**H**AND **C**OUNTY **L**ocal **E**mergency **P**lanning **C**ommittee

Records maintained by:

Hand County Emergency Management 605-204-0267

415 West First Avenue, Suite 108

Miller, South Dakota 57362-1371 hand.county.lepc@live.com

December 14, 2016

The Miller Press

114 West 3rd Street, PO Box 196 (sent via email: news@themillerpress.com)

Miller, South Dakota 57362

Re: Minutes of the LEPC

Dear Miller Press,

Please publish the following minutes:

On December 13, 2016 the Local Emergency Planning Committee met for a regular meeting in the courthouse assembly room.

**Call to Order:** The meeting was called to order by acting chairman Lichty at 12:06 P.M.

**Roll-call of members:** The following members were present: Jan Kittelson, Tom Lichty (vice chairman), Bryan Breitling, Doug DeBoer, Jeff Hargens, Cory Flor, Isaac Sauder, Steve Resel, Charlie Fawcett, Ron Hoftiezer, Dr. Steve Schroeder, Dan Trefz, and Alex Roeber (secretary).

**Recording of guests:** No guests were present.

**Reading of the minutes:** DeBoer moved to approve the minutes without being read, second by Flor, motion passed.

**2017 LEPC Grant Expenditures:** Roeber announced the submittal of the 2017 LEPC grant application and remaining unspent grant funds of $179.91.

**Mutual Aid Communications:** Roeber updated the members on the current status of resolving communication issues with the Tulare Fire Department.

**Election of Officers for 2017:** The election of officers was initiated. Lichty was nominated by DeBoer for Chairman. DeBoer volunteered to be vice-chairman after no nominations. DeBoer was elected by unanimous ballot. DeBoer nominated Roeber for Secretary and Roeber nominated Flor for Secretary. Ballot was cast with Roeber receiving the majority of votes. Sauder nominated Roeber for Treasure. It was moved by DeBoer to cease nominations, seconded by Resel, motion passed and Roeber was elected by unanimous ballot. Flor nominated DeBoer as Public Information Officer. It was moved by Resel to cease nominations, seconded by Fawcett, motion passed and DeBoer was elected by unanimous ballot.

**Avera Hand County Memorial Hospital Assessment:** Breitling and Lichty summarized the results of the assessment of the Hand County Memorial Hospital which was conducted by the Department of Homeland Security with the assistance of the South Dakota Office of Emergency Management. Discussion also took place of current evacuation plan, resource contracts, future drills and announcing a Prospective EMT meeting on January 4, 2017.

**Camera System at Miller School:** Trefz presented upgrades to the current camera system and discussed what the next security upgrade encompasses.

**2017 Full Scale Exercise at Miller School:** Roeber discussed his intentions to start planning for the next full scale exercise at the Miller School on May 25, 2016.

**Adjournment:** Hoftiezer moved to adjourn, second by Fawcett, the LEPC adjourned at 1:05 P.M. The next meeting is scheduled on February 14, 2017 at noon in the courthouse assembly room. LEPC meetings are open to the public.

Alex Roeber-acting secretary

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