this newsletter. This information is also uploaded to the sheriff's page on the Hand County Website. It can be reviewed at any time.

## **NECOG**

The next NECOG meeting will be on April 4, 2012. This will be one week later than originally planned. The annual meeting is still planned for May of this year. A date will be announced.

More information can be found at [www.necog.org](http://www.necog.org). I encourage you to visit the NECOG website.

## EMERGENCY MANAGEMENT

**2011 Homeland Security Grant program:** The "proposal" to be prepared later is in the amount of \$17,005 or about \$200 under original projections. We will finish this discussion in a later part of the meeting but basically the questions to be answered are:

- Which budget will the project "flow" through?
- Who will be responsible for the care, control and maintenance of the unit?

I have spent considerable time this past month doing surveys and assignments for the Department of Public Safety, some of the included:

- NIMS Cast: An online survey on the status of NIMS implementation in the county.
- NIMS survey for county officials.
- NIMS survey for municipal officials.
- Contact lists for county officials.
- Contact lists for municipal officials.
- Working on township contact lists (due in April).
- Working on the LEPC meetings and minutes
- Working on updating and preparing for the HAZARD MITIGATION PLAN
- Working on the updating and preparation of the LOCAL EMERGENCY OPERATIONS PLAN.
- Finished the "AFTER ACTION REPORT" for the December 15, 2011 table-top exercise.

The state (OEM) is spending considerable time on planning for possible / localized flooding. Generally the water levels are high enough that is considerable moisture comes in March and April we may see more localized / flash flooding. Part of this planning is to have county authorities evaluate conditions and report them back to OEM.

On February 7, 2012 I attended a Pipeline Safety Training program in Huron. This was a very interesting presentation and one that think other public safety officials should attend when offered. A meal was provided, so that helped.

CERT (Community Emergency Response Team): So far I have been unable to find another county to coop this program with. I haven't reached them all so I will report back on this later.

### **From January and February:**

The following paragraph is from last months' newsletter:

On the topic of salaries for the E.M. position, I want you to consider the following. The present, post probationary pay for the E.M. is \$25,000 per year or roughly \$12.01/hour, 2,088.33 / week, \$480/week or \$96/day. In a recent conversation with two local farmer / ranchers I discovered this is what they pay their non-professional ranch hands. A trained mechanic at Titan makes \$25/hour plus commission on sales. Since the county's investment in this position is 50%, that means the county pays \$6.005 per hour for this position plus 50% of benefits. Even if county's portion was raised to minimum wage or \$7.25 per hour, this would pay this "professional" position at \$14.50 per hour or \$30,160 / year plus 50% of benefits. This might attract a better field of applicants. This is a little over a 20% increase in pay.

## IN THE ALTERNATIVE:

I would like you to consider (and act if appropriate) on the following:

- Raise the entry pay for the emergency manager to \$12.30 per hour (the same amount paid to new deputies) which is \$25,584 annually. (\$584 more than current / regular salary)
- After "at least" six months of orientation / probation and after approval of the commission, raise the hourly equivalent by \$0.50 / hour (same as deputy sheriff) to \$12.80 / hour or \$26,624 annually.
- After "at least" one year and after progress is being made in the performance of the applicant, the employee would get another \$0.50 / hour (same as a deputy sheriff) to \$13.30 / hour or \$27,664 annually.
- After a second year anniversary, the employee would get a final \$0.50 / hour raise to \$13.80 / hour or \$28,704 annually.
- Any raise applied to all employees as part of annual raise will be applied to this schedule at the time it is applied and all figures will be adjusted appropriately.
- Any further raises besides the annual raise will be based exclusively on the commissioner's approval as it is for any other merit raise currently proposed.

Currently, the Emergency Manager is paid \$25,000 / year with 80% offered during the first six months of probation. My plan (which is the same as a deputy sheriff) seems more appropriate to me because of the level of training required and level of responsibility required of the emergency manager.

Please remember that 50% of the EM salary and benefits are paid through the SLA grant program.

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## REVIEW OF APPLICANTS:

**I would request a motion to offer employment** to Nehemia Volquardsen as a probationary employee in the Emergency Management position with a starting pay of: \_\_\_\_\_

If he declines, I would like permission to re-advertise.